

# CHARLESTON VERMONT

*Annual  
Town Report*  
for the year ending  
December 31st, 2023

**TOWN MEETING**  
**MARCH 5, 2024**  
**CHARLESTON ELEMENTARY**

2024 Town Meeting Warning pg. 11

Voting Information pg. 6

*Please bring your town report.*

# Contacts

Town Clerk.....895-2814/ FAX 895-2714

5063 VT Route 105, West Charleston, Vermont 05872  
townofcharlestonvt@comcast.net  
www.charlestonvt.org

Hours: Mon, Tues, Thurs 8:00 am – 3:00 pm, unless otherwise posted.  
Closed Wednesdays and Fridays. Other hours by appointment.  
*Special Hours Oct 21-25, 2024: Monday–Thursday 8-3; Friday 8–5*

Listers.....802-895-2814  
charlestonlisters@comcast.net  
Road Foreman/Town Garage.....802-895-2932  
Charleston Elementary School.....802-895-2915  
Animal Control Officer & Town Health Officer.....802-995-3234  
Town Fire Warden (Burn permits).....802-723-4549  
State Police Barracks, Derby.....802-334-8881  
Orleans County Sheriff's Dept.....802-334-3333  
***Fire, Ambulance, Police.....911***

## Selectboard

Meetings are held at the Town Clerk's Office on the second and fourth Thursdays of each month at 6:00 pm. Open to the public. Minutes are available for inspection at the Town Clerk's and at [www.charlestonvt.org](http://www.charlestonvt.org). Business may be brought to the Selectboard at a meeting or by submitting written comments via the Town Clerk.

## Planning Commission

Meetings are held quarterly at the Town Clerk's Office at 5:30pm. 2024 schedule: March 14, June 13, September 12, and December 12. Business may be brought to the Planning Commission at a meeting or by submitting written comments via the Town Clerk.

## Public Posting Locations

Notices and agendas for regular and special meetings, elections and the like are posted at the Town Clerk's Office, East & West Charleston Post Offices, Charleston Elementary, Scampy's Deli and [www.charlestonvt.org](http://www.charlestonvt.org)

# Town of Charleston, VT Annual Report 2023

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## Town Officers

<b>ELECTED POSITION</b>	<b>TERM</b>	<b>OFFICER</b>	<b>EXPIRES</b>
Moderator	1 Yr	Jean Wilson	2024
Town Clerk & Treasurer	3 Yrs	Teri Gray	2025
Selectboard	3 Yrs	Patrick Austin	2024
		Peter Moskovites	2025
		Timothy Jenness	2026
Listers	3 Yrs	Jean Wilson	2024
		Steve Wilson	2025
		John Westinghouse	2026
Town Auditors	3 Yrs	Michael Morelli	2024
		Diana Marckwardt	2025
		Janice Bowen	2026
Delinquent Tax Collector	1 Yr	Grace Frizzell	2024
First Constable	2 Yrs	Michael Tynio	2025
Second Constable	1 Yr	Natasha 'Any' Tynio	2024
Cemetery Commissioners	5 Yrs	Darald Moulton	2026
		Martin Davis	2027
		Grace Frizzell	2024
		Janice Bowen	2028
		Sherman Allen, Jr.	2025
School Directors	3 Yrs	Mary Esposito	2024
		Sarah Jenness	2025
		Ryan Besaw	2026
N.C.U.H.S. Director	3 Yrs	Peter Moskovites	2024
<b>ELECTED AT GENERAL ELECTION</b>	<b>TERM</b>	<b>OFFICER</b>	<b>EXPIRES</b>
Justices of the Peace	2 Yrs	Benjamin Applegate	1/31/2025
		Carolyn Hannan	1/31/2025
		Terry Rollins	1/31/2025
		Samantha Stevens	1/31/2025
		Jean Wilson	1/31/2025

## Town Officers cont.

### APPOINTED OFFICERS:

Road Commissioner	Peter Moskovites, Timothy Jenness, Patrick Austin
Road Foreman	Wendell Hastings
Assistant Clerk & Treasurer	Colleen Kellogg
Town Fire Warden	Blair Moulton
Tree Warden	Justin Taft
Fence Viewers	Blair Moulton Darald Moulton <i>(open seat)</i>
Animal Control Officer/ Poundkeeper	Sarah Jenness
Surveyor of Wood & Coal	Michael Currie
Health Officer	Sarah Jenness
911 Coordinator	Jean Wilson
NVDA Representative	Michael Gonyaw
NEKWMD Representative	Patrick Austin
Planning Commission	John Kellogg, Chair Blair Moulton, Clerk Hap Eliason Eleanor Leger Thomas Wagner
Community Solar Oversight Committee	Hap Eliason, Tom Jensen, Colleen Kellogg, Diana Marckwardt, Terry Rollins
Hazard Mitigation Plan Committee	Patrick Austin, Laurie Gee, Teri Gray, Mark Hinton, John Kellogg, Christopher Lawson, Phil Marquette, Patrick Mclaughlin, Bruce Melendy, Duane Moulton, Peter Moskovites, Wendell Hastings, Maria Young, Tom Wagner, Mary Esposito, Tim Jenness

# Important Dates

## 2024

- 1/15 MLK Day – Town Office Closed
- 2/19 Presidents' Day – Town Office Closed
- 2/19 2023 Town Reports available
- 3/5 Town & School District Annual Meeting, 10:00 am at Charleston Elementary, Presidential Primary, 10:00am-7:00pm
- 4/1 Vermont Deadline to License Dogs w/o late penalty
- 4/18 Deadline: VT Income Tax Return, Homestead Declaration & Property Tax Adjustment Claim (3% penalty for late filing)
- 5/1 Deadline to apply to VT Office of Veterans Affairs for property tax exemption
- 5/4 GreenUp Day, drop off bags at Town Office
- 5/27 Memorial Day – Town Office Closed
- 7/4 Independence Day – Town Office Closed
- 8/1 2024 Property Tax Bills mailed (approximate)
- 8/13 Statewide Primary Election, 10:00am-7:00pm, Town Clerk's Office
- 9/2 Labor Day – Town Office Closed
- 10/14 Indigenous Peoples Day – Town Office Closed
- 10/23 Town Office OPEN 8-3 for payment of property taxes
- 10/25 Property Tax payments due to Town Clerk by 5 pm, (Office OPEN 8-5)
- 11/5 General Election, 10:00am-7:00pm, Town Clerk's Office
- 11/28 Thanksgiving – Town Office Closed – NO Selectboard Mtg
- 12/26 Town Office Closed

## 2025

- 1/2 Town Office Closed
- 1/20 MLK Day – Town Office Closed
- 2/17 Presidents' Day – Town Office Closed
- 3/4 2025 Town Meeting



## Town Clerk Services

**Dog Licenses:** Licenses are available by Feb 1st of each year, and ALL dogs must be licensed by April 1st. Fee is \$9.00 for spayed/neutered dogs and \$13.00 for intact dogs. Must present certificate of current rabies vaccination and proof of spay/neuter. Late fees apply after April 1st. To license by mail, print the form online at <https://bit.ly/3GqkcX8>

**Green Mountain Passports:** Persons 62 or older are eligible to apply for a Green Mountain Passport, which provides free admission to Vermont State Parks and Historic Sites. Contact the office for further information.

