

**Town of Charleston
Selectboard Meeting 5/28/15**

MINUTES

A meeting of the town Selectboard was held May 28, 2015. Attending: Larry Young, Dean Bennett, Tom Jensen, Bernie Pepin, Terry Rollins and Colleen Kellogg.

THESE MINUTES ARE UNOFFICIAL UNTIL APPROVED AT THE NEXT MEETING

The meeting was called to order at 7:00pm. Minutes of the May 14th meeting were read. Tom moved to correct Cole Rd “headway” to “headwall” minutes approved as amended.

Public Comment

Terry Rollins appeared to thank the board and crew for maintenance on Crawford Hill Rd.

Ongoing Business

Charleston’s Townwide Hazard Mitigation Plan has been temporarily accepted by FEMA pending listed modifications. Bruce Melendy of NVDA will make the modifications and submit for new Town signatures. Cole Rd project could be done within 3 years.

Tom submitted the final application for a state paving grant and gave a file copy to the clerk. Since Dane Hill is a Class 3 road, the apron cannot be a part of the grant; Church Hill and Durgin are Class 2 and eligible. After discussing all bids, Dean moved to award the job to Gray's Paving pending grant approval, seconded and approved. The clerk is instructed to notify all bidders and request an agreement from Gray’s that will be contingent on winning the grant.

Tom noted that District 9 staff member Christine Emmons is relocating, and the town will now work with Shane Morin and Jason Sevigny.

Bernie reports waiting on two more bids for the Cole Rd headwall project. Discussion of whether or not smaller blocks can be used.

An application for Certificate of Public Good for a town solar project was received and signed by the Chair. Board Clark will return it to SolarTech for submission to state.

Tom will pull stuff together information for reclassifying Line Farm, Peterson, and Citizens Roads.

Discussion of Rocky Ledge; map shows it’s a legal trail. The Board directed the clerk to notify property owners Mr. Crown and Mr. & Mrs. Schnopp, unless she finds documentation otherwise this week. Bernie also needs confirmation to determine if a plow turnaround is needed.

New Business

Changes to culvert policy were discussed. Proposed new language: “It is the responsibility of the property owner to buy, install and maintain driveway culverts. For any new construction, property owners must consult with the Road Foreman about whether or not a driveway culvert is needed, and the required size (never smaller than 15 inches per state standards). If a property owner fails to

install the appropriately size culvert as recommended by the Road Foreman, the town highway crew reserves the right to cut a ditch across the driveway to maintain proper road drainage. Adopted May 28, 2015”

Discussion of road damage caused by Monte Kennedy’s equipment traveling posted and muddy roads.

In response to an inquiry from the Rollins’ on the Class 4 portion of Crawford Hill, Tom moved to send a letter to the property owners granting permission to hire a private contractor to fix up the road according to spec—such as no more than 22 foot-wide traveled area. The Road Foreman has informed the board that the road is passable according to town obligation, and the town cannot do more.

Road Report

Bernie reports the crew is working great together. Work is completed on the Class 4 roads, Durgin is ready for pavement, and they are waiting on the general supply of gravel to be crushed (in process). He hopes the Better Back Roads grant comes through for ditching on the end of Gratton Hill Rd (Should know by June).

Dean asked if the town had a 5-year plan for Better Back Roads projects. Tom replied there is a 5-year road plan but there are no specific drainage-only projects.

Reviewed a crushing bill; price is higher than the agreed-upon \$3.50/yard and Bernie reports that product is unusable. Dean will contact the vendor regarding price and product and will request a new invoice. Larry moved to grant Bernie the authority to find out if JA MacDonald and Gingue are available on short notice and at what price; in case the current vendor fails to deliver, seconded by Dean and approved.

Discussion of sand and stone in Barton Pit.

Oil Supply Corp will take over Nadeau’s diesel delivery. The board instructed the Town Clerk to submit a credit application to Oil Corps.

Discussion of Highway Budget including building repairs, doors, and mowing. Mowing and ditching services will be paid from hired services. Excavation for culverts will come from culvert (“Road Supplies”) budget. Report seems to show over-budget on road signs, but excess funds have come from the special sign fund, and we are still in budget.

Bills and orders were approved for payment.

Meeting adjourned at 8:21. The next meeting is June 11, 2015 at 7:00 pm. There is a Planning Commission meeting that night at 6:00pm

Selectmen, Town of Charleston