

**Town of Charleston**  
**Selectboard Meeting 06/22/17**

MINUTES

A meeting of the town Selectboard was held June 22, 2017. Attending: Selectboard Members Meghann Carter and Larry Young; Road Foreman Bernie Pepin; Second Constable Ed Brown; Priscilla Brown; and Selectboard Clerk Colleen Kellogg.

THESE MINUTES ARE UNOFFICIAL UNTIL APPROVED AT THE NEXT MEETING

Meeting called to order at 7:04 pm. Motion by Mr. Young to approve the minutes of the June 8, 2017 meeting as written, seconded by Ms. Carter and approved.

OLD BUSINESS

Ed Brown reports that he had responded to a call about an injured dog and wondered about the protocol for veterinary care. Derby's Animal Control officer, who also works with a rescue group, was very helpful. The Selectboard asked Mr. Brown to find out if the Derby officer would be willing to take an injured animal temporarily in these situations, as Charleston has no way to provide care. Mr. Brown would also like to discuss coverage with First Constable Jonathan Bruce for when he is out of town or his truck is unavailable. Ms. Kellogg will invite both Constables to the next meeting for discussion. Mr. Brown also reports that Mr. Crowe on Fontaine Rd licensed his dog and the situation has been quiet.

Bids were reviewed for the culvert replacement on Hudson Rd at Bowen Hill Road. Motion by Mr. Young to award the job to low bidder JBL Hauling & Excavating, seconded by Ms. Carter and approved. Award letter was signed. A scope/budget change request letter to FEMA for the Hudson Rd/Bowen Hill Rd culvert was reviewed and signed and will be send to Lauren Oates.

Motion by Ms. Carter to submit a letter of intent to the Grants-in-Aid Pilot for assistance with ditching costs on Dane & Crawford Hill Roads, seconded by Mr. Young and approved.

Ms. Kellogg is working with Jason Sevigny to write up ditching and small culvert replacement on the Hudson Rd FEMA project so the Selectboard can invite bids. The board suggests inviting Gosselin, Mario Paul, and Dan Pepin to bid.

Keith Gray can install handrail in the Town Office driveway for \$1500. It was agreed that handrail would look better and be taller for driver visibility, but guardrail would be sturdier. Either would be okay and the board leaves the decision up to the Town Clerk's Office.

Emails received from the Subcommittee on Solar Options report that the application for CPG is administratively complete. A 10% down payment on the array will be due soon, and the Subcommittee suggests using the tax anticipation note temporarily to avoid bank fees. The Selectboard members agreed that the note is for town operations rather than special projects and asks the Subcommittee to report back on loan options. The board also asks the Subcommittee to

do the legwork to contact the vendor, Building Energy, and seek legal services for an electricity purchasing contract with the school.

Jonathan Bruce reported by email that he is enrolled in the September police academy course and will have all required tests and fingerprinting done prior to that.

A state structures grant agreement for Bridge #7 on Hudson Rd was signed and will be returned for state approval.

## NEW BUSINESS

Ms. Carter reports a good turnout at the Red Cross Shelter Fundamentals Training Wednesday. It was encouraging to learn that Red Cross can have equipment and supplies on hand within two hours. Our community does not have to own cots or stockpile food, for example, to respond to a disaster. Next steps are identifying a shelter manager who would keep in touch with the Red Cross network to maintain current training, and it would be good to have a facilities agreement with the school in case it needs to be used for sheltering during a disaster. Ms. Kellogg will touch base with the school and the fire department about the best way to keep the conversation rolling.

Mr. Young reports that Mrs. Paddleford on Dane Hill Rd has complained about her neighbor's, Mr. Murray's, fence is falling onto her property. Fence viewer Darald Moulton visited the property, but no progress has been made. The Selectboard asked Ms. Kellogg to contact Mr. Moulton to get more details so that a letter can be written to the fence owner.

## ROAD REPORT

Road Foreman Bernie Pepin reports that the crew has finished up ditching on Hudson Rd, and installed a lot of gravel on Dane Hill Rd, and is moving on to the grant project on Gratton Hill Rd and nearby Streeter, which is in tough shape. Mr. Carter on Chilafoux Rd has reported problems with potholes and dust.

Planning for 2018 roadside mowing, the Selectboard will seek multiple estimates in the spring. Ms. Kellogg will draft a scope of work with dates for contractors.

Executive Session was called at 8:19 to discuss a personnel matter, ending at 8:41 with the following action: Motion to raise Remberto Margolla's hourly rate by \$.50, seconded and approved. Ms. Kellogg will remind the board in October to begin performance reviews in time for 2018 budget planning.

Bills were approved for payment.

Meeting adjourned at 8:55pm. The next Selectboard meeting is Jul 13, 2017 at 7:00 pm.

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Selectboard, Town of Charleston