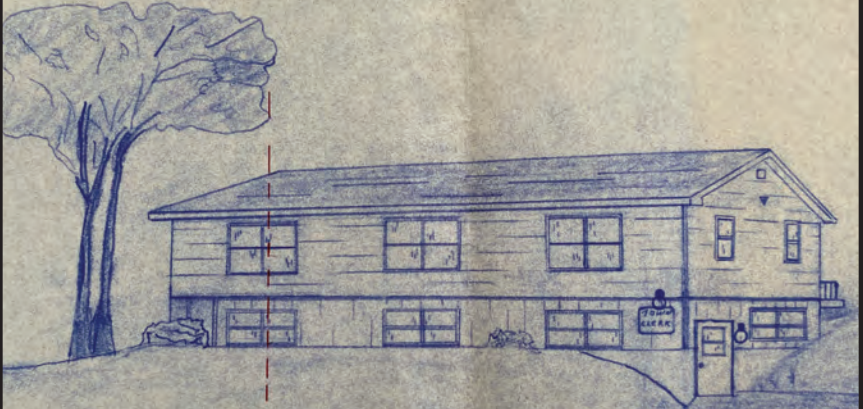


# CHARLESTON VERMONT



DR. BY: ROGER GOSSELIN  
DATE: 4-1-81 INC.

*Annual  
Town Report*  
for the year ending  
December 31st, 2021

**TOWN MEETING**

**MARCH 1, 2022**

**CHARLESTON ELEMENTARY**

***MASKS REQUIRED***

2022 Town Meeting Warning pg. 12

Voting Information pg. 6

*Please bring your town report.*

# Contacts

Town Clerk.....895-2814/ FAX 895-2714

5063 VT Route 105, West Charleston, Vermont 05872  
townofcharlestonvt@comcast.net  
www.charlestonvt.org

Hours: Mon, Tues, Thurs 8:00 am – 3:00 pm, unless otherwise posted.  
Closed Wednesdays and Fridays. Other hours by appointment.  
*Special Hours Oct 17-21, 2022: Monday–Thursday 8-3; Friday 8–5*

Listers.....802-895-2814  
charlestonlisters@comcast.net  
Road Foreman/Town Garage.....802-895-2932  
Charleston Elementary School.....802-895-2915  
Constable.....  
Animal Control Officer.....802-274-0900  
Town Fire Warden (Burn permits).....802-723-4549  
State Police Barracks, Derby.....802-334-8881  
Orleans County Sheriff's Dept.....802-334-3333  
***Fire, Ambulance, Police.....911***

## Selectboard

Meetings are held at the Town Clerk's Office on the second and fourth Thursdays of each month at 6:00 pm. Open to the public. Minutes are available for inspection at the Town Clerk's and at [www.charlestonvt.org](http://www.charlestonvt.org). Business may be brought to the Selectboard at a meeting or by submitting written comments via the Town Clerk.

## Planning Commission

Meetings are held quarterly at the Town Clerk's Office at 5:30pm. 2022 schedule: March 24, June 23, September 22, and December 22. Business may be brought to the Planning Commission at a meeting or by submitting written comments via the Town Clerk.

## Public Posting Locations

Notices and agendas for regular and special meetings, elections and the like are posted at the Town Clerk's Office, East & West Charleston Post Offices, Charleston Elementary, Scampy's Deli and [www.charlestonvt.org](http://www.charlestonvt.org)

# Town of Charleston, VT Annual Report 2021

*Dedicated to Robert H. Frizzell, see pg 45*

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## Town Officers

<b>ELECTED POSITION</b>	<b>TERM</b>	<b>OFFICER</b>	<b>EXPIRES</b>
Moderator	1 Yr	Jean Wilson	2022
Town Clerk & Treasurer	3 Yrs	Teri Gray	2022
Selectboard	3 Yrs	Patrick Austin	2024
		Peter Moskovites	2022
		Larry Young	2023
Listers	3 Yrs	Jean Wilson	2024
		Steve Wilson	2022
		John Westinghouse	2023
Town Auditors	3 Yrs	Michael Morelli	2024
		Diana Marckwardt	2022
		Janice Bowen	2023
Delinquent Tax Collector	1 Yr	Grace Frizzell	2022
First Constable	2 Yrs	(open seat)	
Second Constable	1 Yr	Sarah Jenness ( <i>resigned</i> )	2022
Cemetery Commissioners	5 Yrs	Darald Moulton	2026
		Martin Davis	2022
		Dean Bennett	2023
		Maurice Cerutti	2024
		Sherman Allen, Jr.	2025
School Directors	3 Yrs	Mary Esposito	2024
		Sarah Jenness	2022
		Ryan Besaw	2023
N.C.U.H.S. Director	3 Yrs	Peter Moskovites	2024
<b>ELECTED AT GENERAL ELECTION</b>	<b>TERM</b>	<b>OFFICER</b>	<b>EXPIRES</b>
Justices of the Peace	2 Yrs	Benjamin Applegate	1/31/2023
		Carolyn Hannan	1/31/2023
		Terry Rollins	1/31/2023
		Samantha Stevens	1/31/2023
		Jean Wilson	1/31/2023

## Town Officers cont.

### APPOINTED OFFICERS:

Road Commissioner	Peter Moskovites, Larry Young, Patrick Austin
Road Foreman	Bernie Pepin
Assistant Clerk & Treasurer	Colleen Kellogg
Town Fire Warden	Blair Moulton
Tree Warden	Justin Taft
Fence Viewers	Blair Moulton Darald Moulton <i>(open seat)</i>
Animal Control Officer/ Poundkeeper	Sarah Jenness
Surveyor of Wood & Coal	Michael Currie
Health Officer	Patrick Austin
911 Coordinator	Jean Wilson
NVDA Representative	Michael Gonyaw
NEKWMD Representative	Patrick Austin
Planning Commission	John Kellogg, Chair Blair Moulton, Clerk Hap Eliason Eleanor Leger Carmen Murray
Community Solar Oversight Committee	Hap Eliason, Tom Jensen, Colleen Kellogg, Diana Marckwardt, Terry Rollins
Hazard Mitigation Plan Committee	Patrick Austin, Laurie Gee, Teri Gray, Mark Hinton, John Kellogg, Christopher Lawson, Phil Marquette, Patrick McLaughlin, Bruce Melendy, Duane Moulton, Peter Moskovites, Bernie Pepin, Maria Young, Tom Wagner, Kristen Watson, Larry Young

# Important Dates

## 2022

- 1/17 MLK Day – Town Office Closed
- 2/21 Presidents' Day – Town Office Closed
- 2/19 2021 Town Reports available
- 3/1 Town & School District Annual Meeting, 10:00 am at Charleston Elementary
- 4/1 Vermont Deadline to License Dogs w/o late penalty
- 4/15 Deadline: VT Income Tax Return, Homestead Declaration & Property Tax Adjustment Claim
- 5/1 Deadline to apply to VT Office of Veterans Affairs for property tax exemption
- 5/7 GreenUp Day, drop off bags at Town Office
- 5/30 Memorial Day – Town Office Closed
- 7/4 Independence Day – Town Office Closed
- 8/1 2022 Property Tax Bills mailed (approximate)
- 8/9 Statewide Primary Election, Town Clerk's Office, 10 am to 7 pm
- 9/5 Labor Day – Town Office Closed
- 10/10 Indigenous Peoples Day – Town Office Closed
- 10/19 Town Office OPEN 8-3 for payment of property taxes
- 10/21 Property Tax payments due to Town Clerk by 5 pm, (Office OPEN 8-5)
- 11/8 General Election, Town Clerk's Office, 10 am to 7 pm
- 11/24 Thanksgiving – Town Office Closed – NO Selectboard Mtg
- 12/26 Christmas Day Observed – Town Office Closed

## 2023

- 1/16 MLK Day – Town Office Closed
- 2/20 Presidents' Day – Town Office Closed
- 3/7 2023 Town Meeting

## Town Clerk Services

**Dog Licenses:** Licenses are available by Feb 1st of each year, and ALL dogs must be licensed by April 1st. Fee is \$9.00 for spayed/neutered dogs and \$13.00 for intact dogs. Must present certificate of current rabies vaccination and proof of spay/neuter. Late fees apply after April 1st. To license by mail, print the form online at <https://bit.ly/3dsq82U>

**Green Mountain Passports:** Persons 62 or older are eligible to apply for a Green Mountain Passport, which provides free admission to Vermont State Parks and Historic Sites. Contact the office for further information.

**Land Posting:** If you wish to post your land you must file a form at the Clerk's office annually for a cost of \$5.00. If you post your land for the first time in March, your posting expires the following March, and you must file a new form. Guidelines for "legal posting" are available with sign location and size.

**Land and Historical Records:** Property and other official records are available for self-service viewing during normal business hours. If you require assistance, please call ahead.

**Marriage Licenses:** Marriage licenses can be issued up to 60 days prior to the event for a fee of \$60, plus \$10 for your own copy. For questions about getting married in Vermont, contact Dept. of Health at 802-863-7200 or 800-439-5008.

**Notary:** Notary services are available to Charleston taxpayers and residents at no cost. Please call ahead.

**Property Tax Payments:** The Clerk will accept tax payments in person or by mail up to the 5:00pm October 21, 2022 deadline. At that time, unpaid taxes are placed in the hands of the delinquent tax collector, subject to penalties. Please note that post markings are not acceptable as payable dates.

**Recording:** Documents for recording in the Charleston Land Records can be mailed or presented in person along with the \$15 per page fee. \$25 for plat maps.

**Vehicle Registration Renewals:** The Town Clerk's Office is able to renew selected registrations and give out temporary "R" stickers. If you received a renewal notice in the mail and there are no changes other than address change, you may renew at the Town Clerk's Office during regular hours. Payment by check to the VT Department of Motor Vehicles for renewal fee, as well as a \$3.00 payment to the Town is required.

**Vital Records:** Certified copies of Birth, Marriage and Death Certificates are available for \$10 each. Beginning July 1, 2019, an application must be filled out to obtain certified copies of a birth or death certificate.

Teri Gray, Town Clerk & Treasurer

# Town Meeting & Voter Registration

## 2022 Charleston Elections

### Mar 1 Town & School District Annual Meeting - MASK REQUIRED

Charleston Elementary School, 255 Center School Rd, 10:00 am until all business is concluded. All offices and articles are voted from the floor. Local ballot voting such as North Country Union High School District will continue at the School until 7:00 pm.

Charleston residents and property owners who are not registered voters are encouraged to attend Town Meeting, however, you may not vote on any measure. Non-voters may not comment on any business unless they are given permission by a majority of voters present.

**Aug 9 Statewide Primary Election**, Town Clerk's Office, 10:00 am to 7:00 pm. Absentee/early ballots available upon request from the Town Clerk or [mvp.vermont.gov](http://mvp.vermont.gov).

**Nov 8 General Election**, Town Clerk's Office, 10:00 am to 7:00 pm. The Secretary of State's Office will mail ballots to all active voters. Check your voter registration and mailing address at [mvp.vermont.gov](http://mvp.vermont.gov) or by calling the Town Clerk.

### Register to Vote

Applicants must register to vote in the town where they currently reside. Eligible residents are able to register to vote at the Town Clerk's office on any day up to and including Election Day during regular hours.