**Land Posting:** If you wish to post your land you must file a form at the Clerk's office annually for a cost of \$5.00. If you post your land for the first time in March, your posting expires the following March, and you must file a new form. Guidelines for "legal posting" are available with sign location and size.

**Land and Historical Records:** Property and other official records are available for self-service viewing during normal business hours. If you require assistance, please call ahead.

**Marriage Licenses:** Marriage licenses can be issued up to 60 days prior to the event for a fee of \$80, plus \$10 for your own copy. For questions about getting married in Vermont, contact Dept. of Health at 802-863-7200 or 800-439-5008.

**Notary:** Notary services are available to Charleston taxpayers and residents at no cost. Please call ahead.

**Property Tax Payments:** The Clerk will accept tax payments in person or by mail up to the 5:00pm October 25, 2024 deadline. At that time, unpaid taxes are placed in the hands of the delinquent tax collector, subject to penalties. Please note that post markings are not acceptable as payable dates.

**Recording:** Documents for recording in the Charleston Land Records can be mailed or presented in person along with the \$15 per page fee. \$25 for plat maps.

**Vital Records:** Certified copies of Birth, Marriage and Death Certificates are available for \$10 each. An application must be filled out to obtain certified copies of a birth or death certificate.

Teri Gray, Town Clerk & Treasurer

# Town Meeting & Voter Registration

## 2024 Charleston Elections

### Town & School District Annual Meeting, March 5th

Charleston Elementary School, 255 Center School Rd, 10:00 am until all business is concluded. All offices and articles are voted from the floor. Local ballot voting for North Country Union High School District will continue at the School until 7:00 pm.

Charleston residents and property owners who are not registered voters are encouraged to attend Town Meeting, however, you may not vote on any measure. Non-voters may not comment on any business unless they are given permission by a majority of voters present.

**Presidential Primary, March 5th**, Charleston Elementary, 10:00 am to 7:00 pm

**Statewide Primary Election, August 13th**, Town Clerk's Office, 10:00 am to 7:00 pm

**General Election, November 5th**, Town Clerk's Office, 10:00 am to 7:00 pm

### Register to Vote

Applicants must register to vote in the town where they currently reside. Eligible residents can register to vote at the Town Clerk's office on any day up to and including Election Day during open hours.

You may also register to vote online at [olvr.vermont.gov](https://olvr.vermont.gov)

### First Time Registering by Mail or Online

If you are registering to vote in Vermont for the first time by mail or online, you must include a scan or photocopy of an acceptable form of ID. Acceptable forms of ID are:

- Valid photo ID (driver's license or passport)
- Current utility bill
- Current bank statement
- Another government document containing your residential address

Once you are registered to vote, you may update your information, request an absentee ballot, or print a voter registration certificate online at My Voter Page [mvp.sec.state.vt.us](https://mvp.sec.state.vt.us)

### Am I eligible to register to vote?

To be eligible to vote in Vermont you must: (Eligibility requirements are in 17 V.S.A. § 2121, 2122)

1. be a citizen of the United States;
2. be a resident of Vermont and a resident of the town in which you apply to be added to the checklist; (OR be a military or overseas voter qualified under the federal Uniformed and Overseas Citizens Absentee Voting Act whose last place of residence in the United States immediately prior to moving overseas was in a Vermont town or city);
3. take, or have previously taken, the Voter's Oath; and
4. be 18 years of age or older or will be 18 on or before the day of election.



## Highway Right-of-Way (ROW) & Policies

**The Town's ROW.** Vermont law gives towns a legal maintenance right-of-way (ROW) on all Town highways, which extends 24.75 feet in either direction from the center of the road. Within the ROW, the Town has the authority to perform maintenance like ditching, cutting trees, and altering the roadbed as needed. State law also specifies that items are placed in the ROW at the owner's risk, and the Town assumes no responsibility for damage to these items—this includes mailboxes.

**State Mandates.** The Town is obligated to maintain road drainage networks—road crown, ditches, and culverts—according to new state standards. Proper drainage means fewer washouts, fewer costly repairs over time, and less road pollution and sediment in our waterways. The Selectboard has adopted the following policies to make sure the Town highway department can perform needed maintenance.

**Driveway Culvert Policy:** It is the responsibility of a property owner to buy, install, and maintain driveway culverts. For ANY driveway entering a town highway, property owners must consult with the Road Foreman, who will determine the required culvert specifications (never smaller than 15 inches in diameter per state standards). If a property owner fails to install the appropriately sized culvert, the town highway crew may cut a ditch across the driveway to maintain proper road drainage. (*adopted June 11, 2015*)

**ROW Fencing Policy:** Fencing in the Town ROW is installed at the owner's risk. Fencing installed in the ROW, or which blocks access to the ROW, must be removed upon request of the Road Foreman for maintenance and construction projects. In such cases, the Road Foreman will notify the property owner of the deadline to remove fencing. If fencing is not removed, it will be removed by the highway crew or contractor, and the Town is not responsible for damage incurred. Owners are responsible for reinstalling fencing and must install it outside of the ROW. The Town cannot take responsibility for damage caused by necessary snow-plowing, so it is strongly recommended that fences be taken down before winter. (*adopted 12/14/2017*)

**Policy on Utilities in the ROW:** Any cable or utilities installed under the road or within the Town's highway ROW must be buried at a minimum depth of four feet below the level of the road and ditch to allow the highway crew to perform routine ditching and culvert replacement without interrupting residents' services. Keep in mind that 'Dig Safe' does not detect low voltage cables, like telephone and television cables. (*adopted 12/14/2017*)

**No Plowing of Snow Across Highways.** State law prohibits plowing, blowing or shoveling of snow across or onto a Town or state highway. It also gives Towns authority to levy fines and penalties, and to hold violators liable for damage to property, vehicles, and any undue cost to the Town for removal of this snow. By law, the actual cost for the specific equipment and manpower used to remove this snow may be charged to the private property owners, with a minimum charge of one hour per Road Department personnel and equipment.

**WINTER SAND:** The Selectboard currently permits residents to fill a 5-gallon bucket or two from the small sand pile near 105 for deicing your driveway. Please bring bucket(s) and a shovel. For safety, please keep off the road department sand pile behind the garage. Use of sand for any commercial purpose is prohibited.

# Charleston Community Solar

In its fifth full year of operation, the Charleston Community Solar array generated 102.16 MWh and a total of \$20,322.35 in credits toward VEC accounts for the School, Fire Department, Streetlights, Town Office and Garage. To track array production, visit [charlestonvt.org](http://charlestonvt.org), and select 'Departments' then 'Community Solar.'

Year	Electricity Produced	Credits Generated
2018 (July - Dec)	63.042 MWh	\$11,358.95
2019	104.106 MWh	\$19,377.57
2020	110.159 MWh	\$20,814.93
2021	96.300 MWh	\$19,098.38
2022	112.253 MWh	\$21,452.57
2022	112.253 MWh	\$21,452.57
2023	102.16 MWh	\$20,322.35

## Recycling & Composting Options

The Town of Charleston does not provide curbside rubbish or recycling pickup. Please contact your trash hauler about recycling services in your area.

Local rubbish haulers include: Casella 802-895-4889, Myers 802-655-4312, or see [nekwmd.org](http://nekwmd.org) for a list of licensed haulers. Food scraps CANNOT go in the trash.

