

Town of Charleston
Selectboard Meeting 05/12/2022

MINUTES

Attending: Selectpersons Patrick Austin, Peter Moskovites and Larry Young; Road Foreman Bernie Pepin; Town Clerk Teri Gray; new Crew Member Wendell Hastings; and Selectboard Clerk Colleen Kellogg.

THESE MINUTES ARE UNOFFICIAL UNTIL APPROVED AT THE NEXT MEETING.

The meeting was called to order at 6:00 pm by Patrick Austin, Chair.

Peter Moskovites moved to approve the minutes of the April 28, 2022 meeting as written, seconded by Larry Young and unanimously approved. There was no public comment.

ROAD REPORT

Mr. Pepin said the crew has been hauling gravel, trying to get the roads back—they're pretty well there—and starting chloride. They will finish up a small grant project on Ten Mile Square Rd next week. Chloride tanks have been moved to the front of the yard for better access, and crusher run has been moved to the back. The yard has been cleaned up, and there is more storage area.

Mr. Austin introduced Wendell Hastings who will start work with the highway crew as Driver/Skilled Laborer/Operator on May 23rd. Mr. Pepin will work with him to schedule grader training for him with Stu Johnson of VT Local Roads. Fred Baraw is also grading now.

OLD BUSINESS

- A draft letter to Alan & Judith Davis—asking them to attend the next Selectboard meeting to discuss their tree work in the town ROW as well as an abandoned truck that needs to be removed—was reviewed by the board. Motion by Mr. Austin to approve and send the letter by certified mail, seconded by Mr. Young and approved.
- Mr. Moskovites said that property owner Michael Rice has not removed blocks or lumber from the ROW, nor has he contacted the Town Clerk regarding removal of these items and unregistered vehicles, as he was asked to do. A draft letter to Mr. Rice asking him to move two unregistered vehicles and contact the town by May 26th was reviewed by the board. Mr. Moskovites noted that one vehicle had already been removed, and the letter was edited to reflect this. Mr. Austin moved to approve the letter as edited and send it by certified mail, seconded by Mr. Young and approved.
- Ms. Kellogg said that requests for generator estimates went out to the five designated companies. The board will consider the project for possible ARPA funding.
- Also a possible ARPA project, Mr. Austin will set up a meeting with Green & Son Concrete to get estimates for a plain and a stamped concrete pad outside the Town Office basement door.
- Mr. Austin said replacement doors ordered for the highway garage have come in and will be delivered Monday. Mr. Currie plans to come on Tuesday to investigate the roof.

NEW BUSINESS

- Additional Item – A liquor license application was submitted for board approval by the new operator of Scampy's. Mr. Young moved to approve the application, seconded by Mr. Austin and approved.

Two Selectboard orders totaling \$7,372.75 and four Road orders totaling \$57,717.57 were approved unanimously and signed by all members.

ANNOUNCEMENTS & INFORMATION

- On May 17, the Town Clerk and Mr. Moskovites will meet with the VLCT HR Specialist to review her recommended changes to town personnel policies. Mr. Moskovites will bring information to the full board for discussion.
- VLCT will hold a webinar for towns on regulating cannabis. It was noted that the town is waiting for a petition to be turned in regarding a vote on retail cannabis. The Clerk will look up the minimum number of days to warn a special election.

Mr. Moskovites moved to enter Executive Session to discuss personnel, seconded by Mr. Austin, and Executive Session began at 6:42 pm. Session ended at 6:55 pm with the following action: Motion by Mr. Austin to approve the following wage for new hire Wendell Hastings and wage adjustments for existing employees, seconded by Mr. Moskovites and unanimously approved: Hastings \$24/hour; Patenaude \$20/hour; Pepin \$24.50/hour; and Sharon \$18/hour.

Seeing no other business, Mr. Moskovites moved to adjourn the meeting, seconded by Mr. Austin, and the meeting adjourned at 6:58 pm. The next meeting will be held Thursday, May 26, 2022 at 6:00 pm.

Approved this 26th day of May 2022:

Selectboard, Town of Charleston