You may also register to vote online at [olvr.vermont.gov](http://olvr.vermont.gov)

### First Time Registering by Mail or Online

If you are registering to vote in Vermont for the first time by mail or online, you must include a scan or photocopy of an acceptable form of ID. Acceptable forms of ID are:

- Valid photo ID (driver's license or passport)
- Current utility bill
- Current bank statement
- Another government document containing your residential address

Once you are registered to vote, you may update your information, request an absentee ballot, or print a voter registration certificate online at My Voter Page [mvp.vermont.gov](http://mvp.vermont.gov)

### Am I eligible to register to vote?

To be eligible to vote in Vermont you must: (Eligibility requirements are in 17 V.S.A. § 2121, 2122)

1. be a citizen of the United States;
2. be a resident of Vermont and a resident of the town in which you apply to be added to the checklist; (OR be a military or overseas voter qualified under the federal Uniformed and Overseas Citizens Absentee Voting Act whose last place of residence in the United States immediately prior to moving overseas was in a Vermont town or city);
3. take, or have previously taken, the Voter's Oath; and
4. be 18 years of age or older or will be 18 on or before the day of election.



## Highway Right-of-Way (ROW) & Policies

**The Town's ROW.** Vermont law gives towns a legal maintenance right-of-way (ROW) on all Town highways, which extends 24.75 feet in either direction from the center of the road. Within the ROW, the Town has the authority to perform maintenance like ditching, cutting trees, and altering the roadbed as needed. State law also specifies that items are placed in the ROW at the owner's risk, and the Town assumes no responsibility for damage to these items—this includes mailboxes.

**State Mandates.** The Town is obligated to maintain road drainage networks—road crown, ditches, and culverts—according to new state standards. Proper drainage means fewer washouts, fewer costly repairs over time, and less road pollution and sediment in our waterways. The Selectboard has adopted the following policies to make sure the Town highway department can perform needed maintenance.

**Driveway Culvert Policy:** It is the responsibility of a property owner to buy, install, and maintain driveway culverts. For ANY driveway entering a town highway, property owners must consult with the Road Foreman, who will determine the required culvert specifications (never smaller than 15 inches in diameter per state standards). If a property owner fails to install the appropriately sized culvert, the town highway crew may cut a ditch across the driveway to maintain proper road drainage. (*adopted June 11, 2015*)

**ROW Fencing Policy:** Fencing in the Town ROW is installed at the owner's risk. Fencing installed in the ROW, or which blocks access to the ROW, must be removed upon request of the Road Foreman for maintenance and construction projects. In such cases, the Road Foreman will notify the property owner of the deadline to remove fencing. If fencing is not removed, it will be removed by the highway crew or contractor, and the Town is not responsible for damage incurred. Owners are responsible for reinstalling fencing and must install it outside of the ROW. The Town cannot take responsibility for damage caused by necessary snow-plowing, so it is strongly recommended that fences be taken down before winter. (*adopted 12/14/2017*)

**Policy on Utilities in the ROW:** Any cable or utilities installed under the road or within the Town's highway ROW must be buried at a minimum depth of four feet below the level of the road or ditch to allow the highway crew to perform routine ditching and culvert replacement without interrupting residents' services. Keep in mind that 'Dig Safe' does not detect low voltage cables, like telephone and television cables. (*adopted 12/14/2017*)

**No Plowing of Snow Across Highways.** State law prohibits plowing, blowing or shoveling of snow across or onto a Town or state highway. It also gives Towns authority to levy fines and penalties, and to hold violators liable for damage to property, vehicles, and any undue cost to the Town for removal of this snow. By law, the actual cost for the specific equipment and manpower used to remove this snow may be charged to the private property owners, with a minimum charge of one hour per Road Department personnel and equipment.

**WINTER SAND:** Use of sand from the Town's pile for any commercial purpose is prohibited; individual residents may take sand for the own use. The Selectboard currently permits residents to fill a 5-gallon pail or two for deicing your driveway. Please bring bucket(s) and a shovel.

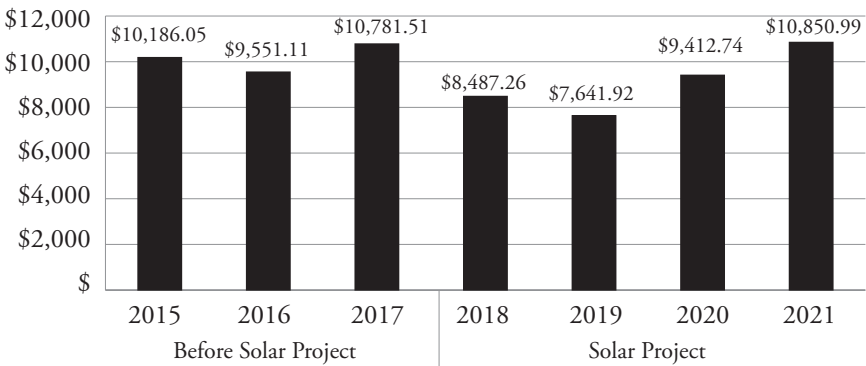
# Charleston Community Solar

In its third full year of operation, the Charleston Community Solar array generated 96,300 MWh, compared with 110,159 MWh in 2020 and 104,106 MWh in 2019. Maintenance in 2021 included replacement of one broken panel, and one of the seven inverters was replaced under warranty. Work by Building Energy to restore full array remote monitoring functions was ongoing as of December 31st. To track array production, visit [charlestonvt.org](http://charlestonvt.org), and select 'Departments' then 'Community Solar.'

## Effect on Electricity Costs

As total costs for electricity are only now surpassing pre-array totals, the array has buffered the town somewhat from increasing electrical costs thanks to favorable net metering rates. Long term, the town can expect a period of “free” electricity at the end of 20 years when the loan is paid off and the array is still in production.

**Town Electricity Costs by Year**



## Revenue & Expenses

2021 Revenue for the project includes (1) net metering reimbursement from the school and fire department and (2) taxes raised for electricity. Expenses include the loan payment, maintenance costs, and payments to VEC for (1) account fees not eligible for credits and (2) electricity at times when no credits are available.

### **Town Electricity & Solar Array - 2021 Revenue & Expense**

#### **REVENUE**

Net Metering Reimbursement from CES & CVFD	15,656.35
Taxes Raised for Electricity & Solar Loan	13,192.74
<b>Total Revenue</b>	<b>29,849.09</b>

#### **EXPENSE**

Payments to VEC	5,633.72
Annual Loan Payment	20,873.62
Panel Replacement, less insurance reimbursement	1,000.00
<b>Total Expense</b>	<b>27,507.34</b>

# Recycling & Composting Options

**Remember: Food scraps CANNOT go in the trash (as of July 1, 2020)**

Please contact your trash hauler to find out about recycling services in your area. Local rubbish haulers include:

- **Casella, 802-895-4889**
- **Myers, 802-655-4312**

Charleston residents can also drop off recycling and food scraps at local facilities:

- **Northeast Kingdom Waste Management District, Lyndonville, 802-626-3532**

Charleston is a NEKWMD member town. Sorted recycling and food scraps can be dropped off at the Lyndonville facility, 224 Church Street, on Wednesday from 8am – 4pm and Saturdays from 8am – 3pm. Additional hours Monday and Friday 8am – 4pm; closed Tuesday and Thursday. Detailed sorting guidelines available from the Town Clerk's Office or NEKWMD, online at [nekwmd.org](http://nekwmd.org).

- **Casella Waste, Coventry, 802-334-8300**

Zero-sort recycling can be dropped off during residential hours at a cost of \$1.00 for a 13-gallon bag and \$1.75 for a 30-gallon bag. Food scraps can also be dropped off for a fee. Detailed list of accepted and prohibited items available from Casella. Hours are M–F 7:00 am – 3:30 pm, Sat 8:00 – 11:30 am.

For a list of residential food scrap hauling companies, including Keep It Green Composting in Albany (802-673-6728), and resources for home composting, contact NEKWMD or visit [www.nekwmd.org/compost.html](http://www.nekwmd.org/compost.html)

The Town of Charleston does not provide curbside rubbish or recycling pickup. The Town of Charleston does not provide curbside rubbish or recycling pickup.

# Dog Licenses - IT'S THE LAW!

Avoid late fees by licensing your dog on or before April 1st

All dogs must be licensed in their town every year per state law. Dog licenses expire April 1st of each year. Please make sure your dog has a current rabies vaccination and certificate signed by a veterinarian. To license by mail, print the form online at <https://bit.ly/3dsq82U>

License fees:

- Spayed or Neutered dogs are \$9.00 on or before April 1st;
- Dogs not spayed or neutered are \$13.00 on or before April 1st.

## 2021 Dog Licenses Sold (134 dogs were licensed in 2021)

By December 31	Cost	Qty	Total Fees
Spayed/Neutered Dogs	9.00	90	810.00
Intact Dogs	13.00	33	429.00
Kennel License (up to 10 dogs)	56.00	1	56.00
Kennel License (extra dog)	3.00	0	0.00

## After April 1 *Note: Late fees were waived during the COVID-19 state of emergency*

Spayed/Neutered Dogs	11.00	0	0.00
Intact Dogs	17.00	0	0.00
New Neutered Dogs	9.00	3	27.00
New Intact Dogs	13.00	1	13.00

**Total Due for Dog Licenses** **\$1,335.00**

## Total Collected

Town License Fees	699.00
State License Fees	636.00

**Total Dog Fees Collected** **\$1,335.00**

## Pet Dealers

A breeder/kennel selling 3 or more litters per year is required to obtain a Pet Dealer permit.

## Charleston Dog Ordinance

A Town Dog Ordinance authorizes the Constable/Animal Control Officer to issue tickets and fines for failing to license, for having a dog running at large (on any street, school property, or on any land owned, used or occupied by another), or for otherwise allowing a dog to be a nuisance to others. These range from \$100 for a first offense up to \$500 with impoundment of the dog for repeat offenses. The full text of the Dog Ordinance can be viewed at the Town Clerk's Office.

# 2021 Vital Statistics

## Births



Genevieve Watson to Kristen & Skyler Watson	February 2021
Navy Aldrich to Desiree & Kyle Aldrich	May 2021
Galaxia Uhlendorff to Sadie Chandler and Kevin Uhlendorff	July 2021
Maylani Shover to Shaynea & Nathan Shover	July 2021
June Justice to Lindsey & Tyler Justice	August 2021
Nova McAllister to Casey Burke & Joshua McAllister	August 2021
Skylynn Lantagne to Giannamarie Silvestro & Chad Lantagne	September 2021
Sean Kelley to Frankie Buffi & Tucker Kelley	November 2021

## Civil Marriages

Richard Kenny to Diane Moore	4/24/2021
Nina Carpenter to Matthew Sloan	6/26/2021
Tonya Culver to David Wambolt	6/28/2021
Caitlin Smith to Joshua Sanville	8/28/2021
Kerry Wilson to Lucas Bayus	9/5/2021
Ashley Judge to Jacob Callister	9/18/2021
Gillian Perron to Aaron Williams	10/1/2021
David Bennett to Cynthia Dowland	10/9/2021
Lydia Hershberger to Levi Miller	11/4/2021



## Deaths



Kathleen Brown	age 69	1/10/2021
Charles Heaton III	age 72	1/11/2021
Sue Jacobs	age 81	1/18/2021
Charles Moulton	age 86	1/21/2021
Keith Breault	age 68	1/30/2021
Barbara Provencher	age 84	3/1/2021
Frank Amatruda	age 77	5/12/2021
Donna Cole	age 75	5/28/2021
Robert Calhoun	age 88	5/30/2021
Marcia Bloom	age 83	6/14/2021
Geraldine Moulton	age 97	7/16/2021
Lisa Willson	age 62	8/13/2021
Robert Frizzell	age 77	9/14/2021
Corey Frost	age 26	10/13/2021
Patty-Sue McCarty	age 54	10/2021
Jordan Starr	age 29	10/5/2021

# 2022 Town Meeting Warning

The legal voters of the Town of Charleston are hereby warned and notified to meet at the Charleston Elementary School Building on Tuesday, March 1, 2022 at 10:00 am to transact the following business from the floor.