Charleston residents can drop off recycling and food scraps at local facilities:

- **Northeast Kingdom Waste Management District, Lyndonville, 802-626-3532**

Charleston is a NEKWMD member town. Sorted recycling and food scraps can be dropped off at the Lyndonville facility, 224 Church Street, on Wednesday from 8am – 4pm and Saturday from 8 am – 3 pm. Detailed sorting guidelines and home composting resources available from NEKWMD, online at [nekwmd.org](http://nekwmd.org).

- **Casella Waste, Coventry, 802-334-8300**

Zero-sort recycling, food scraps, and household trash can be dropped off during residential hours for a fee. List of accepted and prohibited items available from Casella. Hours are M–F 7 am – 3:30 pm, Sat 8–11:30 am.

# Dog Licenses

Avoid late fees by licensing your dog on or before April 1st

All dogs must be licensed in their town every year per state law. Dog licenses expire April 1st of each year. Please make sure your dog has a current rabies vaccination and certificate signed by a veterinarian. To license by mail, print the form online at <https://bit.ly/3GqkcX8>.

License fees:

- Spayed or Neutered dogs are \$9.00 on or before April 1st;
- Dogs not spayed or neutered are \$13.00 on or before April 1st.

## 2023 Dog Licenses Sold (164 dogs were licensed in 2023)

<b>By April 1</b>	<b>Cost</b>	<b>Qty</b>	<b>Total Fees</b>
Spayed/Neutered Dogs	9.00	67	603.00
Intact Dogs	13.00	22	286.00
Kennel License (up to 10 dogs)	56.00	1	56.00
Kennel License (extra dog)	3.00	4	12.00
<b>After April 1</b>			
Spayed/Neutered Dogs	11.00	36	396.00
Intact Dogs	17.00	12	204.00
New Neutered Dogs	9.00	10	90.00
New Intact Dogs	13.00	3	39.00
<b>Total Due for Dog Licenses</b>			<b>\$1,686.00</b>
<b>Total Collected</b>			
Town License Fees			935.00
State License Fees			751.00
<b>Total Dog Fees Collected</b>			<b>\$1,686.00</b>

## Pet Dealers

A breeder/kennel selling 3 or more litters per year is required to obtain a Pet Dealer permit.

## Charleston Dog Ordinance

A Town Dog Ordinance authorizes the Constable/Animal Control Officer to issue tickets and fines for failing to license, for having a dog running at large (on any street, school property, or on any land owned, used or occupied by another), or for otherwise allowing a dog to be a nuisance to others. These range from \$100 for a first offense up to \$500 with impoundment of the dog for repeat offenses. The full text of the Dog Ordinance can be viewed at the Town Clerk's Office.

# 2023 Vital Statistics

## Births



Freya Dagesse to Maria Young and Taylor Dagesse	April 2023
Alexandria Bowman to Vanessa and Ryan Bowman	July 2023
Sailor Aldrich to Desiree and Kyle Aldrich	October 2023
Myles Farrow to Angela and Daniel Farrow	October 2023

## Civil Marriages

William McMaster II to Leila Barber	July 2023
Maria Young to Taylor Dagesse	September 2023
Cody Crowe to Paige Fortin	September 2023
Sonya Henricksen to Jason Tankersley	October 2023
Jaclyn Kukta to Tre Sanville	November 2023



## Deaths

James Reidt	age 80	January 2023
David Prisnock	age 63	April 2023
Carlotta Moulton	age 77	June 2023
Jean Geremia	age 82	July 2023
Jeannine Gratton	age 89	September 2023
Stuart Barrup	age 67	October 2023
Ronald Gonyaw	age 84	November 2023
Andre Letourneau	age 90	November 2023
Gregory Whitehead	age 71	December 2023



# 2024 Town Meeting Warning

The legal voters of the Town of Charleston are hereby warned and notified to meet at the Charleston Elementary School Building on Tuesday, March 5, 2024 at 10:00 am to transact the following business from the floor.

**Article 1.** To elect a Town Moderator for the ensuing year.

**Article 2.** To elect all officers required by law:

- Selectboard member for a term of 3 years
- Lister for a term of 3 years
- Auditor for a term of 3 years
- Delinquent Tax Collector for a term of 1 year
- Second Constable for a term of 1 year
- Cemetery Commissioner for a term of 5 years
- North Country Union High School Director for a term of 3 years

**Article 3.** Shall the voters authorize the Treasurer to collect current taxes with a final due date of Friday, October 25, 2024, with the policy of turning over to the delinquent tax collector taxes not physically received by the Treasurer in the Town Clerk's office by 5:00 pm on October 25, 2024, with postmarks not accepted as timely payment?

**Article 4.** Shall the voters authorize total fund expenditures of \$1,223,388.48 for selectboard, highway, and cemetery operating expenses for the year beginning January 1, 2024, of which \$753,462.66 shall be raised by taxes and \$469,925.82 by non-tax revenue?

**Article 5.** Shall the voters appropriate the sum of \$55,609.00 to the Charleston Volunteer Fire Department and direct the Selectboard to assess a tax over and above the budget to meet the same?

**Article 6.** Shall the voters establish a reserve fund to be called the Cemetery Stone Preservation Fund to be used for cleaning and repair of gravestones, in accordance with 24 V.S.A. § 2804?

**Article 7.** Shall the town deposit into the Cemetery Stone Preservation Fund a set portion of the proceeds from the sale of each cemetery lot to be determined annually by vote of the Cemetery Commission?


**Article 8.** Shall the voters appropriate the sum of \$11,274 to the following organizations, which received appropriations of the same amount in 2023, and direct the Selectboard to assess a tax over and above the budget to meet the same?

- a. \$500 to Charleston Historical Society for support of the museum and collection
- b. \$1,000 to Echo Lake Protective Association for milfoil prevention programs


# 2024 Town Meeting Warning

- c. \$800 to NorthWoods Stewardship Center for conservation and education services
  - d. \$700 to Island Pond Library for services to residents
  - e. \$1,650 to Rural Community Transportation for transportation services to residents
  - f. \$500 to Orleans County Citizens Advocacy for mentoring individuals with developmental disabilities
  - g. \$600 to Northeast Kingdom Council on Aging for services to elder and disabled Vermonters
  - h. \$1,074 to Northeast Kingdom Human Services, Inc. for mental health, substance use, and intellectual disabilities services to residents
  - i. \$500 to Pope Memorial Frontier Animal Shelter for care of unwanted pets
  - j. \$3,000 to Orleans Essex VNA & Hospice for community nursing and health programs
  - k. \$50 to GreenUp Vermont for the statewide cleanup event and bags
  - l. \$100 to VT Rural Fire Protection Task Force for the Dry Hydrant Program
  - m. \$100 to Vermont Symphony Orchestra Symphony Kids for performances for local students
  - n. \$700 to Umbrella for domestic violence prevention and services to victims
- Article 9.** Shall the voters appropriate the sum of \$1,250 to the Dailey Memorial Library, and direct the Selectboard to assess a tax over and above the budget to meet the same?
- Article 10.** To transact any other business that may legally come before this meeting.

