

**Town of Charleston
Selectboard Meeting 9/23/2021**

MINUTES

Attending: Selectpersons Patrick Austin, Peter Moskovites and Larry Young; Planning Commission Members John Kellogg and Carmen Murray; and Asst. Clerk & Treasurer Colleen.

THESE MINUTES ARE UNOFFICIAL UNTIL APPROVED AT THE NEXT MEETING.

The meeting was called to order at 6:04 pm by Patrick Austin, Chair.

Peter Moskovites moved to approve the minutes of the September 9, 2021 meeting as written, seconded by Mr. Young and unanimously approved.

PUBLIC COMMENT

Carmen Murray expressed concern over new stone ditches on Mad Brook Road—wondering about safety if someone goes off the road—and noted that the road has been narrowed. Mr. Moskovites and Mr. Austin discussed state road maintenance requirements including crowning and ditching the road and installing erosion stone on slopes and near waterways to catch silt and slow water to prevent erosion and pollution. These practices are a condition of highway aid in general and grant funds on this particular project. Mr. Austin said that some roads in town have become wider than they should be over time, which prevents good maintenance. Board members said that old culverts will be removed from the job site.

There was no Road Report

OLD BUSINESS

- Mr. Austin shared a quote for R38 and R49 cellulose insulation material and said he reached out to vendor Jesse Currie who gave a ballpark estimate of 40 hours at \$40/hour = \$1600 to do the work including fixing the ridge cap and installing tin. He said Tardiff has the Hot Dawg heaters in stock and can come soon, so the town could have propane heat in place before heat is needed. Blower rental is \$75/day. There was discussion of which insulation to go with, the order in which work should be done, and addressing the exhaust fan to prevent heat loss. Mr. Young said he would donate a gas generator to the town, which can be used to power the water heater while work is done. Mr. Austin said Jesse Currie could do the work sometime in October, and Tardiff will stop by in the near future to see if anything needs to be moved to accommodate heaters and propane tank, etc. Mr. Young said Fred's Energy can come out and give ballpark estimate on LP usage and price. Mr. Moskovites moved to accept the estimate for R49 insulation material, seconded by Mr. Young and approved unanimously. Mr. Austin can get a written estimate from Jesse Currie for the next meeting.

NEW BUSINESS

- Ms. Kellogg reported that work in August to repair a ditch alongside Bly Farm Rd included \$420 in rip-rap and \$72 labor. Mr. Moskovites made a motion to invoice property owner Mr. Davis, who the board deems responsible for damaging the ditch and causing it to erode, seconded by Mr. Austin. Mr. Austin noted that the stone work does seem to be keeping the ditch and back bank from eroding.
- NorthWoods Stewardship Center requests approval for a special event permit to serve alcohol at a by-invitation event on October 2nd. Mr. Austin moved to approve the permit, seconded by Mr. Young and unanimously approved.
- Town Listers provided Form PVR-4261-E Errors and Omissions certificate to correct values of two parcels in the 2021 Grand List. The form was signed by all board members.

- The Town has received a FY22 Highway Grants-in-Aid grant agreement for signing. Mr. Moskovites moved to accept the agreement, seconded by Mr. Young and unanimously approved.

Three Selectboard orders totaling \$20,265.08 and Four Highway orders totaling \$29,320.00 were approved unanimously and signed by all members.

ANNOUNCEMENTS & INFORMATION

- A year-to-date Budget Report was distributed to all board members. The Treasurer will attend the next meeting and welcomes questions or requests for information in the meantime.
- Representatives from Hickock Boardman HR Intelligence will attend the next meeting remotely to answer questions and discuss a proposal to provide disability insurance to town employees.
- According to state notice of ARPA funds, the town will receive a second town payment and a second county payment next year for a grand total \$297,730 in ARPA funds, which must be spent by December 31, 2026.

Seeing no other business, Mr. Moskovites moved to adjourn the meeting, seconded by Mr. Young, with adjournment at 6:41 pm. The next meeting will be held Thursday, October 14, 2021 at 6:00 pm.

Approved this 14th day of October 2021:

Selectboard, Town of Charleston