**Article 1.** To elect a Town Moderator for the ensuing year.

**Article 2.** To elect all officers required by law:

- Town Clerk & Treasurer for a term of 3 years
- Selectboard member for a term of 3 years
- Lister for a term of 3 years
- Auditor for a term of 3 years
- Delinquent Tax Collector for a term of 1 year
- Constable for a term of 2 years
- Second Constable for a term of 1 year
- Cemetery Commissioner for a term of 5 years

**Article 3.** Shall the voters authorize the Treasurer to collect current taxes with a final due date of Friday, October 21, 2022, with the policy of turning over to the delinquent tax collector taxes not physically received by the Treasurer in the Town Clerk's office by 5:00 pm on October 21, 2022, with postmarks not accepted as timely payment?

**Article 4.** Shall the voters authorize total fund expenditures of \$896,555.13 for selectboard, highway, and cemetery operating expenses for the year beginning Jan. 1, 2022, of which \$663,562.06 shall be raised by taxes and \$232,993.07 by non-tax revenue?

**Article 5.** Shall the voters authorize the Selectboard to transfer the 2021 Road Surplus of \$61,596.12 to the Road Equipment reserve fund?

**Article 6.** Shall the voters appropriate the sum of \$50,000 to the Charleston Volunteer Fire Department and direct the Selectboard to assess a tax over and above the budget to meet the same?

**Article 7.** Shall the voters renew a property tax exemption for the fire station parcel in East Charleston owned by the Charleston Volunteer Fire Department for a period of five years (through 2026 tax year)

**Article 8.** Shall the voters appropriate the sum of \$12,374 to the following organizations, which received appropriations of the same amount in 2021, and direct the Selectboard to assess a tax over and above the budget to meet the same?

- a. \$500 to Charleston Historical Society for support of the museum and collection
- b. \$1,000 to Echo Lake Protective Association for milfoil prevention programs
- c. \$800 to NorthWoods Stewardship Center for conservation and education services

# 2022 Town Meeting Warning

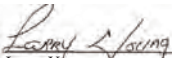
- d. \$1,100 to Dailey Memorial Library for services to residents
- e. \$700 to Island Pond Library for services to residents
- f. \$1,650 to Rural Community Transportation for transportation services to residents
- g. \$500 to Orleans County Citizens Advocacy for mentoring individuals with developmental disabilities
- h. \$600 to Northeast Kingdom Council on Aging for services to elder and disabled Vermonters
- i. \$1,074 to Northeast Kingdom Human Services, Inc. for mental health, substance use, and intellectual disabilities services to residents
- j. \$500 to Pope Memorial Frontier Animal Shelter for care of unwanted pets
- k. \$3,000 to Orleans Essex VNA & Hospice for community nursing and health programs
- l. \$50 to GreenUp Vermont for the statewide cleanup event and bags
- m. \$100 to VT Rural Fire Protection Task Force for the Dry Hydrant Program
- n. \$100 to Vermont Symphony Orchestra Symphony Kids for performances for local students
- o. \$700 to Umbrella for domestic violence prevention and services to victims

**Article 9.** To transact any other business that may legally come before this meeting.

DATED AT CHARLESTON, VERMONT THIS 20th DAY OF January, 2022

  
Patrick Austin

  
Peter Moskovites

  
Larry Young

Selectboard, Town of Charleston

## 2022 Proposed Town Budget

REVENUES		FY 2021 Budget	FY 2021 Actual	FY 2022 Budget
00-6-10	<b>Tax Revenues</b>			
00-6-10.05	Current Property Taxes	127,082.09	104,623.24	135,424.93
00-6-10.15	Land Use/Hold Harmless	87,000.00	88,100.00	90,000.00
00-6-10.18	Delinquent Taxes	0.00	92,671.63	0.00
00-6-10.19	Delinquent Taxes Interest	0.00	4,467.27	0.00
00-6-10.20	PILOT taxes	1,181.13	1,181.13	1,181.13
00-6-10.23	Tax overpays	0.00	21,019.68	0.00
00-6-10.30	Tax Collector Fees	0.00	7,449.83	0.00
<b>Total Tax Revenues</b>		<b>215,263.22</b>	<b>319,512.78</b>	<b>226,606.06</b>
00-6-20	<b>Permits Revenues</b>			
00-6-20.05	2nd Class Liquor License	140.00	140.00	140.00
00-6-20.10	Marriage Licenses (State)	200.00	400.00	200.00
00-6-20.15	Marriage Licenses (Town)	40.00	80.00	40.00
00-6-20.20	Dog Licenses	800.00	699.00	800.00
00-6-20.25	Dog License fees	640.00	636.00	640.00
<b>Total Permits Revenues</b>		<b>1,820.00</b>	<b>1,955.00</b>	<b>1,820.00</b>
00-6-40	<b>Fees &amp; Other Revenues</b>			
00-6-40.05	School Department	3,750.00	3,750.00	3,750.00
00-6-40.10	Town Clerk's Fees	8,500.00	15,558.00	10,000.00
00-6-40.15	Records Preservation Fees	2,000.00	4,660.00	2,800.00
00-6-40.20	Interest, Checking Acct.	1,500.00	3,874.98	1,500.00
00-6-40.35	Insurance Returns	0.00	500.00	0.00
00-6-40.62	Prev. Yr School Tax Adjust.	0.00	13,249.37	0.00
00-6-40.80	DMV renewals	30.00	42.00	30.00
00-6-40.85	Reappraisal Fund	0.00	7,248.50	0.00
00-6-40.89	ARPA	0.00	148,865.16	0.00
00-6-40.90	Clerk Grants	0.00	6,900.00	0.00
00-6-40.91	Aquatic Nuisance (Echo)	0.00	4,453.60	0.00
00-6-40.92	Water Quality Grant (Echo)	0.00	4,000.00	0.00
00-6-40.97	Net Metering	12,000.00	15,721.96	13,000.00
00-6-40.99	Misc. Fee Receipts	0.00	1,265.37	0.00
<b>Total Fees &amp; Other Revenues</b>		<b>27,780.00</b>	<b>230,088.94</b>	<b>31,080.00</b>



## 2022 Proposed Town Budget cont.

		FY 2021 Budget	FY 2021 Actual	FY 2022 Budget
00-6-50	<b>Road Dept Revenues</b>			
00-6-50.10	State Aid, Highways	91,000.00	96,512.15	96,391.94
00-6-50.17	Better Roads Grant	0.00	20,000.00	0.00
00-6-50.20	Special Highway Grants	8,800.00	0.00	10,920.00
00-6-50.35	Taxes for Roads (Hwy & CI IV)	511,812.92	511,812.92	516,737.13
00-6-50.99	Misc. Road Receipts	0.00	5,142.38	0.00
<b>Total Road Revenues</b>		<b>611,612.92</b>	<b>633,467.45</b>	<b>623,049.07</b>
00-6-60	<b>Cemetery Revenues</b>			
00-6-60.10	Sale of Lots	0.00	935.00	0.00
00-6-60.15	Interest (savings, inv.)	1,550.00	1,772.77	1,550.00
00-6-60.20	Dividends (Dominion)	50.00	45.36	50.00
00-6-60.25	Perpetual Care	0.00	1,550.00	0.00
00-6-60.30	Posts	0.00	315.00	0.00
00-6-60.37	Taxes for Cemetery	10,000.00	10,000.00	12,400.00
<b>Total Cemetery Revenues</b>		<b>11,600.00</b>	<b>14,618.13</b>	<b>14,000.00</b>
<b>TOTAL REVENUES</b>		<b>868,076.14</b>	<b>1,199,642.30</b>	<b>896,555.13</b>
<b>EXPENSES</b>				
05-7	<b>Selectboard</b>			
05-7-10.00	Salaries	3,600.00	3,600.00	3,600.00
05-7-12.00	Social Sec. Exp. Board	223.20	223.20	223.20
05-7-13.00	Med Exp. Board	52.20	52.20	52.20
05-7-20.00	Advertising & Printing	1,700.00	1,419.75	1,700.00
05-7-26.00	Legal Services	1,500.00	252.00	1,500.00
05-7-50.00	Water Quality Expenditure	0.00	8,453.60	0.00
05-7-55.00	Planning Commission	2,000.00	6,900.00	2,000.00
05-7-99.00	Misc. Select Board Expense	500.00	0.00	500.00
<b>Total Selectboard</b>		<b>9,575.40</b>	<b>20,900.75</b>	<b>9,575.40</b>
10-7	<b>Election Unit</b>			
10-7-10.00	Election Officers	100.00	0.00	100.00
10-7-12.00	Election Officers SS	6.20	0.00	6.20
10-7-13.00	Election Officers Medi	1.45	0.00	1.45
10-7-21.00	Election Supplies	2,000.00	2,060.51	2,000.00
<b>Total Election Unit</b>		<b>2,107.65</b>	<b>2,060.51</b>	<b>2,107.65</b>

## 2022 Proposed Town Budget cont.

		FY 2021 Budget	FY 2021 Actual	FY 2022 Budget
15-7	<b>Finance Department</b>			
15-7-10.00	Clerk/Treasurer Salary	40,500.00	40,500.00	41,715.00
15-7-10.05	Asst. Clerk/Treasurer	19,500.00	20,026.64	22,687.00
15-7-10.10	Auditors Wages	1,000.00	558.00	1,000.00
15-7-10.20	Health Officer	60.00	0.00	60.00
15-7-10.25	Fire Warden	200.00	200.00	200.00
15-7-12.00	Social Security Expense	3,782.00	3,799.64	4,071.04
15-7-13.00	Medicare Expense	298.12	888.65	952.10
15-7-14.00	Retirement Expense	2,441.50	7,826.06	8,909.14
15-7-16.00	Workers Compensation Ins.	11,754.00	11,754.00	11,991.00
15-7-17.00	Mileage, Clerk & Ass't.	950.00	816.42	950.00
15-7-18.00	Health Insurance	3,954.84	3,931.44	5,800.00
15-7-19.00	Training/Workshops/Dues	1,350.00	842.00	1,350.00
15-7-21.00	Office Supplies	2,000.00	1,910.40	2,000.00
15-7-22.00	Postage	1,800.00	1,802.80	1,800.00
15-7-23.00	Telephone	1,000.00	1,355.57	1,000.00
15-7-24.00	Office Equipment/Repairs	900.00	750.91	900.00
15-7-24.50	Records Preservation	1,000.00	665.65	1,000.00
15-7-25.00	Computer, Website, Support	7,000.00	6,279.74	7,000.00
15-7-30.00	Commercial Insurance Pkg	15,487.00	15,487.00	14,873.25
15-7-98.00	Tax Refunds	0.00	21,017.54	0.00
15-7-99.00	Misc. Finance Dept Expense	50.00	0.00	50.00
<b>Total Finance Dept</b>		<b>115,027.46</b>	<b>140,412.46</b>	<b>128,308.54</b>
17-7	<b>Listers</b>			
17-7-10.00	Listers Salaries	10,000.00	4,720.50	10,000.00
17-7-12.00	Soc. Sec. Exp. Listers	620.00	292.68	620.00
17-7-13.00	Medicare Exp. Listers	145.00	68.44	145.00
17-7-17.00	Listers Mileage	300.00	205.70	300.00
17-7-19.00	Listers Professional Dev.	200.00	0.00	200.00
17-7-20.00	Listers Postage	200.00	177.24	200.00
17-7-21.10	Listers Supplies & Equipment	1,200.00	22.31	1,200.00
17-7-22.00	BCA Tax appeals/abatement	200.00	0.00	200.00
17-7-23.00	Computer support/maps	3,200.00	3,379.68	1,000.00