DATED AT CHARLESTON, VERMONT THIS 25th DAY OF January, 2024

  
\_\_\_\_\_  
Patrick Austin, Chair

  
\_\_\_\_\_  
Peter Moskovites, Vice Chair

  
\_\_\_\_\_  
Tom Jenness

Selectboard, Town of Charleston

# 2024 Proposed Town Budget

REVENUES	FY 2023 Budget	FY 2023 Actual	FY 2024 Budget	
00-6-10	<b>Tax Revenues</b>			
00-6-10.05	Current Property Taxes	149,570.21	126,972.74	165,590.02
00-6-10.15	Land Use/Hold Harmless	91,000.00	92,038.00	100,000.00
00-6-10.18	Delinquent Taxes	0.00	53,134.60	0.00
00-6-10.19	Delinquent Taxes Interest	0.00	2,279.82	0.00
00-6-10.20	PILOT taxes	1,200.00	1,196.37	1,200.00
00-6-10.23	Tax overpays	0.00	13,840.86	0.00
00-6-10.30	Tax Collector Fees	0.00	4,250.75	0.00
<b>Total Tax Revenues</b>		<b>241,770.21</b>	<b>293,713.14</b>	<b>266,790.02</b>
00-6-20	<b>Permits Revenues</b>			
00-6-20.05	2nd Class Liquor License	140.00	140.00	140.00
00-6-20.10	Marriage Licenses (State)	200.00	325.00	260.00
00-6-20.15	Marriage Licenses (Town)	40.00	75.00	60.00
00-6-20.20	Dog Licenses	800.00	935.00	800.00
00-6-20.25	Dog License fees	640.00	751.00	640.00
<b>Total Permits Revenues</b>		<b>1,820.00</b>	<b>2,226.00</b>	<b>1,900.00</b>
00-6-40	<b>Fees &amp; Other Revenues</b>			
00-6-40.05	School Department	3,750.00	3,750.00	3,750.00
00-6-40.10	Town Clerk's Fees	10,000.00	10,111.00	9,000.00
00-6-40.15	Records Preservation Fees	2,800.00	2,764.00	2,400.00
00-6-40.20	Interest, Checking Acct.	1,500.00	2,811.53	1,500.00
00-6-40.35	Insurance Returns	0.00	0.00	0.00
00-6-40.62	Prev. Yr School Tax Adjust.	0.00	27,266.38	0.00
00-6-40.80	DMV renewals	15.00	36.00	15.00
00-6-40.85	Reappraisal Fund	0.00	7,277.00	0.00
00-6-40.89	ARPA	0.00	0.00	15,000.00
00-6-40.91	Aquatic Nuisance (Echo)	0.00	21,787.00	0.00
00-6-40.92	Water Quality Grant (Echo)	0.00	4,000.00	0.00
00-6-40.97	Net Metering	13,000.00	14,378.91	13,000.00
00-6-40.99	Misc. Fee Receipts	0.00	494.41	0.00
<b>Total Fees &amp; Other Revenues</b>		<b>31,065.00</b>	<b>94,676.23</b>	<b>44,665.00</b>



## 2024 Proposed Town Budget cont.

		FY 2023 Budget	FY 2023 Actual	FY 2024 Budget
00-6-50	<b>Road Dept Revenues</b>			
00-6-50.10	State Aid, Highways	93,500.00	143,508.75	97,708.44
00-6-50.17	Better Roads Grant	0.00	20,000.00	0.00
00-6-50.20	Special Highway Grants	37,023.00	38,523.00	12,000.00
00-6-50.35	Taxes for Roads (Hwy & Cl IV)	534,501.34	534,501.34	575,472.64
00-6-50.38	ARPA Funds as Revenue	0.00	0.00	210,750.38
00-6-50.99	Misc. Road Receipts	0.00	16,442.20	0.00
<b>Total Road Revenues</b>		<b>665,024.34</b>	<b>752,975.29</b>	<b>895,931.46</b>
00-6-60	<b>Cemetery Revenues</b>			
00-6-60.10	Sale of Lots	0.00	850.00	0.00
00-6-60.15	Interest (savings, inv.)	1,652.00	1,828.86	1,652.00
00-6-60.20	Dividends (Dominion)	50.00	48.08	50.00
00-6-60.25	Perpetual Care	0.00	1,450.00	0.00
00-6-60.30	Posts	0.00	600.00	0.00
00-6-60.37	Taxes for Cemetery	14,800.00	14,800.00	12,400.00
<b>Total Cemetery Revenues</b>		<b>16,502.00</b>	<b>19,576.94</b>	<b>14,102.00</b>
<b>TOTAL REVENUES</b>		<b>956,181.55</b>	<b>1,163,167.60</b>	<b>1,223,388.48</b>

### EXPENSES

05-7	<b>Selectboard</b>			
05-7-10.00	Salaries	3,600.00	3,600.00	3,600.00
05-7-12.00	Social Sec. Exp. Board	223.20	223.20	223.20
05-7-13.00	Med Exp. Board	52.20	52.20	52.20
05-7-20.00	Advertising & Printing	1,700.00	1,701.04	2,000.00
05-7-26.00	Legal Services	1,500.00	0.00	1,500.00
05-7-50.00	Water Quality Expenditure	0.00	25,787.00	0.00
05-7-55.00	Planning Commission	2,000.00	0.00	2,000.00
05-7-89.00	ARPA Expense	0.00	12,609.20	15,000.00
05-7-99.00	Misc. Select Board Expense	500.00	41.77	500.00
<b>Total Selectboard</b>		<b>9,575.40</b>	<b>44,014.41</b>	<b>24,875.40</b>

## 2024 Proposed Town Budget cont.

		FY 2023 Budget	FY 2023 Actual	FY 2024 Budget
10-7	<b>Election Unit</b>			
10-7-10.00	Election Officers	100.00	0.00	100.00
10-7-12.00	Election Officers SS	6.20	0.00	6.20
10-7-13.00	Election Officers Medi	1.45	0.00	1.45
10-7-21.00	Election Supplies	500.00	258.65	1,000.00
<b>Total Election Unit</b>		<b>607.65</b>	<b>258.65</b>	<b>1,107.65</b>
15-7	<b>Finance Department</b>			
15-7-10.00	Clerk/Treasurer Salary	43,865.00	44,651.22	46,062.64
15-7-10.05	Asst. Clerk/Treasurer	25,272.00	26,732.10	27,518.40
15-7-10.10	Auditors Wages	1,000.00	720.00	1,000.00
15-7-10.20	Health Officer	500.00	788.00	600.00
15-7-10.25	Fire Warden	200.00	200.00	200.00
15-7-12.00	Social Security Expense	4,391.89	4,531.68	4,675.00
15-7-13.00	Medicare Expense	1,027.14	1,059.88	1,093.00
15-7-14.00	Retirement Expense	9,985.98	10,199.81	11,068.00
15-7-16.00	Workers Compensation Ins.	11,757.00	12,728.00	13,866.00
15-7-17.00	Mileage, Clerk & Ass't.	1,000.00	1,106.90	1,200.00
15-7-18.00	Health Insurance	7,887.00	8,170.24	8,990.52
15-7-19.00	Training/Workshops/Dues	1,350.00	938.00	1,350.00
15-7-21.00	Office Supplies	2,000.00	1,797.21	2,000.00
15-7-22.00	Postage	1,800.00	1,776.55	1,800.00
15-7-23.00	Telephone	1,200.00	1,456.01	1,500.00
15-7-24.00	Office Equipment/Repairs	900.00	813.94	900.00
15-7-24.50	Records Preservation	1,000.00	698.86	1,000.00
15-7-25.00	Computer, Website, Support	7,600.00	8,397.07	8,400.00
15-7-30.00	Commercial Insurance Pkg	15,763.00	16,157.00	16,555.00
15-7-98.00	Tax Refunds	0.00	13,793.53	0.00
15-7-99.00	Misc. Finance Dept Expense	0.00	0.00	0.00
<b>Total Finance Dept</b>		<b>138,499.01</b>	<b>156,716.00</b>	<b>149,778.56</b>

