

Town of Charleston
Selectboard Meeting 02/24/2022

MINUTES

Attending: Selectpersons Patrick Austin, Peter Moskovites and Larry Young; Road Foreman Bernie Pepin; and Selectboard Clerk Colleen Kellogg.

THESE MINUTES ARE UNOFFICIAL UNTIL APPROVED AT THE NEXT MEETING.

The meeting was called to order at 6:00 pm by Patrick Austin, Chair. Ms. Kellogg added the following business to the agenda: Tyler Scelza requests permission for a log landing in the Barton Pit; Planning for Town Meeting; and a VLCT PACIF Equipment Grant Application.

Peter Moskovites moved to approve the minutes of the February 10, 2022 meeting as written, seconded by Mr. Austin and unanimously approved. There was no public comment.

ROAD REPORT

Aside from winter maintenance, the crew has been cutting trees on Ten Mile Square Rd in preparation for shoulder and ditching work, with no complaints from residents. Mr. Pepin attended a district Road Foreman meeting, where he learned that state Better Roads Funding may be doubled this year. With recent rain and warmth, roads are rutted. Ted Aldrich continues learning the grader.

Mr. Moskovites called for Executive Session to discuss a personnel matter, seconded by Mr. Austin. Session began at 6:06 pm and ended at 6:35pm with no action taken.

OLD BUSINESS

- Regarding a JA McDonald invoice discussed at the last meeting, Mr. Austin said the invoice doesn't really change the arrangement, since payment was always due in 2022 and 2022 funds have been budgeted. Payment has been authorized. There was discussion of the material volume, which Mr. Pepin said is usually verified by GPS.
- Ms. Kellogg said the Town has not yet received mowing and sweeping contracts back from the vendor, but it hasn't been long. The Chair asked for an update at the next meeting and suggested that if the contracts are not returned within the next month, the town can discuss a plan for moving ahead.
- Discussion of further work on the Garage roof and insulation was tabled until the March 10th meeting when Mr. Austin should have pricing information. Work to be done might include spray foaming the walls between the outer tin and plywood, and if the job is big enough a bid process is a good idea. There are still leaks, so those should be pinpointed. Currie construction did not install a ridge cap seal because there was already one there.
- Charleston's annual meeting with VTrans is scheduled for Tuesday, March 15th at 8:30 am at the Town Office. Compliance Certificate and Annual Financial Plan documents were reviewed and will be approved at the next board meeting in advance of March 15th.
- Board members continued discussion of possible projects for ARPA funds.
- Logger Tyler Scelza submitted an indemnification statement and Certificate of Insurance with the Town listed as 'additional insured.' With this in place, Mr. Moskovites moved to allow Tyler Scelza to put a temporary log landing on town pit property in Barton to log a neighboring property after he receives location approval from the Road Foreman, seconded by Mr. Austin and approved unanimously.

- Board members discussed the Town Meeting format, set-up and budget information to be presented. Board members agreed to have the Moderator remind attendees of the mask requirement.

NEW BUSINESS

- Charleston's Municipal Roads General Permit (MRGP) 2022 Annual Report was reviewed and signed for submission.
- Discussion of one-house Class 3 roads was tabled until the March 10th meeting when Mr. Moskovites will have information assembled for board review.
- Engineering for the Ten Mile Square Rd large culvert is complete, and a project cost is needed for a state structures grant application. Engineer Tyler Billingsley will join the March 10th Selectboard meeting to plan the bid process. Board members reviewed a list of possible bidders and will consult VTrans for further fine tuning. Mr. Billingsley wants to know if the Town also wishes to advertise in local papers, and the consensus was yes, to place ads in the Newport Daily Express, Caledonian Record, and the Chronicle.
- Most current large-span (20+ feet) bridge inspection reports were reviewed by the board and Foreman. Mr. Pepin will review recommended maintenance work and see what can be done.
- Clerk staff have prepared an application for VLCT PACIF grant assistance for propane heaters installed in the garage. Because the woodstove had been identified as a safety issue, replacement equipment is eligible. Application was reviewed and signed by the Chair for submission.

Two Selectboard orders totaling \$10,020.02 and four Road orders totaling \$12,668.25 were approved unanimously and signed by all members.

ANNOUNCEMENTS & INFORMATION

- Town Meeting, 10:00 am Tuesday March 1st at Charleston Elementary.

Seeing no other business, Mr. Moskovites moved to adjourn the meeting, seconded by Mr. Austin, and the meeting adjourned at 7:21 pm. The next meeting will be held Thursday, March 10, 2022 at 6:00 pm.

Approved this 10th day of March 2022:

Selectboard, Town of Charleston