

**Town of Charleston
Selectboard Meeting 4/11/19**

MINUTES

Attending: Selectpersons Glenn Peterson, Peter Moskovites, and Larry Young; Residents Amanda Farley and Aaron Crown; and Selectboard Clerk Colleen Kellogg.

THESE MINUTES ARE UNOFFICIAL UNTIL APPROVED AT THE NEXT MEETING.

Meeting called to order at 7:00 pm by Glenn Peterson, Chair.

Motion by Mr. Moskovites to approve the meeting of the March 28, 2019 meeting as written, seconded by Mr. Young and approved

PUBLIC COMMENT

Following up on Public Comment matters from the previous meeting: (1) The Board determined that Jeff Roussell's concerns about employee behavior are unfounded and no action is need; (2) After visiting Taylor Farm Rd to view damage to a fence used by Lynwood Crown, the Board determined that the fence is within the road maintenance right-of-way and the Town is not responsible for damage. A letter will be sent to Mr. Crown.

NEW BUSINESS

Regarding Town Recycling, Mr. Young reports that Austin's Rubbish can provide recycling to residents, but there are routes in town they don't cover. The town is not obligated to provide a town service. Mr. Young suggests taking out a newspaper ad to see if there is someone interested in taking over Darald Moulton's routes, and all board members agreed. Ms. Kellogg will draft an ad for board review. Town office staff will continue to identify other options for residents.

Elected Second Constable Crystal Langmaid is unable to perform Animal Control duties this summer unless the Selectboard is willing to authorize pay for commute time and mileage to travel from camp. Selectboard members agreed that the town should not incur the expense, and thanked Ms. Langmaid for her time and work on behalf of the town.

Job Descriptions for seasonal highway employees were reviewed and updated for summer 2019.

Asked by the Treasurer for a Selectboard/Road Commissioner stipend pay schedule, Mr. Peterson offered a motion to pay half the year's stipend in May and the other half in October, seconded by Mr. Young and approved.

Motion by Mr. Young to authorize the Road Foreman to have summer Grader Operator Del Green begin work as soon as needed, seconded by Mr. Peterson and approved.

The Town's Local Emergency Management Plan must be adopted at the April 25th meeting to meet a May 1st deadline. One Selectboard member must take FEMA's ICS100 course. Mr. Peterson agreed to take the online course at the Town Office.

ROAD REPORT

A draft bid form for the highway paving project was reviewed and edited. It will be further edited following a meeting on the 12th—to be attended by the Road Foreman, Selectboard Chair, Selectboard Clerk and Pike Industries—and prepared for dissemination early next week.

Highway employees are registered to attend upcoming trainings, including OSHA 10 and Roadway Fundamentals.

OLD BUSINESS

Mr. Moskovites called for executive session to discuss attorney communication. Executive session began at 7:51pm and ended at 8:10 pm with no action taken.

ANNOUNCEMENTS & INFORMATION

A Tax Abatement hearing will be held on April 24th at 6:00 pm.
Atty. Bill Davies will attend the April 25th meeting.

Seeing no other business, the meeting was adjourned at 8:16 pm. The next regular meeting will be on April 25th at 7:00 pm.

Approved this 25th day of April, 2019:

Selectboard, Town of Charleston