

**Town of Charleston  
Selectboard Meeting 2/28/19**

**MINUTES**

Attending: Selectpersons Meghann Carter, Glenn Peterson, and Larry Young; and Selectboard Clerk Colleen Kellogg.

THESE MINUTES ARE UNOFFICIAL UNTIL APPROVED AT THE NEXT MEETING.

Meeting called to order at 7:07 pm by Ms. Carter. Motion by Ms. Carter to approve the minutes of the February 14, 2019 meeting as written, seconded by Mr. Peterson and approved.

**ROAD REPORT**

Discussion of budgetary estimates for 2019 paving work and how to proceed with the project. Board members agreed to table the matter until after the annual financial meeting with VTrans when more information is known about the grant award and eligible roads.

VCI Sign Shop is offering a 10% discount for orders received by March 31<sup>st</sup>. The board asked Ms. Kellogg to get a list of missing road signs from the Road Foreman.

A working draft of the Town's Equipment Replacement schedule was reviewed. The next steps are to assign approximate values to equipment and estimate when to replace each. Ms. Kellogg will collect specific model numbers for several pieces and research values. Mr. Young suggested the town can expect to get about 10 years from a truck.

A list 2019 highway projects was reviewed. Ms. Kellogg is gathering prices for a tablet for highway use and will present to the board for a final decision.

With language approved by the board at the previous meeting, Ms. Kellogg provided vendor contracts for crushing and roadside mowing. The board agreed that Mr. Pepin can move ahead to lock in vendors, as long as he is happy with their past work. Ms. Kellogg will pass this along and follow up to get contracts signed.

**NEW BUSINESS**

Kingdom Games requests written town approval for the Echo Lake Swim on August 14<sup>th</sup>, as required by the state marine permit process. Motion by Mr. Young to approve, seconded by Ms. Carter, approved and signed.

Newport Ambulance sent a written update on the Morgan substation: They've made good progress with the land and contractor. The plan is to build as early in the spring as possible. Their board gave the go-ahead to hire additional staff for the substation. New CEO Jeff Johansen will come to Town Meeting.

**OLD BUSINESS**

Tabled from the previous meeting, an application for a 2019 PACIF equipment grant to support Town Office chairs and Garage chimney was reviewed. Motion by Ms. Carter to approve, seconded by Mr. Peterson and signed.

A draft letter from town attorney Bill Davies to Nathan Covey of VTrans was reviewed. Motion by Mr. Young to approve and send as written, seconded by Mr. Peterson and approved. Ms. Kellogg will ask Mr. Davies to finalize and mail the letter.

#### ANNOUNCEMENTS & INFORMATION

March 5<sup>th</sup>: Charleston Annual Town & School Meeting at 10 am at the Charleston Elementary School

March 26<sup>th</sup>: Selectboard annual financial meeting with VTrans at 8:00 am at the Town Office

Board members thanked exiting Selectboard member Ms. Carter for her good work.

Seeing no other business, the meeting was adjourned at 8:01 pm. The next regular meeting is March 14<sup>th</sup> at 7:00 pm. There will be a Planning Commission regular meeting immediately preceding at 6:30 pm.

Approved this 14th day of March, 2019:

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Selectboard, Town of Charleston