

**Town of Charleston
Selectboard Meeting 6/8/2023**

MINUTES

THESE MINUTES ARE UNOFFICIAL UNTIL APPROVED AT THE NEXT MEETING.

The meeting was called to order at 6:00 pm by Chair Pat Austin.

Attending: Selectpersons Pat Austin, Tim Jenness, and Peter Moskovites; Animal Control Officer Sarah Jenness; Resident Blaine Moore; Scott Kilby; and Selectboard Clerk Colleen Kellogg.

Under Changes or Additions to the minutes, Colleen Kellogg said she did not have the reappraisal contract yet so the matter would be tabled.

Tim Jenness moved to approve the minutes of the May 25, 2023, meeting as written, seconded by Patrick Austin. The minutes were approved with no discussion.

PUBLIC COMMENT

- Blaine Moore said he had just received a tax reappraisal notice from the town of Charleston and is unable to attend a grievance hearing on the scheduled day. Colleen Kellogg said that Listers are also making phone calls to property owners who have questions or would like to discuss changes or errors. Ms. Kellogg took his phone number for the Listers.
- Sarah Jenness said she mentioned a while back that the town would need a new kennel, and the board asked her to get pricing info. The one she's using is worn and barely functional, and certain dogs who can climb must be boarded with Renee Falconer. And getting a dog to Renee is sometime problematic—like when she knows the new dog will be picked up soon. She's been looking at welded steel kennels, and Renee Falconer has a new one to sell. The size is 10' x 5' and expandable, and the cost is something over \$400 new. Ms. Jenness would also like to purchase a compatible waterproof roof for about \$150, to protect against weather and keep dogs from climbing out. On another animal control matter, she asked if the town would be willing to provide a load of sand for the rescued horse she is caring for. All board members agreed on the kennel purchase and to provide sand.

ROAD REPORT

- With the Foreman absent, the Chair said that a crew member had resigned the previous week, and the open position has been posted in local newspapers.

OLD BUSINESS

- Pat Austin said he visited a site on Town Farm Rd where drainage improvement may be needed and would like to discuss the matter further when the Foreman can be involved. It is not urgent.
- Under Class 4 road maintenance, Ms. Kellogg shared information from the Foreman. He's seen that Crawford Hill Rd, Maple Ridge Rd, and Buck Brook Rd could use brush cut back, and there is a pot hole on Allen Farm Road, and he is still checking roads. The board noted that Allen Farm Rd got gravel last year and authorized the Foreman to mow what is needed most.

- The Town’s backup generator was installed today. The board asked Ms. Kellogg to ask the Farmyard Store about the propane requirements, and then call Bourne’s about hooking up. Automatic delivery makes sense.

NEW BUSINESS

- The Chair called for executive session to review a job application received. Session began at 6:35 pm and ended at 6:40 pm with no action taken.
- Board members reviewed a list of highway equipment and agreed to start looking at what truck will need replacement next. Mr. Austin asked if the cost of each truck can be easily tracked to help inform replacement. It was noted that the equipment fund balance is just over \$200,000, and the board will need a plan to increase the fund.
- The listers will present the reappraisal contract for the next meeting. The matter was tabled until June 22nd.
- Board members and the Foreman agree there is no present need for a sand shed, and the matter was closed.
- The board asked Ms. Kellogg to update the ARPA funds balance and list of proposed/requested projects in advance of the next meeting.

Two Selectboard orders totaling \$4,046.96 and four Road orders totaling \$22,678.03 were approved unanimously and signed by all members. There were no announcements.

ANNOUNCEMENTS

- There will be a remote public Kick-off meeting for the Echo-Seymour Watershed Action Plan on June 14th. The Clerk’s Office has meeting login details.
- Colleen Kellogg will be unavailable for the July 27th meeting.

Seeing no other business, the Chair adjourned the meeting at 7:10 pm. The next regular meeting will be held Thursday, June 22nd, 2023, at 6:00 pm.

Approved this 22nd day of June 2023:

Selectboard, Town of Charleston