## 2022 Proposed Town Budget cont.

<b>Listers Cont.</b>		<b>FY 2021 Budget</b>	<b>FY 2021 Actual</b>	<b>FY 2022 Budget</b>
17-7-25.00	Reappraisal Expenses	0.00	7,248.50	0.00
<b>Total Listers</b>		<b>16,065.00</b>	<b>16,115.05</b>	<b>13,865.00</b>
20-7	<b>Delinquent Tax Collector</b>			
20-7-10.00	DTC Wages	6,162.46	7,450.03	5,674.20
20-7-12.00	DTC Soc. Sec. Expense	382.07	461.91	351.80
20-7-13.00	DTC Medicare Expense	89.36	108.01	82.28
20-7-17.00	DTC Mileage/Expenses	75.00	175.00	75.00
<b>Total Delinquent Tax Collector</b>		<b>6,708.89</b>	<b>8,194.95</b>	<b>6,183.27</b>
30-7	<b>Plant (Town Office)</b>			
30-7-21.00	Janitor & Supplies	650.00	510.18	850.00
30-7-22.00	Grounds Maintenance	500.00	500.00	500.00
30-7-28.00	Repairs & Upkeep	3,000.00	3,436.48	3,000.00
30-7-30.00	Community Solar	21,100.00	22,206.79	21,100.00
30-7-32.00	Electricity	1,200.00	1,835.34	1,400.00
<b>Total Plant (Town Office)</b>		<b>26,450.00</b>	<b>28,488.79</b>	<b>26,850.00</b>
35-7	<b>Public Safety</b>			
35-7-10.00	Law Enforcement Salary	800.00	1,868.00	800.00
35-7-12.00	Law Enforcement Soc. Sec.	49.60	115.81	49.60
35-7-13.00	Law Enforcement Medicare	11.60	27.08	11.60
35-7-16.00	Law Enforcement mileage	250.00	355.58	250.00
35-7-25.00	911 Road Signs	1,000.00	560.04	1,000.00
35-7-32.00	Street Lights	1,300.00	2,200.16	1,700.00
35-7-34.00	Ambulance Service	42,056.00	42,055.92	45,445.00
35-7-44.00	Solid Waste/Recycling	961.62	961.62	860.00
35-7-99.00	Misc. Law Enforcement Exp	0.00	50.00	0.00
<b>Total Public Safety</b>		<b>46,428.82</b>	<b>48,194.21</b>	<b>50,116.20</b>
45-7	<b>Assessments</b>			
45-7-54.00	County Tax	17,100.00	17,394.65	17,100.00
45-7-56.00	Westmore (Town Farm) Tax	160.00	147.95	160.00
45-7-57.00	Barton Pit Tax	2,000.00	1,948.83	2,000.00
45-7-58.00	VLCT Dues	2,400.00	2,339.00	2,400.00
<b>Total Assessments</b>		<b>21,660.00</b>	<b>21,830.43</b>	<b>21,660.00</b>

## 2022 Proposed Town Budget cont.

		FY 2021 Budget	FY 2021 Actual	FY 2022 Budget
90-7	<b>Fees Expenses</b>			
90-7-36.00	Marriage Licenses (State)	200.00	300.00	200.00
90-7-38.00	Dog Licenses (State)	640.00	616.00	640.00
<b>Total Fees Expenses</b>		<b>840.00</b>	<b>916.00</b>	<b>840.00</b>
<b>Total Selectboard</b>		<b>244,863.22</b>	<b>287,113.15</b>	<b>259,506.06</b>
50-7	<b>Highway Department</b>			
50-7-10.00	Wages	179,000.00	162,565.40	179,000.00
50-7-10.05	Road Admin	6,500.00	6,623.24	7,562.00
50-7-11.00	Road Commissioner	3,600.00	3,600.00	3,600.00
50-7-11.50	Mileage	200.00	73.70	200.00
50-7-12.00	Social Security Expense	11,724.20	10,728.48	11,790.04
50-7-13.00	Medicare Expense	2,741.95	2,509.04	2,757.35
50-7-14.00	Retirement Expense	21,256.25	17,127.45	22,160.20
50-7-15.00	VLCT Unemployment Ins.	2,432.00	2,432.00	2,378.00
50-7-18.00	Health & Disability Insurance	23,729.04	23,697.53	23,372.00
50-7-21.00	Supplies	8,500.00	9,081.29	8,500.00
50-7-22.00	Tools/Equipment	3,500.00	2,761.97	3,500.00
50-7-23.00	Telephone	800.00	892.92	800.00
50-7-24.00	Parts & Repairs	30,000.00	24,709.83	30,000.00
50-7-25.00	Technology	250.00	0.00	250.00
50-7-30.00	Hired Services	16,000.00	21,640.00	16,000.00
50-7-31.00	Waste Disposal	0.00	0.00	900.00
50-7-32.00	Electricity	1,600.00	1,765.05	1,600.00
50-7-70.00	Gasoline	500.00	215.05	500.00
50-7-71.00	Diesel & Oil	45,000.00	36,047.79	45,000.00
50-7-72.00	Tires	10,000.00	12,551.66	14,000.00
50-7-73.00	Blades & Shoes	8,000.00	4,231.66	8,000.00
50-7-74.00	Sand, Gravel, Stone, Crushing	52,800.00	52,083.00	52,800.00
50-7-74.10	Erosion Stone	15,000.00	14,700.00	15,000.00
50-7-76.00	Chloride, Salt	48,000.00	47,196.01	50,000.00
50-7-78.00	Road Supplies	12,000.00	6,165.86	12,000.00
50-7-78.15	Road Equipment	0.00	1,000.00	0.00
50-7-78.25	Building Repairs (Garage)	5,000.00	12,265.73	5,000.00
50-7-78.30	Road Signs	2,150.00	498.08	2,150.00

## 2022 Proposed Town Budget cont.

<b>Highway Department Cont.</b>		<b>FY 2021 Budget</b>	<b>FY 2021 Actual</b>	<b>FY 2022 Budget</b>
50-7-78.50	Fire Wood/Propane	2,500.00	3,990.79	5,400.00
50-7-79.00	Paving	1,500.00	56,782.32	1,500.00
50-7-85.00	Rd Equip Loan Payment	80,479.48	80,479.48	80,479.48
50-7-87.00	Equipment Rental	2,500.00	0.00	2,500.00
50-7-88.00	Municipal Rds Gen Permit	1,350.00	1,350.00	1,350.00
50-7-89.00	ARPA	0.00	0.00	0.00
50-7-99.00	Misc. Road Expenses	1,000.00	0.00	1,000.00
<b>Total Highway Department</b>		<b>599,612.92</b>	<b>619,765.33</b>	<b>611,049.07</b>
54-7	<b>Class IV Highway Dept.</b>			
54-7-10.00	Wages	4,000.00	251.00	4,000.00
54-7-30.00	Hired Services	1,500.00	700.00	1,500.00
54-7-74.00	Sand & Gravel	3,000.00	1,155.00	3,000.00
54-7-99.00	Misc Class IV	3,500.00	0.00	3,500.00
<b>Total Class IV Highway Dept.</b>		<b>12,000.00</b>	<b>2,106.00</b>	<b>12,000.00</b>
<b>Total Highway</b>		<b>611,612.92</b>	<b>621,871.33</b>	<b>623,049.07</b>
60-7	<b>Cemetery Expenses</b>			
60-7-10.00	Wages	7,000.00	8,985.00	9,000.00
60-7-12.00	Social Security Expense	434.00	557.10	558.00
60-7-13.00	Medicare Expense	101.50	130.29	130.50
60-7-21.00	Flags	175.00	0.00	175.00
60-7-24.00	New Equipment	500.00	0.00	2,200.00
60-7-28.00	Repairs & Supplies	2,500.00	1,548.30	1,000.00
60-7-60.25	Perpetual Care	0.00	2,100.00	0.00
60-7-60.30	Posts	0.00	315.00	0.00
60-7-70.00	Gasoline & Oil	600.00	645.58	800.00
60-7-87.00	Fencing	100.00	0.00	100.00
60-7-99.00	Misc. Cemetery Expense	189.50	0.00	36.50
<b>Total Cemetery</b>		<b>11,600.00</b>	<b>14,281.27</b>	<b>14,000.00</b>
<b>TOTAL EXPENDITURES (w/o Appropriations)</b>		<b>868,076.14</b>	<b>923,265.75</b>	<b>896,555.13</b>

## 2022 Proposed Appropriations

		FY 2021 Voted	FY 2021 Actual	FY 2022 Proposed
85-7-95	<b>Appropriations</b>			
	Road Equipment Fund Articles	0.00	78,978.19	0.00
85-7-95.10	Volunteer Fire Dept.	50,000.00	50,000.00	50,000.00
85-7-95.20	NEK Human Services	1,074.00	1,074.00	1,074.00
85-7-95.25	VNA & Hospice	3,000.00	3,000.00	3,000.00
85-7-95.30	Citizens Advocacy	500.00	500.00	500.00
85-7-95.35	NEK Council on Aging	600.00	600.00	600.00
85-7-95.55	Daily Memorial Library	1,100.00	1,100.00	1,100.00
85-7-95.70	Umbrella	700.00	700.00	700.00
85-7-95.75	Charleston Historical Society	500.00	500.00	500.00
85-7-95.80	NorthWoods Stewardship Center	800.00	800.00	800.00
85-7-95.85	Rural Community Transport	1,650.00	1,650.00	1,650.00
85-7-95.94	VSO Symphony Kids	100.00	100.00	100.00
85-7-95.95	Echo Lake Milfoil Project	1,000.00	1,000.00	1,000.00
85-7-95.96	VT Rural Fire Protection	100.00	100.00	100.00
85-7-95.97	Pope Memorial Frontier Animal Society	500.00	500.00	500.00
85-7-95.98	Island Pond Library	700.00	700.00	700.00
85-7-95.99	Green UP Vermont	50.00	50.00	50.00
	<b>Total Appropriations</b>	<b>62,374.00</b>	<b>141,352.19</b>	<b>62,374.00</b>
<b>TOTAL EXPENDITURES (w/ Appropriations)</b>		<b>930,450.14</b>	<b>1,064,617.94</b>	<b>958,929.13</b>

# Town & School District Virtual Informational Meeting Minutes

March 1, 2021, Virtual

A virtual informational meeting was held jointly by the Charleston Selectboard and Charleston School District on Monday March 1, 2021 via Zoom. The meetings of the Selectboard and School Board were called to order at 6:02 by Town Moderator Jean Wilson, who welcomed and thanked attendees for helping to maintain an important town tradition. The Selectboard was represented by Selectpersons Peter Moskovites and Patrick Austin, with Town Clerk Teri Gray and Asst. Clerk Colleen Kellogg also attending. Charleston School District was represented by Directors Kristen Watson and Heather Wright, with Principal Christopher Lawson also attending.

A total of 26 meeting participants joined the meeting, with several of these representing multiple household or family members logged in together.

Ms. Wilson reviewed the purpose and procedure for the meeting. Being an informational meeting and not a town meeting, it would not follow Roberts Rules, there would be no voting or motions, and one need not be a registered voter to speak. Attendees were asked to follow along using the Warning on pages 12-13 of the town report and to keep discussion germane to the article considered. Each article would begin with a board member ready to say a few words and then be opened up to questions and comments. As the meeting was being recorded, speakers were asked to state their name and—if not a Charleston resident—their town.

The Town Clerk said that voting on the articles would take place by Australian ballot the following day at the Town Clerk's Office from 10am to 7pm, and reminded those who had already requested ballots to deliver them to the office before 7pm to be counted. She referred participants to the town website, [charlestonvt.org](http://charlestonvt.org), under Town Meeting & Voting, to view copies of the Town and School Reports, sample ballots, and where election night results would be posted.