## 2024 Proposed Town Budget cont.

		FY 2023 Budget	FY 2023 Actual	FY 2024 Budget
17-7	<b>Listers</b>			
17-7-10.00	Listers Salaries	8,000.00	4,619.00	8,000.00
17-7-12.00	Soc. Sec. Exp. Listers	496.00	286.37	496.00
17-7-13.00	Medicare Exp. Listers	116.00	66.96	116.00
17-7-17.00	Listers Mileage	300.00	94.99	300.00
17-7-19.00	Listers Professional Dev.	200.00	0.00	200.00
17-7-20.00	Listers Postage	200.00	159.21	200.00
17-7-21.10	Listers Supplies & Equip- ment	200.00	123.06	200.00
17-7-22.00	BCA Tax appeals/abatement	100.00	0.00	100.00
17-7-23.00	Computer support/maps	3,500.00	3,677.50	1,500.00
17-7-25.00	Reappraisal Expenses	0.00	7,277.00	0.00
<b>Total Listers</b>		<b>13,112.00</b>	<b>16,304.09</b>	<b>11,112.00</b>
20-7	<b>Delinquent Tax Collector</b>			
20-7-10.00	DTC Wages	2,553.98	4,250.75	3,583.41
20-7-12.00	DTC Soc. Sec. Expense	158.35	263.52	222.00
20-7-13.00	DTC Medicare Expense	37.03	61.63	52.00
20-7-17.00	DTC Mileage/Expenses	75.00	66.00	75.00
<b>Total Delinquent Tax Collector</b>		<b>2,824.36</b>	<b>4,641.90</b>	<b>3,932.41</b>
30-7	<b>Plant (Town Office)</b>			
30-7-21.00	Janitor & Supplies	850.00	359.40	850.00
30-7-22.00	Grounds Maintenance	650.00	525.00	650.00
30-7-28.00	Repairs & Upkeep	3,000.00	2,215.24	3,000.00
30-7-30.00	Community Solar	21,100.00	25,031.94	21,100.00
30-7-32.00	Electricity	1,600.00	1,356.42	2,000.00
<b>Total Plant (Town Office)</b>		<b>27,200.00</b>	<b>29,488.00</b>	<b>27,600.00</b>

## 2024 Proposed Town Budget cont.

		FY 2023 Budget	FY 2023 Actual	FY 2024 Budget
35-7	<b>Public Safety</b>			
35-7-10.00	Law Enforcement Salary	3,200.00	6,480.00	500.00
35-7-11.00	Animal Control Salary	0.00	0.00	5,500.00
35-7-12.00	Public Safety Soc. Sec	198.40	401.77	372.00
35-7-13.00	Public Safety Medi	46.40	93.97	87.00
35-7-16.00	Public Safety mileage	500.00	1,385.33	1,400.00
35-7-17.0	Public Safety Telephone	0.00	364.66	530.00
35-7-25.00	911 Road Signs	1,000.00	1,268.26	1,000.00
35-7-32.00	Street Lights	1,700.00	1,295.04	1,700.00
35-7-34.00	Ambulance Service	51,359.00	51,358.92	56,227.00
35-7-44.00	Solid Waste/Recycling	1,083.00	1,082.26	1,185.00
35-7-99.00	Misc. Law Enforcement Exp	700.00	1,290.00	700.00
<b>Total Public Safety</b>		<b>59,786.80</b>	<b>65,020.21</b>	<b>69,201.00</b>
45-7	<b>Assessments</b>			
45-7-54.00	County Tax	17,600.00	18,726.22	20,000.00
45-7-56.00	Westmore (Town Farm) Tax	160.00	163.52	170.00
45-7-57.00	Barton Pit Tax	2,000.00	2,193.58	2,200.00
45-7-58.00	VLCT Dues	2,450.00	2,443.00	2,478.00
<b>Total Assessments</b>		<b>22,210.00</b>	<b>23,526.32</b>	<b>24,848.00</b>
90-7	<b>Fees Expenses</b>			
90-7-36.00	Marriage Licenses (State)	200.00	325.00	260.00
90-7-38.00	Dog Licenses (State)	640.00	751.00	640.00
<b>Total Fees Expenses</b>		<b>840.00</b>	<b>1,076.00</b>	<b>900.00</b>
<b>Total Selectboard</b>		<b>274,655.22</b>	<b>341,045.58</b>	<b>313,355.02</b>

## 2024 Proposed Town Budget cont.

		FY 2023 Budget	FY 2023 Actual	FY 2024 Budget
50-7	<b>Highway Department</b>			
50-7-10.00	Wages	190,000.00	198,008.40	200,000.00
50-7-10.05	Road Admin	8,424.00	9,304.80	9,172.80
50-7-11.00	Road Commissioner	3,600.00	3,600.00	3,600.00
50-7-11.50	Mileage	200.00	0.00	0.00
50-7-12.00	Social Security Expense	12,525.49	13,194.52	13,191.91
50-7-13.00	Medicare Expense	2,929.35	3,085.90	3,085.21
50-7-14.00	Retirement Expense	24,462.50	22,296.69	26,750.00
50-7-15.00	VLCT Unemployment Ins.	1,800.00	1,800.00	2,243.00
50-7-18.00	Health & Disability Insurance	26,000.00	17,476.33	38,168.16
50-7-21.00	Supplies	8,500.00	8,668.27	8,500.00
50-7-22.00	Tools/Equipment	3,500.00	4,794.77	3,500.00
50-7-23.00	Telephone	1,200.00	1,162.86	1,200.00
50-7-24.00	Parts & Repairs	54,000.00	49,795.97	54,000.00
50-7-25.00	Technology	1,000.00	7.40	500.00
50-7-30.00	Hired Services	17,500.00	17,450.00	18,000.00
50-7-31.00	Waste Disposal	1,000.00	1,071.30	1,200.00
50-7-32.00	Electricity	1,600.00	660.56	0.00
50-7-70.00	Gasoline	500.00	188.60	500.00
50-7-71.00	Diesel & Oil	65,000.00	59,989.27	65,000.00
50-7-72.00	Tires	7,000.00	8,552.60	14,000.00
50-7-73.00	Blades & Shoes	8,000.00	4,472.82	8,000.00
50-7-74.00	Sand, Gravel, Stone*	60,000.00	27,038.00	10,000.00
50-7-74.10	Erosion Stone	8,000.00	5,957.00	8,000.00
50-7-74.20	Gravel Crushing/Processing*	0.00	0.00	65,000.00
50-7-76.00	Chloride, Salt	47,000.00	36,291.84	40,000.00
50-7-78.00	Road Supplies	12,000.00	33,230.00	15,000.00
50-7-78.15	Road Equipment	0.00	0.00	161,069.38
50-7-78.25	Building Repairs (Garage)	5,000.00	385.49	5,000.00
50-7-78.30	Road Signs	1,500.00	1,840.76	1,500.00

\*Previously a combined expense, Sand Gravel & Stone purchases were separated from Gravel Crushing in 2024.

