

**Town of Charleston
Selectboard Meeting 5/14/2020**

MINUTES

Attending by Zoom video or telephone: Selectpersons Pat Austin, Larry Young and Peter Moskovites; Road Foreman Bernie Pepin; and Selectboard Clerk Colleen Kellogg

THESE MINUTES ARE UNOFFICIAL UNTIL APPROVED AT THE NEXT MEETING

The meeting was called to order at 6:00 pm by Peter Moskovites, Chair. Motion by Mr. Austin to approve the minutes of the April 23, 2020 meeting as written, seconded by Mr. Moskovites and unanimously approved.

ROAD REPORT

The highway crew has been cleaning up ditches on Hudson Rd and pulling in the shoulders to open buried culverts and restore width. 22 feet is the standard, and some stretches of the road had reached 40 feet, which is too wide to maintain proper surface and drainage. Also cleaning up on Bowen Hill Rd. A stone wall being built on Hudson Rd is in the maintenance right of way, and needs to be moved back a foot so it doesn't damage the wing in winter. The chair will call the property owner to ask this.

NEW BUSINESS

- In response to complaint calls, three letters were sent to property owners asking them to license their dog and comply with the dog ordinance by keeping their dog on their own property. One has already licensed, and the board will be kept informed.
- The Town Clerk asks to waive dog license late fees through June 1st to allow time for rabies clinics and vet visits. Motion by Mr. Moskovites to waive late fees through June 1st, seconded by Mr. Young and approved unanimously.
- The Chair expressed interest in trying a face-to-face meeting on the 28th, and other board members agreed. By unanimous agreement, the May 28th Selectboard meeting will be held at the Town Office, with a call-in line for public participation so that physical distancing and workplace restrictions can be honored. All agreed to continue meeting at 6:00 pm
- Ms. Kellogg will inform the Planning Commission that their meetings will be scheduled for 5:30 pm to accommodate this.

OLD BUSINESS

- Mr. Pepin met with Kingdom Gravel, and the best option is to strip the Barton pit as we go, since not all material may be good gravel. He plans to contract with them to crush 10,000 yards to be completed by July 31st. Mr. Pepin will confirm that rate, and Ms. Kellogg will update the contract and send it to Kingdom Gravel for signing.
- Re: COVID-19 response costs, invoices from Charleston Elementary School for community meals were reviewed, and it was noted that there will be one more invoice for the week ending May 15th, so the board can look at total cost at the next meeting. Ms. Kellogg hopes to know more by then about whether or not these costs are eligible for FEMA assistance.

- Re: Charleston's Local Hazard Mitigation Plan, which must be updated this year, Ms. Kellogg has begun compiling a report of progress toward plan goals and will have a report for the board at the next meeting.

Motion by Mr. Moskovites to approve the following orders as listed on the agenda: 1. GENL#4, \$2,270.79 (PR); 2. GENL#4, \$5,076.28 (AP); 3. RDS17, \$1,938.37 (PR); 4. RDS17, \$5,461.08 (AP); 5. RDS18, \$2,395.51 (PR); 6. RDS18, \$1,313,68 (AP); 7. RDS19, \$2,572.79 (PR); 8. RDS19, \$2,827,78 (AP), and authorize the Town Clerk to sign on their behalf, seconded by Mr. Austin. Motion approved unanimously.

The Chair called for Executive Session at 6:38 pm to discuss attorney advice on the matter of Bly Farm Rd. At this time, meeting recording was suspended. Executive Session ended at 6:55 pm with the following action: Motion by Mr. Moskovites to send a letter drafted by board members to Steven Adler of Adler & McCabe, seconded by Mr. Young and approved unanimously. Ms. Kellogg will mail the letter on Monday.

Seeing no other business, the meeting was adjourned at 6:57 pm by the Chair. The next meeting will be held Thursday, May 28, 2020 at 6:00 pm. Board members will meet at the Town Office and a telephone line will be posted for public participation.

Approved this 28th day of May, 2020:

Selectboard, Town of Charleston