

Town of Charleston

5063 Vt. Rte. 105
West Charleston VT 05872
Phone No: (802) 895-2814
Fax No: (802) 895-2714
townofcharlestonvt@comcast.net

Date: May 13, 2021

Project: Highway Garage Roof Replacement

Request for Proposals

The Town of Charleston invites the submission of project bids for replacement of the roof of the Charleston Highway Garage located at 5071 VT Route 105 in Charleston. The project completion date is set for October 30, 2021.

The Contractor will be responsible for:

- Removing existing metal roofing and wood strapping
- Installing new 2" x 4" wood strapping
- Installing new anti-condensation steel roofing, with weatherized ridge cap

There will be a mandatory site inspection and walk-through held at 3:00 PM on June 7, 2021 at the Charleston Town Garage.

Proposals should be accompanied by a Certificate of Insurance with: (1) Minimum liability coverage of \$1 million per occurrence and \$2 million aggregate; and (2) Workers Compensation insurance.

The Town reserves the right to waive any formalities or minor defects, or to accept any or reject all bids.

Sealed bids must be received at the Charleston Town Office by 3:00 PM, on Thursday June 24, 2021. Proposals will be read aloud at the Selectboard meeting at 6:00 PM on Thursday, June 24, 2021. The Town will issue a notice of award once the bids have been properly evaluated.

Bid Form Conditions:

1. The bidder proposed and agrees, if this bid is accepted, to enter into contract with the Town of Charleston to perform and furnish all work as specified in the bid specifications and as indicated in the supplied bid form.
2. This bid will remain subject to acceptance for thirty days after the day of bid opening. The Town of Charleston will issue a notice of award which will constitute the agreement, at which time the contract period will commence.

3. In submitting this bid, the bidder represents that:
 - a. Bidder is familiar with the nature and extent of the bid specifications; work site; local, state, and federal permitting requirement; and other construction and transportation related requirements that could affect cost, progress, and performance.
 - b. The bid is genuine and not submitted as a false for sham bid.
 - c. The bidder understands the Town has the right to reject any or all bids.
4. Bidder understands that no additional cost will be allowed without a written and approved change order. Requests for additional funding must be presented in writing and include specific additional cost items as well as why the request is not covered in the original bid. Change order will be reviewed and approved by the Selectboard.

*Approved by the Town of Charleston Selectboard at their meeting on May 13, 2021.
Peter Moskovites, Chair.*

Contractor _____ Date _____

Name (Print) _____ Title _____

BID FORM: CHARLESTON HIGHWAY GARAGE ROOF

Contractor: _____ Phone: _____

Address: _____

Lump Sum Price for Project: _____

Total Bid Price Written: _____

The above prices shall include all labor, materials, removal, overhead profit, insurance, etc. to cover the finished work. We hereby certify that we did not enter into any agreement, participate in any collusion, or otherwise take any action in restraint of free competitive bidding.

Contractor _____ Date _____
Signature

Name (Print) _____ Title _____