## 2024 Proposed Town Budget cont.

		FY 2023 Budget	FY 2023 Actual	FY 2024 Budget
<b>Highway Department Cont.</b>				
50-7-78.50	Propane	5,400.00	3,227.00	4,000.00
50-7-79.00	Paving	1,500.00	0.00	1,500.00
50-7-85.00	Rd Equip Loan Payment	49,220.00	49,218.93	49,220.00
50-7-87.00	Equipment Rental	2,500.00	0.00	1,000.00
50-7-88.00	Municipal Rds Gen Permit	640.00	1,765.00	1,350.00
50-7-89.00	ARPA	0.00	0.00	0.00
50-7-90.00	July Storm Repair		59,733.40	49,681.00
50-7-99.00	Misc. Road Expenses	1,000.00	5,310.43	1,000.00
<b>Total Highway Department</b>		<b>632,501.34</b>	<b>649,578.91</b>	<b>883,931.46</b>
54-7	<b>Class IV Highway Dept.</b>			
54-7-10.00	Wages	4,000.00	1,899.63	4,000.00
54-7-30.00	Hired Services	1,500.00	900.00	1,500.00
54-7-74.00	Sand & Gravel	3,000.00	3,360.00	3,000.00
54-7-78.00	Road Supplies (culverts)	0.00	0.00	0.00
54-7-99.00	Misc Class IV	3,500.00	0.00	3,500.00
<b>Total Class IV Highway Dept.</b>		<b>12,000.00</b>	<b>6,159.63</b>	<b>12,000.00</b>
<b>Total Highway</b>		<b>644,501.34</b>	<b>655,738.54</b>	<b>895,931.46</b>
60-7	<b>Cemetery Expenses</b>			
60-7-10.00	Wages	9,500.00	9,328.00	9,500.00
60-7-12.00	Social Security Expense	589.00	578.34	589.00
60-7-13.00	Medicare Expense	138.00	135.26	138.00
60-7-21.00	Flags	175.00	149.94	175.00
60-7-24.00	New Equipment	3,000.00	3,549.00	500.00
60-7-28.00	Repairs & Supplies	2,000.00	671.67	2,000.00
60-7-60.25	Perpetual Care	0.00	1,550.00	0.00
60-7-60.30	Posts	0.00	600.00	0.00
60-7-70.00	Gasoline & Oil	1,000.00	1,081.75	1,100.00
60-7-87.00	Fencing	100.00	0.00	100.00
60-7-99.00	Misc. Cemetery Expense	0.00	0.00	0.00
<b>Total Cemetery</b>		<b>16,502.00</b>	<b>17,643.96</b>	<b>14,102.00</b>
<b>TOTAL EXPENDITURES (w/o Appropriations)</b>		<b>935,658.55</b>	<b>1,014,428.08</b>	<b>1,223,388.48</b>

## 2024 Proposed Appropriations

		FY 2023 Voted	FY 2023 Actual	FY 2024 Proposed
85-7-95	<b>Appropriations</b>			
85-7-95.10	Volunteer Fire Dept.	52,291.26	52,291.26	55,609.00
85-7-95.20	NEK Human Services	1,074.00	1,074.00	1,074.00
85-7-95.25	VNA & Hospice	3,000.00	3,000.00	3,000.00
85-7-95.30	Citizens Advocacy	500.00	500.00	500.00
85-7-95.35	NEK Council on Aging	600.00	600.00	600.00
85-7-95.55	Daily Memorial Library	1,100.00	1,100.00	1,250.00
85-7-95.70	Umbrella	700.00	700.00	700.00
85-7-95.75	Charleston Historical Society	500.00	500.00	500.00
85-7-95.80	NorthWoods Stewardship Center	800.00	800.00	800.00
85-7-95.85	Rural Community Transport	1,650.00	1,650.00	1,650.00
85-7-95.94	VSO Symphony Kids	100.00	100.00	100.00
85-7-95.95	Echo Lake Milfoil Project	1,000.00	1,000.00	1,000.00
85-7-95.96	VT Rural Fire Protection	100.00	100.00	100.00
85-7-95.97	Pope Memorial Frontier Animal Society	500.00	500.00	500.00
85-7-95.98	Island Pond Library	700.00	700.00	700.00
85-7-95.99	Green UP Vermont	50.00	50.00	50.00
	<b>Total Appropriations</b>	<b>64,665.26</b>	<b>64,665.26</b>	<b>68,133.00</b>
<b>TOTAL EXPENDITURES (w/ Appropriations)</b>		<b>1,000,323.81</b>	<b>1,079,093.34</b>	<b>1,291,521.48</b>



# Minutes of the 2023 Annual Town Meeting

Tuesday, March 7, 2023 at the Charleston Elementary School

The Annual Town & School District Meeting was called to order at 10:00 am by Moderator Jean Wilson, with School Business concluding at 10:14 am. With Moderator Jean Wilson having been re-elected during School Business, business began with Article 2.

## Article 2. To elect all officers as required by law.

**Selectboard:** Larry Young nominated by Sherman Allen, second by Bob Devaney. Tim Jenness nominated by Mary Esposito, second by Sherie Lucas. Larry Young declined the nomination. Tim Jenness elected for 3 years.

**Lister:** John Westinghouse nominated by Samantha Stevens, second by Peggy Stevens. Unopposed. Elected for 3 years.

**Auditor:** Janice Bowen nominated by (Natasha) Anya Tynio, second by Mickey Morelli and Mary Esposito. Unopposed. Elected for 3 years.

**Delinquent Tax Collector:** Grace Frizzell nominated by Blair Moulton, second by Pat Austin and Bob Devaney. Unopposed. Elected for 1 year.

**First Constable:** Mike Tynio nominated by (Natasha) Anya Tynio, second by Sarah Jenness. Unopposed. Elected for 2 years.

**Second Constable:** (Natasha) Anya Tynio nominated by Mike Tynio second by Bob Devaney. Unopposed. Elected for 1 year.

**Cemetery Commissioner:** Janice Bowen nominated by Sherman Allen, second by Pat Austin. Unopposed. Elected for 5 years.

**Cemetery Commissioner:** Grace Frizzell nominated by Pat Austin, second by Bob Devaney and Sherman Allen. Unopposed. Elected for 1 year.

**Article 3. Shall the voters authorize the Treasurer to collect current taxes with a final due date of Friday, October 20, 2023, with the policy of turning over to the delinquent tax collector taxes not physically received by the Treasurer in the Town Clerk's office by 5:00 pm on October 20, 2023, with postmarks not accepted as timely payment?** Moved by Pat Austin, second by Mike Tynio. Vote: Ayes have it: RESULT: Passed. No discussion.

**Article 4. Shall the voters authorize total fund expenditures of \$935,658.56 for selectboard, highway, and cemetery operating expenses for the year beginning Jan. 1, 2023, of which \$698,871.56 shall be raised by taxes and \$236,787.00 by non-tax revenue?** Moved by Nancy Engels, second by Penelope Newcomb. Vote: Ayes have it. RESULT: Passed.

