

**Town of Charleston  
Planning Commission Meeting on June 14, 2018**

**Minutes**

THESE MINUTES ARE UNOFFICIAL UNTIL APPROVED AT THE NEXT MEETING.

Members Attending: John Kellogg, Chair; Blair Moulton, Member; and Ex Officio Members Larry Young, Meghann Carter, and Glenn Peterson

Members Unable to Attend: Eleanor Leger and Hap Eliason

The meeting was called to order at 6:32 pm by Chair John Kellogg. Minutes of the March 8, 2018 Planning Commission meeting were read, and a motion was made by Glenn Peterson and seconded by Blair Moulton to accept the minutes. The motion passed unanimously.

Under Old Business, the Planning Commission received an update on the Town's solar facility from Assistant Town Clerk Colleen Kellogg, who was reporting on behalf of Planning Commission member Hap Eliason who was out of town during the meeting. Ms. Kellogg reported that installation is completed, and the facility is now online with Vermont Electric Cooperative (VEC) and is generating electricity credits that are being banked with VEC to offset the Town's electrical costs. Terms of an agreement between the Town, the Elementary School, and the Volunteer Fire Department to manage the allocation of VEC costs and credits from the solar facility are being finalized this month.

Also under Old Business, Mr. Kellogg reported that the new draft of the Town Plan, which must be revised this year to be in compliance with state energy law, is well underway with support from Northeastern Vermont Development Association (NVDA). Mr. Kellogg suggested a schedule of public hearings on the Town Plan: (1) a public hearing before the Town Planning Commission at 6:30 pm at the Town Office on Thursday, September 13, 2018; and a public hearing before the Selectboard on Thursday, October 25, 2018 at 7:00 pm at the Town Office. Mr. Kellogg noted that this schedule was predicated on finalizing a draft of the Town Plan within that timeframe. These public hearings will be warned at least 15 days prior to each hearing.

Seeing no items of New Business before the Commission, a motion to adjourn the meeting was made by Meghann Carter and seconded by Mr. Peterson. The motion passed unanimously. The meeting was adjourned at 7:00 pm. The next meeting of the Planning Commission will be held at 6:30 pm on September 13, 2018 at the Town Office.

Minutes Accepted on September 13, 2018 by:

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John Kellogg, Chair

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Blair Moulton, Clerk