

**Town of Charleston
Planning Commission Meeting on September 13, 2018**

Minutes

THESE MINUTES ARE UNOFFICIAL UNTIL APPROVED AT THE NEXT MEETING

Members Attending: John Kellogg, Chair; Hap Eliason, Member; Meghann Carter, Ex Officio; Larry Young, Ex Officio; Glenn Peterson, Ex Officio

Members Unable to Attend: Eleanor Leger, Member; Blair Moulton, Member.

Solar Project Oversight Committee Members Attending: Hap Eliason, Chair; Tom Jensen, Colleen Kellogg, Member; Member; Diana Marckwardt, Member; Terry Rollins, Member

The meeting was called to order at 6:30 pm by Chair John Kellogg. Minutes of the June 14, 2018 Planning Commission meeting were read, and a motion was made by Meghann Carter and seconded by Hap Eliason to accept the minutes. The motion passed unanimously.

Under Old Business, Mr. Kellogg recognized Diana Marckwardt and Colleen Kellogg to provide an update on the Town's solar facility. They reported that the facility was fully online and generating net metering credits with Vermont Electric Cooperative (VEC) to pay electric power costs for the Town Office, Town streetlights, Elementary School, and Fire Department. They reported receiving a \$1600 rebate from VEC from pre-paid charges to link the solar facility to the VEC grid. They also reported the estimated cost of installing a safety fence around the solar array to be about \$2200. This expenditure will be considered by the Selectboard. Overall, the project was reported to be on track.

Also under Old Business, Mr. Kellogg circulated draft copies of the 2018 Town Plan, which has been rewritten over the past few months as required by state law to conform with the 2016 Vermont Comprehensive Energy Plan. Mr. Kellogg noted that the main difference between the 2018 Town Plan and the preceding 2013 Town Plan is the new plan's required focus on the Town's current energy use and how the Town will help meet the goals of the state's 2016 Vermont Comprehensive Energy Plan. Mr. Kellogg explained that state law mandates a public hearing process prior to the Plan's adoption that includes (1) a duly warned public hearing before the Planning Commission and (2) a duly warned public hearing before the Selectboard.

Mr. Kellogg made two motions to begin that process:

Motion made by Mr. Kellogg and seconded by Ms. Carter: "Move to adopt the version of the Town Plan titled "Charleston Town Plan 2018 Draft for Public Hearing" as the Proposed Town Plan, distributed this Plan to all interested parties as defined by law, and make it available to Town residents for their review and comment." The motion passed unanimously.

Motion made by Mr. Kellogg and seconded by Mr. Eliason: Move to set Wednesday, October 24th at 7:00 pm at the Town Office as the date and location for the Planning Commission

Public Hearing on the Proposed 2018 Town Plan as adopted, and properly warn that hearing.” The motion passed unanimously.

Mr. Kellogg requested that two printed copies of the Proposed Town Plan be made available for residents to review at the Town Office and a copy be posted for download on the Town website (www.charlestonvt.org).

With no New Business before the Commission, Ms. Carter made a motion to adjourn the meeting, which was seconded by Mr. Peterson and passed unanimously. The meeting was adjourned at 7:00 pm. The next meeting of the Planning Commission will be held at 6:30 pm on December 13, 2018 at the Town Office.

Minutes Accepted on December 13, 2018 by:

John Kellogg, Chair

Blair Moulton, Clerk