Discussion: Selectboard Chair Pat Austin said this year's town budget is as close to last year as possible. Line items like Parts & Repairs, Diesel, Sand & Gravel, and Ambulance service are seeing increased costs, but the overall budget has increased only \$39,000. When the town reassesses, taxpayers end up paying about the same in taxes, but the education rate is reset. Asked when the reappraisal will occur, Jean Wilson, who is also a town Lister, said it will probably happen in 2026 because there are not enough qualified appraisers to keep up with demand. Peggy Stevens asked if taxpayers will pay a higher rate until a reappraisal. Pat Austin said that if the housing market corrects itself, then that would bring the education tax rate down. Bob Devaney acknowledged the late Road Foreman Bernie Pepin, and also said the that new Foreman Wendell Hastings is doing a great job. He is very attentive and it shows. Anya Tynio asked for more information about "non-tax revenue." Peter Moskovites said

## Minutes

the town receives state highway aid. Town Clerk & Treasurer Teri Gray said that amount also includes Hold Harmless funds from the state Current Use program, liquor licenses, and referred voters to page 14 of the Town Report where revenues are listed.

**Article 5. Shall the voters appropriate the sum of \$52,291.26 to the Charleston Volunteer Fire Department and direct the Selectboard to assess a tax over and above the budget to meet the same?** Moved by Bob Devaney, second by Anya Tynio. Vote: Ayes have it. RESULT: Passed.

Discussion: CVFD Treasurer Blair Moulton said the department is level funded this year. As discussed at last year's town meeting, the state no longer provides free dispatching, so the department has contracted with Newport Police Department. This year's \$2,291.26 increase represents Charleston's share of the dispatch fee. Morgan's share is \$869.99 based on square mileage covered. David Bradshaw asked about the status of state central dispatch that wouldn't know local areas. Jean Wilson clarified that the dispatch has moved to Newport Police Department so it is local. Blair Moulton said that state dispatch would have cost the town \$15-20,000, so local dispatch saves a lot.

**Article 6. Shall the voters appropriate the sum of \$12,374 to the following organizations, which received appropriations of the same amount in 20212 and direct the Selectboard to assess a tax over and above the budget to meet the same? a. \$500 to Charleston Historical Society for support of the museum and collection; b. \$1,000 to Echo Lake Protective Association for milfoil prevention programs; c. \$800 to NorthWoods Stewardship Center for conservation and education services; d. \$1,100 to Dailey Memorial Library for services to residents; e. \$700 to Island Pond Library for services to residents; f. \$1,650 to Rural Community Transportation for transportation services to residents; g. \$500 to Orleans County Citizens Advocacy for mentoring individuals with developmental disabilities; h. \$600 to Northeast Kingdom Council on Aging for services to elder and disabled Vermonters; i. \$1,074 to Northeast Kingdom Human Services, Inc. for mental health, substance use, and intellectual disabilities services to residents; j. \$500 to Pope Memorial Frontier Animal Shelter for care of unwanted pets; k. \$3,000 to Orleans Essex VNA & Hospice for community nursing and health programs; l. \$50 to GreenUp Vermont for the statewide cleanup event and bags; m. \$100 to VT Rural Fire Protection Task Force for the Dry Hydrant Program; n. \$100 to Vermont Symphony Orchestra Symphony Kids for performances for local students; o. \$700 to Umbrella for domestic violence prevention and services to victims** Moved by Nancy Engels, who corrected the Moderator's reading of \$300 for VNA to \$3,000 as written, second by Peggy Stevens. Vote: Ayes have it. RESULT: Passed.

Discussion: Pat Austin explained that organizations still must gather petition signatures if they ask for a different amount. Rose Hathaway said that many organizations are federally funded and we're paying double taxes. Peggy Stevens said much of that funding requires a local match so town appropriations work in the community's favor to bring more resources. Sherie Lucas said she works with many of the organizations, and they often operate at a deficit. They don't have all the resources needed to meet the great need in our community.

**Article 7. To transact any other business that my legally come before this meeting.**

**Discussion:** Peggy Stevens said she and John Kellogg are Charleston's representatives to the governing board of the NEK Communications Union

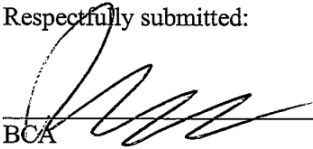
## Minutes

District, the organization that is attempting to bring high speed internet across the region. Vermont has some of the worst internet access in the country, largely because it is so rural. The organization conducted a survey and found that Route 105 is well served by cable, but the back roads like Dane Hill, Crawford Hill, Hinton Hill, Ten Mile Square, and Hudson have poor service. They found that many people are paying extra to be able to work from home, attend home school, or take online college courses. Expanding telemedicine is hard to access. Residents can pre-register for service online or at the Town Clerk's office to let NEK Broadband know they want better internet. The more people that sign up, the higher a priority Charleston becomes for building out the network in our town. Even if your household doesn't need internet, you can spread the word and pre-register to help neighbors and family who do need it. There was discussion of the technology used, and John Kellogg said NEK Broadband is using a fiberoptic system.

Seeing no other business, the Annual Town Meeting was adjourned at 10:48 am.

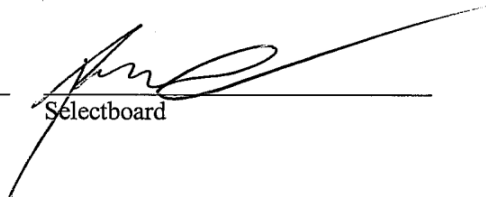
DATED AT CHARLESTON, VERMONT THIS 7th DATE OF MARCH 2023.

Respectfully submitted:



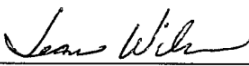
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BCA



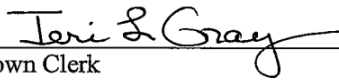
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Selectboard



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Moderator




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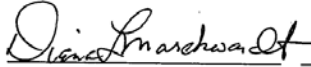
Town Clerk

# Auditors Report

We have audited all Town Officers' books and find them correct as reported herein. As part of this audit, we reviewed revenues, disbursements, payroll records, and financial statements and all backup records for transactions. We believe this to be a correct statement of the condition of the Town of Charleston as of December 31, 2023. The reports will be mailed to all voter households and will be available from the Town Clerk.

Respectfully submitted this 11th day of January 2024  
Town Auditors

  
Janice Bowen

  
Diana Marckwardt

Michael Morelli

## General Fund Comparative Statement Two-Year Period Ending December 31, 2023

<b>Current Assets</b>	<b>Dec. 31, 2022</b>	<b>Dec. 31, 2023</b>
General Cash Account	749,121.58	833,195.84
<b>Revenues not yet received</b>		
Delinquent Taxes	31,981.89	44,684.77
<b>TOTAL CASH ASSETS</b>	<b>781,103.47</b>	<b>877,880.61</b>
<b>Encumbered Funds</b>		
Road Surplus/Deficit	(16,569.48)	-
Records Preservation Fund	19,380.90	22,144.90
Cemetery Funds (due to CD)	800.00	450.00
ARPA Funds (restricted use)	238,359.58	225,750.38
2024 State Road Aid	-	49,708.44
Highway Gravel Funds under contract	-	47,528.31
	<b>241,971.00</b>	<b>345,582.03</b>
<b>Unencumbered Funds</b>	<b>539,132.47</b>	<b>532,298.58</b>
	<b>781,103.47</b>	<b>877,880.61</b>
<b>Decrease in Unencumbered Funds from previous year</b>		<b>6,833.89</b>

NOTE: The surplus is used by the General Fund for operating expenses until the current year's taxes come in.