Colleen Kellogg asked participants who would like to comment on a particular article to please raise their hand and wait to be called on by Selectboard. She reviewed the controls for raising a hand on computer and telephone, as well as how to unmute when called on.

Following the order of the ballot, the Moderator read School Article 5: **Shall the voters of the School District approve the school board to expend \$2,252,454.00 which is the amount the school board has determined to be necessary for the ensuing fiscal year? It is estimated that this proposed budget, if approved, will result in education spending of \$16,193.00 per equalized pupil. This projected spending per equalized pupil is 5.52% lower than spending in the current year.**

School Board Chair Kristen Watson said the proposed budget includes salary increases from the collective bargaining agreement occurring this year. Other changes include converting the part-time Math Intervention position to a full-time classroom teacher position to address increased enrollment. The budget also plans proactively for the future by beginning to fund replacement of student devices, one classroom set per year.

Due to a significant increase in enrollment over the past two years—to 130 students—the school needs additional physical space to meet student needs. Based on parent and community feedback, the board proposes the purchase of a modular space with financing up to \$240,000 over 10 years. If the town votes to move forward, the school will be looking at grants to help offset those costs.

Dan Whipple asked how well and septic system needs will be affected by the modular space and additional population. Ms. Watson said the \$240,000 figure includes site work related to the septic but did not have information about the well. Mr. Lawson said an impact study hadn't been conducted, and there are options about building placement. If the project

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moves forward, the school will work with an engineer to see what makes the most sense in terms of location and any facility modifications, and engineer costs are considered in the budget.

Peggy Stevens had read of a parent request to send seventh and eighth graders to the junior high and asked how that conversation factored in to a decision about the modular unit. Ms. Watson said there were preliminary meetings to gather feedback, and the school sent home a survey with various options to address space needs. The overwhelming opinion about what was best for students, in terms of social well-being and other factors, was to keep students local. The board also worked with the supervisory union to compare costs over ten years of 'tuitioning' students to the junior high versus the 10-year building financing. Both the financial perspective and community feedback pointed to keeping students in Charleston. Mr. Lawson said the meeting minutes and community survey results were posted on the school website.

Ms. Wilson read **School Article 6: Shall the voters of the School District authorize the Board of School Directors to make repairs and improvements to the Charleston Elementary School property in preparation for, and the purchase of, a two classroom modular building, in an amount not to exceed \$240,000.00, to be financed over a period of ten (10) years, subject to reduction by any available construction aid and grants received?**

Having spoken earlier to the need and support for the modular building, Ms. Wilson added that the building will allow for additional meeting spaces as well as much needed classroom space. Currently, meetings that need to occur at the school face space constraints.

Jim Barton said he was glad to hear that more kids will be going to Charleston Elementary. Mr. Austin concurred.

Mr. Moskovites asked if projected enrollment was expected to flatten, go up or down. Mr. Lawson said the smallest group is currently eighth grade, with 10 students. Other class sizes range from 10-17, with most in the teens. There is no indication of a decrease, and he expects next year's enrollment to be higher by a few kids. As COVID settles off and more Pre-K students are enrolled, Pre-K numbers will provide a good indicator of future enrollment. Right now, the expectation is for enrollment to stay over 130, which is a record over the last ten years or so. Some students opted for remote learning or home-school due to COVID. If all students were in the building, the total student population would be 135.

Nancy Engels hopes that plans for the modular will attend to ventilation and other upgrade needs that have come up due to COVID. Ms. Watson said that the project budget is for a newly built modular structure and takes into account those factors. The school is also addressing those needs in the rest of the school building. Mr. Lawson said the school secured \$122,000 in grants to replace air exchange units across the school. Every classroom's air exchange unit and thermostat has been replaced, and the school is slowly moving away from pneumatic controls in place for 50 years.

With no other discussion of School District Articles, the Moderator adjourned the School District Meeting at 6:25 pm and began discussion of Town articles.

Ms. Wilson read **Town Article 3: Shall the voters authorize the Treasurer to collect current taxes with a final due date of Friday, October 22, 2021, with the policy of turning over to the delinquent tax collector taxes not physically received by the Treasurer in the Town Clerk's office by 5:00 pm on October 22, 2021, with postmarks not accepted as timely payment?**

Selectboard Chair Peter Moskovites said the article was a pro-forma annual question that must be voted on so the town can collect property taxes. There was no further discussion.



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Ms. Wilson read **Town Article 4: Shall the voters authorize total fund expenditures of \$868,076.14 for Selectboard, highway, and cemetery operating expenses for the year beginning Jan. 1, 2021, of which \$648,895.01 shall be raised by taxes and \$219,181.13 by non-tax revenue?**

Mr. Moskovites said the expense budget is \$6,000 less than 2020 and will result in an estimated tax rate of .65, which is lower than .6729 in 2020. It's basically a flat budget with specific line items shown in the town report. Patrick Austin said he is confident that this level-funded budget is a good one.

Ms. Wilson read **Town Article 5: Shall the voters authorize the Selectboard to expend \$50,000 of the 2020 Highway Surplus of \$128,978.19 to repave and upgrade Center School Road?**

Mr. Moskovites addressed major factors contributing to the highway surplus. In revenue, the town received an additional \$28,000 of state highway aid due to COVID, as well as a \$20,000 Better Roads grant awarded after the budget vote. On the expenditure side, the town did not use \$32,000 of \$52,000 for crushing gravel because the crushing was stopped early, and also did not use \$20,000 of the diesel budget.

Dan Whipple asked if the pavement extended beyond the existing paved area. The bridge is a popular put-in for boaters, and parking sometimes complicates fire department access to the dry hydrant and even general travel on a sunny weekend day. Widening could be considered.

Mr. Moskovites said the board is considering extending the paved section—this will depend on how bids come in and what aid is available. The board will plan the project over the next months, will discuss it with VTrans, and will provide more information to the community. Mr. Austin said related repairs like culverts will affect how far the money goes, but he is hopeful the paving can extend to the bridge to complement everything the school has done to be inviting to the community. The town needs to get through paving the main part of the road before taking on an additional project, but he is open to addressing the parking area in some way that doesn't negatively affect the neighbors or the school.

Jim Barton expressed support for the need to repave the road. Nancy Engels said that outdoor recreation grants made available during COVID might help with a parking area and access for boaters.

Ms. Wilson read **Town Article 6: Shall the voters authorize the Selectboard to transfer \$78,978.19 of the 2020 Highway Surplus of \$128,978.19 to the Road Equipment reserve fund?**

Mr. Moskovites explained that the \$78,000 figure is what's left of highway surplus after taking away \$50,000 for the school road. The fund presently has \$65,000, and the additional money will be a good cushion for truck and equipment replacement.

Ms. Wilson read **Town Article 7: Shall the voters appropriate the sum of \$50,000 to the Charleston Volunteer Fire Department and direct the Selectboard to assess a tax over and above the budget to meet the same?**

CVFD Treasurer Blair Moulton said the department chose to level fund the budget during COVID. A \$50,000 appropriation served the department well last year, and with Morgan's appropriation, the department can operate a comfortable budget for the year. He announced most of the department has received the first COVID-19 shot, and about 95% will be completely vaccinated next week. Dan Whipple thanked residents and property owners for their generous support for the fall fundraiser—one of the reasons they were able to level fund. He emphasized that CVFD is much more than a fire department and capable on many fronts. They have a fully functional snowmobile rescue setup, which has

been used twice this year to rescue a snowmobiler and a cross-country skier. One of the reasons they were able to get COVID shots is because the ambulance calls on CVFD for help almost every time the ambulance comes to town. The Ambulance services have scaled back their activities and don't send out many people. Mr. Austin thanked the department on behalf of the Selectboard.

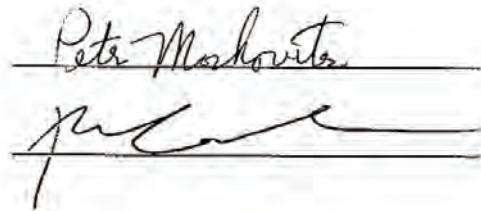
Ms. Wilson read **Town Article 8: Shall the voters appropriate the sum of \$12,374.00 to the following organizations, which received appropriations of the same amount in 2020, and direct the Selectboard to assess a tax over and above the budget to meet the same? \$500 to Charleston Historical Society for support of the museum and collection; \$1,000 to Echo Lake Protective Association for milfoil prevention programs; \$800 to NorthWoods Stewardship Center for conservation and education services; \$1,100 to Dailey Memorial Library for services to residents; \$700 to Island Pond Library for services to residents; \$1,650 to Rural Community Transportation for transportation services to residents; \$500 to Orleans County Citizens Advocacy for mentoring individuals with developmental disabilities; \$600 to Northeast Kingdom Council on Aging for services to elder and disabled Vermonters; \$1,074 to Northeast Kingdom Human Services, Inc. for mental health, substance use, and intellectual disabilities services to residents; \$500 to Pope Memorial Frontier Animal Shelter for care of unwanted pets; \$3,000 to Orleans Essex VNA & Hospice for community nursing and health programs; \$50 to GreenUp Vermont for the statewide cleanup event and bags; \$100 to VT Rural Fire Protection Task Force for the Dry Hydrant Program; \$100 to Vermont Symphony Orchestra Symphony Kids for performances for local students; \$700 to Umbrella for domestic violence prevention and services to victims.**

Asst. Clerk Colleen Kellogg said that reports and information provided by these agencies can be reviewed on the town website. There was no further discussion.

With no further questions or comments, the Moderator adjourned the Selectboard meeting at 6:43. Mr. Austin recognized that the virtual format is not ideal for a town meeting, and board members thanked participants for joining.

DATED THIS 1ST DAY OF MARCH 2021

Approved this 11th day of March 2021 by the Charleston Selectboard:



The image shows two handwritten signatures on horizontal lines. The top signature is written in cursive and appears to read "Peter Marshovitz". The bottom signature is also in cursive and is less legible, possibly reading "John Austin".

# Charleston Town Annual Meeting Election Results

## March 2, 2021

Due to COVID-19 safety concerns, Charleston's Annual Town & School District Meeting election was held by Australian Ballot for one time only. 111 of Charleston's 720 registered voters cast ballots.

### Officers

All candidates ran unopposed and were elected to terms as follows:

- Jean Wilson, Town Moderator, 1 year
- Patrick Austin, Selectperson, 3 years
- Jean Wilson, Lister, 3 years
- Michael Morelli, Town Auditor, 3 years
- Grace Frizzell, Delinquent Tax Collector, 1 year
- Sarah Jenness, Second Constable, 1 year
- Darald Moulton, Cemetery Commissioner, 5 years
- Maurice "Mo" Cerutti, Cemetery Commissioner, 3 years
- Mary Esposito, School Director, 3 years
- Sarah Jenness, School Director, 1 year
- Teri Gray, School Treasurer, 1 year
- Peter Moskovites, North Country High School Director, 3 years
- The office of First Constable remained vacant

### Other Articles

School Article 5: Passed. 92 Yes; 18 No

School Article 6: Passed. 78 Yes; 30 No

Town Article 3: Passed. 99 Yes; 6 No

Town Article 4: Passed. 89 Yes; 15 No

Town Article 5: Passed. 89 Yes; 15 No

Town Article 6: Passed. 90 Yes; 15 No

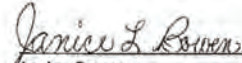
Town Article 7: Passed. 90 Yes; 14 No

Town Article 8: Passed. 95 Yes; 8 No

# Auditors Report

We have audited all Town Officers' books and find them correct as reported herein. As part of this audit, we reviewed revenues, disbursements, payroll records, and financial statements and all backup records for transactions. We believe this to be a correct statement of the condition of the Town of Charleston as of December 31, 2021. The reports will be mailed to all voter households and will be available from the Town Clerk.

