

**Charleston Town Planning Commission
Meeting Minutes for Public Meeting on September 10, 2020**

Members Attending (by telephone): John Kellogg, Chair; Hap Eliason, Member; Peter Moskovites, ExOfficio; Pat Austin, Ex Officio

Members Unable to Attend: Blair Moulton, Clerk; Eleanor Leger, Member; Carmen Murray, Member

Also Attending: Colleen Kellogg, Asst. Town Clerk; Bernie Pepin, Road Foreman

The telephonic meeting was called to order at 5:35 pm by Chair John Kellogg. Minutes of the March 12, 2020 Planning Commission meeting were read. A motion was made by Pat Austin to accept the minutes and seconded by Hap Eliason. The motion passed unanimously.

Under Old Business, Colleen Kellogg offered an update on the town's Solar Array. She reported that it was operating well and generating sufficient electricity credits to generally offset the town's electricity costs as planned. She said a more detailed report could be made at the Planning Commission's December meeting when data will be available for most of the year. Mr. Kellogg said a report on the Solar Array would be placed on December's meeting agenda.

Under New Business, the Planning Commission discussed renewal of the Townwide Hazard Mitigation Plan which will expire in February of 2021. Mr. Kellogg noted that this plan allows the town to be eligible for important sources of state and federal grant funds, including FEMA grants. Mr. Kellogg explained that a professional consultant is needed to assist with the technical aspects of the plan just as was needed for the plan's first version prepared in 2016. He also explained that FEMA has provided the town with a matching grant for consultant support that will cover 75% of the cost, with the town providing the other 25%. The town's portion can be provided as in-kind services from town staff or officials that contribute to the final product. Mr. Kellogg said a request will be made at the September 10, 2020 Selectboard Meeting to authorize the Planning Commission to issue a Request for Proposal (RFP) to seek a professional consultant with the aim of providing a recommendation to the Selectboard at their October 8, 2020 meeting.

Also under New Business, Mr. Kellogg reviewed a proposal by the town Selectboard to discontinue Taylor Farm Road. After discussion it was agreed that the Planning Commission had no objection to this proposal.

Seeing no other New Business before the Commission, Mr. Kellogg asked for a motion to adjourn which was made by Peter Moskovites and seconded by Mr. Austin. The motion passed unanimously and the meeting was adjourned at 6:00 pm. The next meeting of the Planning Commission will be held at 5:30 pm on December 10, 2020 at the Town Office.

Minutes Accepted on December 10, 2020 by:

John Kellogg, Chair

Blair Moulton, Clerk