

**Town of Charleston
Selectboard Meeting 4/25/19**

MINUTES

Attending: Selectpersons Glenn Peterson, Peter Moskovites, and Larry Young; Town Clerk & Treasurer Teri Gray; Fire Department officers Blair Moulton and Britt Moulton; Town Attorney Bill Davies, and Selectboard Clerk Colleen Kellogg.

THESE MINUTES ARE UNOFFICIAL UNTIL APPROVED AT THE NEXT MEETING.

Meeting called to order at 7:00 pm by Glenn Peterson, Chair.

Motion by Mr. Moskovites to approve the minutes of the April 11, 2019 meeting as written, seconded by Mr. Peterson and approved as written.

NEW BUSINESS

The Charleston Volunteer Fire Dept provided an update on the purchase of a new tanker. Delivery is expected in two weeks, and the financing term is ten years. All agreed that an increased town appropriation discussed at the 2019 town meeting would only be needed during the ten-year life of the loan.

Motion by Mr. Peterson to enter executive session to consult with town attorney Mr. Davies, seconded by Mr. Moskovites. Executive session began at 7:03 pm and ended at 7:55 pm with no action taken.

Kingdom Gravel will crush gravel for the town and has requested edits to their contract. Requested changes were discussed with the town attorney and ratified. A new document will be sent to the contractor for signing.

A draft of the Town's Local Emergency Management Plan (LEMP), worked on this week by Glenn Peterson, Colleen Kellogg and Bruce Melendy of NVDA, was presented to the board and fire department for review. When all comments/changes have been received, the board will vote on its adoption at a later meeting.

OLD BUSINESS

A job description for the seasonal Grader Operator was reviewed and received final edits to reflect hours, responsibilities and requirements and will be signed by the employee.

The scope of work for the town's 2019 paving project was discussed, and there are more questions to answer. Mr. Peterson will follow up.

A few people have expressed interest in providing recycling service, but there is nothing concrete at this point. Mr. Young suggested that the board set a deadline for responding, and all agreed they would need to receive replies by mid-May.

Charleston's Second Constable will be resigning her office. Board members would like the kennel returned, and they would like to be notified if she is unable to transport it.

Mr. Young is contacting Degre Concrete about repairing the minor crack on the Durgin Rd bridge abutment and will report back.

Bills & Orders were approved for payment.

ANNOUNCEMENTS & INFORMATION

Seeing no other business, the meeting was adjourned at 9:03 pm. The next regular meeting will be on May 9th at 7:00 pm.

Approved this 9th day of May, 2019:

Selectboard, Town of Charleston