Respectfully submitted this 18th day of January 2022  
Town Auditors

  
Janice Bowen

  
Diana Marckwardt

  
Michael Morelli

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## General Fund Comparative Statement

<b>Current Assets</b>	<b>Dec. 31, 2020</b>	<b>Dec. 31, 2021</b>
General Cash Account	578,000.65	713,025.01
<b>Revenues not yet received</b>		
Delinquent Taxes	53,779.06	31,572.12
<b>TOTAL ASSETS</b>	<b>631,779.71</b>	<b>744,597.13</b>
<b>SURPLUS (Assets - Liabilities)</b>	<b>631,779.71</b>	<b>744,597.13</b>
<b>Increase in Surplus from previous year</b>		<b>112,817.42</b>
<b>Encumbered Funds</b>		
Road Surplus	128,978.19	61,596.12
Records Preservation Fund	11,332.90	15,992.90
Constable Fund	6,035.29	3,618.82
Cemetery Funds (due to CD)	550.00	-
ARPA Funds (restricted use)	-	148,865.16
Due to State, Dog License Fees	-	20.00
Due to State, Marriage License Fees	-	100.00
	<b>146,896.38</b>	<b>230,193.00</b>
<b>Unencumbered Funds</b>	<b>484,883.33</b>	<b>514,404.13</b>
	<b>631,779.71</b>	<b>744,597.13</b>

NOTE: The surplus is used by the General Fund for operating expenses until the current year's taxes come in.

# Special Funds Balance

## Road Equipment Fund

Balance January 1, 2021	64,976.79
2020 Surplus Voted at Town Meeting	78,978.19
Interest	77.34
<b>Balance December 31, 2021</b>	<b>144,032.32</b>

## Reappraisal Fund

Balance January 1, 2021	53,659.52
Add Receipts, State of Vermont	7,248.50
Interest	54.82
<b>Balance December 31, 2021</b>	<b>60,962.84</b>

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## Statement of Indebtedness

The Town now has the following loans with Community National Bank:

Purpose of Loan	2017 10-Wheel Mack Truck, Excavator & Trailer	2020 Intl Truck Loan	2018 Solar Installation Loan	2019 Loader Loan
Date	10/27/2015 <i>refinanced 2018</i>	4/02/2019	11/20/2018	3/26/2020
Principal	317,049.00 <i>new 190,346.95</i>	125,089.00	286,845.33	60,000.00
Interest Rate	1.79%	3.00%	3.875%	1.99%
2021 Payment	29,354.38	19,864.55	20,873.62	30,660.39
Next Payment Date	10/27/2022	11/20/2022	11/20/2022	11/1/2022
Next Payment Amount	29,354.38	19,864.55	20,873.62	31,260.55
Balance 12/31/2021	111,097.51	73,835.32	255,835.32	30,660.39

## Statement of Assets

The Selectboard reports the following assets of the Town of Charleston in addition to those reported in the Financial Statements:

Asset	Purchase Date	Original Cost
Barton Gravel Pit	2012	400,000
Town Garage	-	246,000
Town Clerk's Office & Equipment	-	160,000
Worth Gravel Pit	2009	200,000
Town Farm (Westmore Acreage)	-	55,400
Town Farm (Charleston Acreage)	-	104,800
Cemeteries	-	44,200
Blake Lot	-	5,000
Loader (Volvo L60)	2005	120,000
2019 Loader (Volvo L90)	2020	160,000
2017 Mack 10-wheel Truck	2016	194,500
2015 Mack 10-wheel Truck	2014	186,000
2020 International 6-wheel Truck	2019	165,000
2017 Ford F-350 Diesel w/ Plow	2017	57,755
2015 CAT Excavator w/ Attachments	2015	103,000
CAM Equipment Trailer	2015	18,575
John Deere Grader	2009	195,000
4 Snow Plows	-	12,000
Hay wagon	2020	1,400
Motorized Screen	2007	13,500
Culvert Thawer	2014	7,500
Small tools, etc.	-	11,000
Custom Shoulder Retriever Attachment	2018	7,500
Grizzley Screen	2013	7,000
2 Way Radios	2012, 2016	5,400
Security Equipment	2014	3,600
Wood Splitter	-	3,000
Tool Cabinets	-	2,050
York Rock Rake	2021	1,000
Tire Safety Cage	-	500
Road Machine	-	100
¾ HP Drill Press	2015	400
Small Generator (donated)	2021	400
Steel Chop Saw	2014	1400
¾ battery impact tools	2019	725
Husqvarna power head & broom	2019	645
75 Gal Fuel Tank	2015	400
Fuel Transfer Pump	2015	300
Wedge Locks, pair	2017	600

# Treasurer's Report:

## 2021 Statement of Receipts & Disbursements

### January 1, 2021 - December 31, 2021

#### Tax Receipts

2021 Property Taxes Collected	2,098,587.78
VT Property Tax Adjustment Payments	20,206.64
2021 Overpayments by Individuals	20,884.98
Current Use Hold Harmless from State of VT	87,456.00
Delinquent Taxes from Del. Tax Collector	92,671.63
<b>Total Tax Receipts</b>	<b>2,319,807.03</b>

#### Licenses

Liquor Licenses	140.00
Dog Licenses	699.00
Marriage Licenses	80.00
<b>Total Licenses</b>	<b>919.00</b>

#### Fees Received

Recording and Copies	15,558.00
Motor Vehicle Renewals	42.00
Fees for Records Preservation	4,660.00
<b>Total Fees</b>	<b>20,260.00</b>

#### Transfers to State of Vermont

Fees for Dog Licenses	636.00
Fees for Marriage Licenses	400.00
<b>Total Transfer to State of Vermont</b>	<b>1,036.00</b>

#### Delinquent Tax Collector

Interest on Delinquent Taxes	4,467.27
8% Penalty on Delinquent Taxes	7,449.83
Overpayments	134.70
<b>Total Delinquent Tax Collector</b>	<b>12,051.80</b>

#### Grants

State of VT, Hazard Mitigation Plan Grant	6,900.00
Aquatic Nuisance / Watershed Grants (Echo Lake)	8,453.60
<b>Total Grants</b>	<b>15,353.60</b>

## Statement of Receipts & Disbursements cont.

### Miscellaneous

Charleston School District, financial services	3,750.00
Charleston School, 2020 Education Tax Refund	9,621.68
NCUHS, 2020 Education Tax Refund	3,627.69
Community National Bank, NOW account interest	3,874.98
State of VT Reappraisal Fund, per-parcel payment	7,248.50
State of VT, ARPA Funds	148,865.16
State of VT, Current Use Change (2020 Tax Year)	50.37
State of VT, Previous Year Hold Harmless	644.00
Solar Net Metering from School/CVFD	15,721.96
VLCT, Solar Panel Insurance Claim	500.00
State of VT, PILOT	1,181.13
VLCT, Previous Year Insurance Credit	1,215.00

<b>Total Miscellaneous</b>	<b>196,300.47</b>
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Total 2021 Road Receipts less Taxes (see Road Report)	121,654.53
Total 2021 Cemetery Receipts less Taxes (see Cemetery Report)	4,618.13

<b>Total</b>	<b>2,692,000.56</b>
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Transfer to School Account as voted	1,492,358.26
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<b>Total after transfer</b>	<b>1,199,642.30</b>
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Add Balance, January 1, 2021	577,850.65
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<b>Total including January Balance</b>	<b>1,777,492.95</b>
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### Deduct Disbursements:

Selectboard Orders	428,465.34
Road Dept Orders	621,871.33
Cemetery Orders	14,281.27

<b>Total Disbursements</b>	<b>1,064,617.94</b>
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<b>GENERAL FUND BALANCE DECEMBER 31, 2021</b>	<b>712,875.01</b>
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### Accounted for as follows:

Community National Bank NOW Checking account	712,875.01
Cash on hand	150.00

<b>Balance December 31, 2021</b>	<b>713,025.01</b>
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## Statement of 2021 Municipal Tax Rate

General	127,082.09
Roads	511,812.92
Cemetery	10,000.00
Veterans Exemption	4,099.05
Appropriations	62,374.00
Charleston Historical Society	500.00
Charleston Volunteer Fire Department	50,000.00
Dailey Memorial Library	1,100.00
Echo Lake Protective Association	1,000.00
Green Up	50.00
Island Pond Library	700.00
Northeast Kingdom Council on Aging	600.00
Northeast Kingdom Human Services	1,074.00
NorthWoods Stewardship Center	800.00
Orleans/Essex VNA & Hospice	3,000.00
Orleans County Citizens Advocacy	500.00
Pope Memorial Animal Society	500.00
Rural Community Transportation	1,650.00
VSO Symphony Kids	100.00
VT Rural Fire Protection	100.00
Umbrella	700.00

<b>TOTAL BUDGET TO BE RAISED</b>	<b>715,368.06</b>
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Municipal Grand List	1,107,312.00
<b>Tax Rate for Municipal</b>	<b>0.64604</b>

<b>AMOUNT TO BE RAISED BY TAXES</b>	<b>715,368.06</b>
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## Statement of Taxes Raised

Taxes Billed	Grand List	Tax Rate	Total Raised
Non-Homestead Education	578,080.00	1.6339	944,524.94
Homestead Education	534,428.00	1.4603	780,425.28
General	1,106,021.00	0.1148	126,970.89
Roads	1,106,021.00	0.4622	511,202.83
Cemetery	1,106,021.00	0.0091	10,064.99
Veterans Exemption	1,106,021.00	0.0037	4,092.39
Fire Department Appropriation	1,106,021.00	0.0451	49,881.65
Svc Org Appropriations	1,106,021.00	0.0111	12,276.88
	<b>Total Taxes Billed</b>		<b>2,439,439.85</b>

### Adjustments to Original Billings

Late Homestead penalty (Waived for 2021)	0.00
<b>Final Taxes Billed</b>	<b>2,439,439.85</b>

### Taxes accounted for as follows:

Property Taxes Collected by Treasurer	2,118,794.42
State Payment to School	249,717.97
Delinquent Taxes Turned Over to Delinquent Tax Collector	70,927.46
	<b>2,439,439.85</b>

### Distribution of Treasurer's Collections

General Fund	626,436.16
School Fund	1,492,358.26
	<b>2,118,794.42</b>
<b>Total Distribution</b>	<b>2,118,794.42</b>

# Selectboard Report

## EXPENSES

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### Town Officers & Employees

Total Wages paid to Officers & Employees	78,923.17
Social Security paid	4,893.24
Medicare paid	1,144.38
VMERS Retirement	7,826.06
Health Insurance, Asst. Clerk	3,931.44
	<hr/>
	<b>96,718.29</b>

### Insurance

VLCT/PACIF, Commercial Package	15,487.00
VLCT, Workers Comp. Insurance	11,754.00
	<hr/>
	<b>27,241.00</b>

### Printing & Advertising

Repro Vermont, Town Reports	751.25
Kelsey Evans, Town Report layout	250.00
The Chronicle, Newspaper Notices	55.50
Newport Daily Express	203.00
Caledonian-Record	160.00
	<hr/>
	<b>1,419.75</b>

### Other Expenses

Election Supplies	2,060.51
Clerk & Treasurer Supplies	1,910.40
Clerk & Treasurer Postage	1,802.80
Clerk & Treasurer Professional Development	20.00
Listers' Expenses (IT, postage, supplies, tax maps, misc.)	3,579.23
Listers' Mileage	205.70
Listers' Professional Development	0.00
Listers' Reappraisal Expenses (transfer to Reserve)	7,248.50
Tax Collector's Expenses	175.00
Law Enforcement mileage	355.58
	<hr/>
	<b>17,357.72</b>

## Selectboard Report cont.

### Utilities & Upkeep

Electricity	1,835.34
Street Lights	2,200.16
Community Solar	22,206.79
Telephone	1,355.57
Solid Waste/Recycling	961.62
Lawn Care	500.00
Records Preservation	665.65
Equipment & Repairs	750.91
Building Upkeep/Repairs	3,436.48
Town Office Janitorial	510.18
911 Road Signs	560.04
	<hr/>
	<b>34,982.74</b>

### Taxes Paid Out

Orleans County Treasurer, County Tax	17,394.65
Town of Westmore, Town Farm Property Tax	147.95
Town of Barton, Gravel Pit Property Tax	1,948.83
	<hr/>
	<b>19,491.43</b>

### Miscellaneous

Newport Ambulance Service	42,055.92
VT State Treasurer, Marriage Licenses	300.00
VT State Treasurer, Dog Licenses	616.00
VLCT, dues	2,339.00
VMCTA, dues	55.00
NVDA, dues	767.00
Legal fees	252.00
OPH Consulting, Hazard Mitigation Plan	6,900.00
Tax refunds	21,017.54
NEMRC, computer support/contract	5,530.45
Kevaco, website hosting	495.00

## Selectboard Report cont.

Teri Gray, Microsoft Office Renewal	95.39
Colleen Kellogg, Zoom Reimbursement	158.90
Clerk/Treasurer & Selectboard mileage	816.42
Animal Control Training Fees	50.00
	<hr/>
	<b>81,448.62</b>

### Grant Expenses

Echo Lake Protective Association	8,453.60
	<hr/>
	<b>8,453.60</b>

<b>TOTAL SELECTBOARD BUDGET EXPENDITURES</b>	<b>287,113.15</b>
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### Voted at Town Meeting

Road Equipment Surplus Transfer	78,978.19
NEK Council on Aging	600.00
Charleston Historical Society	500.00
Charleston Volunteer Fire Dept.	50,000.00
Dailey Memorial Library	1,100.00
Green Up Vermont	50.00
Island Pond Public Library	700.00
NEK Human Services	1,074.00
NorthWoods Stewardship Center	800.00
Orleans County Citizens Advocacy	500.00
OEVNA & Hospice	3,000.00
Rural Community Transport	1,650.00
Pope Memorial Frontier Animal Society	500.00
Echo Lake Protective Association	1,000.00
VSO Symphony Kids	100.00
VT Rural Fire Protection	100.00
Umbrella	700.00
	<hr/>
	<b>141,352.19</b>

<b>TOTAL SELECTBOARD DISBURSEMENTS</b>	<b>428,465.34</b>
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# Road Department Report

## SUMMARY

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### Road Dept Receipts

State Aid, Class 2 & 3 Highways	96,512.15
VT Better Roads Grant (Mad Brook Rd)	20,000.00
M. Davis, Reimbursement for driveway culvert	310.80
Firewood Sale	2,000.00
Scrap Metal Sale	2,747.00
Mad Brook Farm, Reimbursement for Caution sign	84.58

**Total Road Receipts** **121,654.53**

Voted for 2021 Road Budget (Taxes)	511,812.92
Voted 2020 Surplus for Center School Rd Paving	50,000.00

**Total Voted for Roads** **561,812.92**

**TOTAL ROAD REVENUES** **683,467.45**

### Deduct Disbursements

Highways	619,765.33
Class IV	2,106.00

**Total Disbursements** **621,871.33**

**Surplus** **61,596.12**

## EXPENDITURES

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### Highway Department

Wages & Stipends	172,788.64
Social Security paid	10,728.48
Medicare paid	2,509.04
Retirement	17,127.45
VLCT Unemployment Ins.	2,432.00
Health & Disability Insurance	23,697.53
Supplies	9,081.29
Tools/Equipment	2,761.97
Telephone	892.92
Parts & Repairs	24,709.83
Hired Svcs - Patenaude Bush Hogging (roadside mowing)	18,865.00
Hired Svcs - David White Trucking (pavement sweeping)	2,250.00
Hired Svcs - JBL Hauling & Excavating (Center School Rd)	525.00
Electricity & Solar Loan	1,765.05
Diesel, Oil, Gas	36,262.84

## Road Department Report cont.

### Expenditures cont.

Tires	12,551.66
Blades & Shoes	4,231.66
Sand, Gravel, Stone & Crushing - Dupuis & IRD	22,083.00
Sand, Gravel, Stone & Crushing - J.A. McDonald	30,000.00
Erosion Stone - Dupuis	14,700.00
Chloride - Innovative Surface	41,977.44
Salt - Cargill	5,218.57
Road Supplies (culverts, seed, hay)	6,165.86
Dupuis Sand & Gravel - york rake	1,000.00
Road Equipment loan payment (annual)	80,479.48
Garage Building Repairs	12,265.73
Road Signs - VT Offender Work Programs	121.89
Road Signs - Eastern Metal Signs (freight)	13.04
Road Signs - Eberl Iron Works (posts)	363.15
Firewood - Currie Logging & Lamarre's Sawmill	2,400.00
Bourne's Energy (propane)	1,590.79
Gray's Paving - Center School Rd	56,782.32
VT DEC, MRGP (annual)	1,350.00
Mileage, Highway Crew	73.70
<b>Summer/Winter Road Total</b>	<b>619,765.33</b>

### Class IV Highway Dept.

Wages	251.00
Patenaude Brush Hogging (mowing)	700.00
Dupuis Sand & Gravel	1,155.00
<b>Class IV Total</b>	<b>2,106.00</b>

<b>TOTAL ROAD EXPENDITURES</b>	<b>621,871.33</b>
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# Cemetery Commissioners' Report

<b>Receipts</b>	<b>Total</b>
Hillside - Dividend from Dominion Resources	45.36
Hillside - CD Int from Community National Bank	1,034.68
West Village - CD Int from Community National Bank	738.09
Lot(s) sold	2,800.00
Voted at Town Meeting for Cemetery Dept.	10,000.00
<b>Total Receipts</b>	<b>14,618.13</b>

<b>Disbursements</b>	
Wages Paid for Labor	8,985.00
Social Security & Medicare	687.39
Heritage Memorials, corner posts	315.00
Driver's Outdoor Power Equipment, Repairs/Supplies	1377.77
Brad Peters, shed repair	105.00
Charleston Corner Store, gas	645.58
Darald Moulton, supplies/fence posts	65.53
Perpetual Care, paid to CDs	2,100.00
<b>Total Disbursements</b>	<b>14,281.27</b>
<b>Receipts Less Disbursements</b>	<b>336.86</b>

<b>Cemetery Trust Funds</b>	<b>Total</b>
Hillside: Community Natl Bank CD @2.25% matures 8/1/2023	45,905.84
West Village & Bly et al: Community Natl Bank CD @2.25% matures 8/1/2023	34,188.01
<b>Total Trust Funds, December 31, 2021</b>	<b>80,093.85</b>

*Note: Bly et al = Bly, Crawford, Buck & Morrill Cemeteries*

## **Policies of the Cemetery Commissioners:**

- No graves are to be opened after November 15th or before April 15th.
- No shrubs or bushes will be planted on lots in any cemetery.
- All flowers will be removed before the first cutting in the spring.
- Green burial is not permitted.
- The Town does not finance lots.
- Prices are as follows: Full lot \$1,000; half-lot \$800; \$500 cremation lot.



# Listers' Report & Property Tax Exemptions

It has been almost 3 years since the completion of the town wide reappraisal. Since that time, the market has changed and properties on average have been selling higher than listed values. The new Equalization Study results show the common level of appraisal (CLA) at 90.82% and the coefficient of dispersion at 10.84%. The data includes 3 years of property sales as the basis. The Listers have appealed this determination as they believe invalid property sales were included. The CLA should improve.

The following breakdown is available for your information and review:

## Charleston 2021 Municipal Grand List Summary

Property Type	# of Parcels	Listed Value
Residential	357	58,377,000
Mobile Homes	85	5,222,000
Seasonal	56	5,490,400
Lake Properties	102	29,642,100
Commercial	8	693,300
Utilities	3	5,848,400
Farms	25	12,478,000
Open Land	108	7,410,300
PP Cable (education tax only)	1	648,700
<b>Totals</b>	<b>745</b>	<b>125,810,200</b>
<b>Less exemptions*</b>		<b>(15,208,100)</b>
<b>Total Grand List (municipal)</b>		<b>110,602,100</b>

*\*Exemptions include: Current Use: \$14,081,900, Veterans: \$360,000; Contracts: \$766,200*

Town Residents are reminded to file their  
HOMESTEAD DECLARATION (form HS 122) by April 15<sup>th</sup>:

For more information or to file online, visit [www.tax.vermont.gov](http://www.tax.vermont.gov).

Respectfully Submitted,  
Charleston Board of Listers

# Delinquent Tax Collector's Report

Jan 1, 2021 – Dec 31, 2021

<b>Tax Year</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>
Uncollected Taxes	5,463.68	48,315.38	70,927.46
Uncollected as of	12/31/2020	12/31/2020	10/22/2021
Collected in 2021	5,463.68	47,852.61	39,355.34
2020 Tax Abatement		462.77	
<b>Uncollected as of 12/31/2021</b>	<b>0.00</b>	<b>0.00</b>	<b>31,572.12</b>

## 2021 Delinquent Tax Revenue

2019 Taxes Collected	5,463.68
2020 Taxes Collected	47,852.61
2021 Taxes Collected	39,355.34
	<hr/>
	<b>92,671.63</b>

## 2021 Delinquent Taxes

<b>Owner</b>	<b>Unpaid Tax</b>	<b>Owner</b>	<b>Unpaid Tax</b>
Bemis, David R	2,475.98	Jensen, Thomas	1,438.82
Bennett, John W.	948.44	Johnson, Benjamin	818.48
Carpenter, Sarah	12.52	Malmude, Anna	1,632.41
Chandler, June, Life Estate	1,019.11	Mariani, Enrico II	72.95
Connor, Michael & Vickie	396.70	Morse, Rene & Amber	2,024.46
Cote, Kelli	3,427.19	Moulton, Dwight & Shirley	1,758.47
Desanto, Derrick	1,958.43	Mount, Jeffrey	987.20
Flynn, Shawn R.	1,664.33	Nettleton, Darren	797.97
Gray, Rachel	57.00	Plankey, Larry & Frances	1,019.11
Griffin, Francis E.	757.92	Skinner, Todd	1,598.21
Hart, Angiemarie	220.17	Tanguay Homes, Inc.	1,988.07
Hastings, Kevin & Jennifer	1,397.51	The 674 Crawford Hill Rd	2,950.19
Jensen, Mildred, Estate	150.48	Realty Trust	
		<b>Total</b>	<hr/>
			<b>31,572.12</b>

# Charleston Volunteer Fire Department, Inc.

P.O. Box 106  
East Charleston, VT 05833  
(802)723-5029

## Fire Department Report to the Town of Charleston Year Ending 2021

The year 2021 marks the 67<sup>th</sup> year for the Charleston Volunteer Fire Department. Similarly to 2020, 2021 proved challenging due to pandemic concerns. 2021 saw the department called out a total of 36 emergency calls. The breakdown of the calls included structure/chimney fires, ambulance/medical assists, motor vehicle accidents, fire or carbon monoxide (CO) activations, brush/debris fires and mutual aid calls for area departments. 2021 did have a significantly higher percentage of motor vehicle accidents than 2020.

2021 saw the CVFD continue investing in equipment, including purchases of air new hoses and tooling. Other equipment including personal turn-out gear for new members and other safety gear. By continuing to maintain gear, tools and equipment, we keep our ability to respond at its utmost efficiency. Of note, the air packs that we have used for the past 15 or so years are starting to approach their service life. As a result, we are planning to start a replacement over the next few years.

Our regular membership for 2020 reflected an increase of members and stands at 27 senior members and 2 junior members. We at CVFD have been very lucky to have community members willing to serve.

For the second year in a row, the COVID-19 pandemic dictated that the 67<sup>th</sup> annual oyster supper would be cancelled. This decision was particularly disappointing considering it was the second year we were compelled to cancel. With that said, the CVFD continued with a fundraiser in place of the oyster supper. The Charleston community was incredibly generous and we received many donations as a result. We sincerely thank all those from the community and those outside the community for their generosity. We absolutely plan to have to have this event next year and we plan on it for the first Saturday in October.

This year's budget CVFD submits a budget request of \$50,000. The request reflects a level fund for 2021 (\$38,245 as our regular budget and \$11,755 to the annual tanker payment). The board has functioned with a level funded budget since 2012 and is grateful to the community for the help with the tanker funding.

The CVFD still has a limited number of smoke and carbon monoxide (CO) detectors available for residents that need them but might not be able to purchase them. If anyone knows of someone that needs one, please contact Chief Duane Moulton.

As always, the commitment of CVFD members to their community is voluntary, with no members being financially reimbursed for their time. All dollars which the department receives, goes directly to defray cost of operation.

We thank the Charleston community for their continued support.

**Charleston Vol. Fire Dept.Inc**  
**Profit & Loss**  
 January through December 2021

	Jan - Dec 21
Ordinary Income/Expense	
Income	
Devaney BBQ	7,246.50
Donations	
Geraldine Moulton Memorial	275.00
Donations - Other	13,830.00
Total Donations	14,105.00
Interest income	62.59
Town of Charleston	50,000.00
Town of Morgan	18,200.00
Total Income	89,614.09
Gross Profit	89,614.09
Expense	
Bob Frizzell	-660.00
Communication	2,661.00
Dues	
NEIMA	100.00
Dues - Other	432.00
Total Dues	532.00
E Dispatch	1,548.00
Equip Rental and Maintenance	1,195.23
Gear	2,395.66
Insurance	
W/C Insurance	1,219.00
Insurance - Other	11,809.00
Total Insurance	13,028.00
office equip	144.14
Oyster supper expenses	97.48
Personnel expenses	287.22
Plowing	560.00
Postage, Mailing Service	612.00
Professional services	859.00
Repairs	
Equipment Repair	192.57
SCBA Repair	1,138.03
Station Repairs	420.10
Truck Repair	3,653.09
Repairs - Other	4,062.85
Total Repairs	9,464.64
Secretarial	218.45
Supplies	
Small Tools	555.53
Station supplies	387.00
Supplies - Other	3,341.34
Total Supplies	4,283.87
tanker payment	14,841.38
Training	250.00
Truck fuel	60.35
Utilities	
Electric	585.11
Heating Oil	3,768.35
Utilities - Other	2,205.90
Total Utilities	6,559.36
Total Expense	58,937.78
Net Ordinary Income	30,676.31
Net Income	30,676.31



Newport Ambulance Service Inc, P.O. Box 911 Newport, Vermont 05855

## **Town of Charleston 2021 Report**

Dear Citizens of Charleston,

Newport Ambulance has had its struggles along with every other agency during the COVID 19 Pandemic. In 2021 fortunately our call volume increased to 3052 calls in 2021 from a total of 2538 in 2020. In 2021 Newport Ambulance responded to 129 emergency calls in Charleston and transported 11 Charleston residents from North Country Hospital to receive care in other facilities. We have also responded to 128 calls for mutual aid.

Our Crews have been working close with the Vermont Dept. of Health and Vermont Emergency Medical Services to assist with the statewide COVID 19 testing and Vaccine sites throughout the state. We have delivered over 1000 vaccines to homebound patients throughout Orleans and Essex County. We currently are serving as a drive through COVID-19 testing site at our 830 Union Street location 4 days a week.

Newport Ambulance has been fortunate to receive funding from the Coronavirus Emergency Outbreak Testing & Vaccination Administration Grant. This funding will be used to help offset the losses suffered during the early statewide shut down of the COVID-19 pandemic.

Currently the ambulance service has 3 crews providing 24/7 service. This service presently has 5 ambulances, and a Paramedic first response car that are stocked and available to respond, at the Advanced Life Support level, at any time.

Newport Ambulance substation in Morgan and is running a crew there 24/7. This will help serve parts of Derby, Holland, Morgan, Charleston, and Brighton.

Newport Ambulance facilities are located at 830 Union St, Newport and 8437 RTE 111, Morgan.

Newport Ambulance Service thanks you for your support and looks forward to serving you and your town.

Respectfully,

Jeffrey J. Johansen,  
Executive Director  
Newport Ambulance Inc

<b>Newport Ambulance Service Budget</b>	<b>Sub Station 2020</b>	<b>2021</b>	<b>2022</b>
4000 · Town Contracts	\$153,485.00	\$159,541.00	\$164,392.00
4001.01 Cares Relief Act	\$0.00	\$0.00	
4001.02 Hazard pay Grant	\$0.00	\$0.00	
4001.03 Ems stabilization grant	\$0.00	\$0.00	
4001.05 SBA Payroll Protection	\$0.00	\$0.00	
4005 Donations	\$150.00	\$250.00	\$250.00
4007 covid testing			\$13,981.00
4009 · Service Ambulance Runs	\$225,000.00	\$225,000.00	\$235,000.00
4018 ambulance coverage time			\$1,500.00
4012 · Intercept Income	\$0.00	\$500.00	\$0.00
5000 · Billing Services Expense	\$7,717.00	\$7,717.00	\$7,717.00
5001.01 · 02.03.04 .17Payroll	\$24,440.00	\$20,553.00	\$14,508.00
5001.05 · Nas 11 R&M	\$260.00	\$156.00	\$130.00
5001.06 · Nas 11 Fuel	\$130.00	\$130.00	\$140.00
5001.07 · Postage	\$26.00	\$26.00	\$25.00
5001.08 · CPA	\$130.00	\$130.00	\$130.00
5001.10 · Office Supplies	\$150.00	\$330.00	\$150.00
5001.11 · Telephone	\$798.00	\$396.00	\$600.00
5001.12 · Cell Phones	\$598.00	\$520.00	\$550.00
5001.13 · Dues	\$50.00	\$0.00	\$0.00
5001.14 · Health Insurance	\$1,196.00	\$1,243.00	\$785.00
5001.15 · Pension	\$683.00	\$1,247.61	\$1,261.00
5001.17 board of directors			\$2,730.00
5006 · Rubbish Removal Expense	\$800.00	\$800.00	\$264.00
5007 · Diesel Fuel/Gas Expense	\$6,000.00	\$6,000.00	\$5,000.00
5008.01 · Insurance Package	\$4,115.00	\$4,115.00	\$4,996.00
5008.03 · Health Insurance Expense	\$15,488.00	\$15,675.00	\$12,000.00
5008.05 · Workers Comp. Insurance Exp	\$19,640.00	\$14,820.00	\$20,224.00
5009 · Bank Charges/CC Fees Expense	\$500.00	\$100.00	\$100.00
5010 · Interest Expense	\$4,985.00	\$5,000.00	\$10,339.00
5011 · Staff & Squad Training	\$1,000.00	\$1,000.00	\$1,000.00
5012 · Payroll Expenses	\$240,000.00	\$250,000.00	\$275,000.00
5016.01 · Meals Expense	\$0.00	\$50.00	\$50.00
5016.02 · Travel Expense	\$0.00	\$50.00	\$50.00
5017 · Pension Plan Expense	\$10,000.00	\$18,300.00	\$8,000.00
5017.1 TPA	\$300.00	\$325.00	\$325.00
5018.01 · NAS #3 R&M	\$6,000.00	\$6,000.00	\$5,000.00
5018.10 · Misc. Ambulance R&M			\$100.00
5019.1 building repair			\$1,000.00
5023 · Building grounds	\$2,000.00	\$2,000.00	\$3,000.00
5021.01 · Office Supplies	\$400.00	\$0.00	\$0.00
5021.03 · Med Supplies/Equip. Expense	\$2,000.00	\$3,000.00	\$3,000.00
5021.04 · General Supplies	\$500.00	\$500.00	\$600.00
5021.05 · Equipment Batteries	\$400.00	\$400.00	\$400.00
5024 · Oxygen Expense	\$500.00	\$500.00	\$500.00
5025 · Employee Recognition Expense	\$200.00	\$500.00	\$500.00
5027 · Paging Expense	\$338.00	\$338.00	\$338.00
5028.03 · Internet/phone/cable	\$1,200.00	\$1,000.00	\$1,600.00
5029 · Electricity Expense	\$1,400.00	\$1,400.00	\$1,700.00
5030 · Heating Expense	\$1,400.00	\$3,600.00	\$3,000.00
5033 Furniture Expense Non Cap	\$0.00	\$200.00	
5034 · Radio Expense Non Capitalized	\$0.00	\$0.00	\$200.00
5038 Dispatch	\$10,300.00	\$10,600.00	\$10,900.00
5040 · Squad Uniforms	\$500.00	\$600.00	\$400.00
5043 · Public Relations	\$200.00	\$200.00	\$200.00
5045 · Equipment Replacement Fund	\$0.00	\$3,600.00	\$0.00
5049 Property Taxes		\$2,518.00	\$2,518.00
NAS 4	\$12,756.00	\$12,179.00	\$0.00
Provider Tax	\$4,000.00	\$4,440.00	\$6,552.00
Sub Station mortgage	\$12,000.00	\$6,483.00	\$7,541.00
<b>Income</b>	<b>\$378,635.00</b>	<b>\$384,791.00</b>	<b>\$415,123.00</b>
<b>Expense</b>	<b>\$395,100.00</b>	<b>\$408,741.61</b>	<b>\$415,123.00</b>
	\$-16,465.00	\$-23,950.61	\$0.00

**The 2021 Annual Report is dedicated to**  
***Robert Frizzell***  
***(1944-2021)***



Robert Homer Frizzell was born September 7, 1944. He lived in Vermont all his life, moving to East Charleston in October 1972 where he and his wife built a home. They raised their three children there and they attended the Charleston Elementary School.

Robert regularly attended the school functions of his children and served as a volunteer coach for the Charleston Little League team for several years.

He joined the Charleston Volunteer Fire Department in 1974, was a member for over 30 years. Serving as President from 1986-1992.

Being passionate about what's best for the town, Robert faithfully attended the Annual Town Meeting. He was elected lister in March 1977 and served one term. When that term expired, he was elected Selectman and served until March 1992.

Robert was a member of several local organizations including the Masonic Lodge of Island Pond, Mt. Sinai Shriners, Northeast Kingdom Fire Brigade, Charleston Historical Society, Cars of Yesteryear, Vermont Fish and Wildlife Conservation Group, Plymouth Congregational Church and Orleans Snow Stormers.

Robert retired from Kennemetal in Lyndonville in 2007. He passed away at his home September 14, 2021. The town lost another good community member and he will be greatly missed by all who knew him.



*Photo was taken at Town Meeting March 3, 1992.  
From left to right: Rudy Gratton, Dale Maxwell, Joan Craig, Robert Frizzell.*

Town of Charleston  
5063 VT Route 105  
W. Charleston, VT 05872

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