# Special Funds Balance

## Road Equipment Fund

Balance January 1, 2023	205,705.85
Interest	102.88
<b>Balance December 31, 2023</b>	<b>205,808.73</b>

## Reappraisal Fund

Balance January 1, 2023	62,214.08
Add Receipts, State of Vermont	7,277.00
Interest	34.67
<b>Balance December 31, 2023</b>	<b>75,525.75</b>

# Statement of Indebtedness

The Town now has the following loans with Community National Bank:

Purpose of Loan	2017 10-Wheel Mack Truck, Excavator & Trailer	2020 Intl Truck Loan	2018 Solar Installation Loan
<b>Date</b>	10/27/2015 <i>refinanced 2018</i>	4/02/2019	11/20/2018
<b>Principal</b>	317,049.00 <i>new 190,346.95</i>	125,089.00	286,845.33
<b>Interest Rate</b>	1.79%	3.00%	3.875%
<b>2023 Payment</b>	29,354.38	19,864.55	20,873.62
<b>Next Payment Date</b>	10/27/2024	11/20/2024	11/20/2024
<b>Next Payment Amount</b>	29,354.38	19,864.55	20,873.62
<b>Balance 12/31/2023</b>	55,866.80	37,986.55	233,533.06
<b>Final Payment Date</b>	10/27/2025	11/20/2025	11/20/2038

## Statement of Assets

The Selectboard reports the following assets of the Town of Charleston in addition to those reported in the Financial Statements:

Asset	Purchase Date	Original Cost
Barton Gravel Pit	2012	400,000
Town Garage	-	246,000
Town Clerk's Office & Equipment	-	160,000
Worth Gravel Pit	2009	200,000
Town Farm (Westmore Acreage)	-	55,400
Town Farm (Charleston Acreage)	-	104,800
Cemeteries	-	44,200
Blake Lot	-	5,000
Loader (Volvo L60)	2005	120,000
2019 Loader (Volvo L90)	2020	160,000
2017 Mack 10-wheel Truck	2016	194,500
2015 Mack 10-wheel Truck	2014	186,000
2020 International 6-wheel Truck	2019	165,000
2017 Ford F-350 Diesel w/ Plow	2017	57,755
2015 CAT Excavator w/ Attachments	2015	103,000
CAM Equipment Trailer	2015	18,575
John Deere Grader	2009	195,000
4 Snow Plows	-	12,000
Hay wagon	2020	1,400
Motorized Screen	2007	13,500
Culvert Thawer	2014	7,500
Small tools, etc.	-	11,000
Custom Shoulder Retriever Attachment	2018	7,500
Grizzley Screen	2013	7,000
2 Way Radios	2012, 2016	5,400
Security Equipment	2014	3,600
Air Compressor	2023	3,550
Tool Cabinets	-	2,050
York Rock Rake	2021	1,000
Tire Safety Cage	-	500
Road Machine	-	100
¾ HP Drill Press	2015	400
Small generator (donated)	2021	400
Steel Chop Saw	2014	1,400
¾ battery impact tools	2019	725
Husqvarna power head & broom	2019	645
Husqvarna Chainsaw	2022	700
75 Gal Fuel Tank	2015	400
Fuel Transfer Pump	2015	300
Wedge Locks, pair	2017	600
John Deere Z315E ZTrak (Cemetery)	2023	3,549

# Treasurer's Report:

## Statement of Receipts & Disbursements

### January 1, 2023 - December 31, 2023

<b>Tax Receipts</b>	<b>\$</b>
2023 Property Taxes Collected	2,239,728.46
VT Property Tax Adjustment Payments	18,036.00
2023 Overpayments by Individuals	13,187.36
Current Use Hold Harmless from State of VT	92,038.00
Delinquent Taxes from Del. Tax Collector	53,134.60
<b>Total Tax Receipts</b>	<b><u>2,416,124.42</u></b>
<b>Licenses</b>	
Liquor Licenses	140.00
Dog Licenses	935.00
Marriage Licenses	75.00
<b>Total Licenses</b>	<b><u>1,150.00</u></b>
<b>Fees Received</b>	
Recording and Copies	10,111.00
Motor Vehicle Renewals	36.00
Fees for Records Preservation	2,764.00
<b>Total Fees</b>	<b><u>12,911.00</u></b>
<b>Transfers to State of Vermont</b>	
Fees for Dog Licenses	751.00
Fees for Marriage Licenses	325.00
<b>Total Transfer to State of Vermont</b>	<b><u>1,076.00</u></b>
<b>Delinquent Tax Collector</b>	
Interest on Delinquent Taxes	2,279.82
8% Penalty on Delinquent Taxes	4,250.75
Overpayments	653.50
<b>Total Delinquent Tax Collector</b>	<b><u>7,184.07</u></b>
<b>Grants</b>	
Aquatic Nuisance / Watershed Grants (Echo Lake)	25,787.00
<b>Total Grants</b>	<b><u>25,787.00</u></b>



## Statement of Receipts & Disbursements cont.

### Miscellaneous

Charleston School District, financial services	3,750.00
Charleston School, 2022 Education Tax Refund	20,594.29
NCUHS, 2022 Education Tax Refund	6,672.09
Community National Bank, NOW account interest	2,811.53
State of VT Reappraisal Fund, per-parcel payment	7,277.00
USPS, Reimbursement on Envelope Order	5.20
State of VT, Current Use Lien Release	357.50
State of Vermont, Cannabis Local Fee	100.00
Solar Net Metering from School/CVFD	14,378.91
Deluxe, Sales Tax Refund	31.71
State of VT, PILOT	1,196.37

<b>Total Miscellaneous</b>	<b>57,174.60</b>
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Total 2023 Road Receipts less Taxes (see Road Report)	218,473.95
Total 2023 Cemetery Receipts less Taxes (see Cem Rpt)	4,776.94

<b>Total</b>	<b>2,744,657.98</b>
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Transfer to Elementary & High School Accounts	1,581,490.38
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<b>Total after transfer</b>	<b>1,163,167.60</b>
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Add Balance, January 1, 2023	748,971.58
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<b>Total including January Balance</b>	<b>1,912,139.18</b>
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### Deduct Disbursements:

Selectboard Orders & Appropriations	405,710.84
Road Dept Orders	655,738.54
Cemetery Orders	17,643.96

<b>Total Disbursements</b>	<b>1,079,093.34</b>
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<b>GENERAL FUND BALANCE DECEMBER 31, 2023</b>	<b>833,045.84</b>
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### Accounted for as follows:

Community National Bank NOW Checking account	833,045.84
Cash on hand	150.00

<b>Balance December 31, 2023</b>	<b>833,195.84</b>
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## Statement of 2023 Municipal Tax Rate

General	149,570.22
Roads	534,501.34
Cemetery	14,800.00
Veterans Exemption	4,706.85
Appropriations	64,665.26
Charleston Historical Society	500.00
Charleston Volunteer Fire Department	52,291.26
Dailey Memorial Library	1,100.00
Echo Lake Protective Association	1,000.00
Green Up	50.00
Island Pond Library	700.00
Northeast Kingdom Council on Aging	600.00
Northeast Kingdom Human Services	1,074.00
NorthWoods Stewardship Center	800.00
Orleans/Essex VNA & Hospice	3,000.00
Orleans County Citizens Advocacy	500.00
Pope Memorial Animal Society	500.00
Rural Community Transportation	1,650.00
VSO Symphony Kids	100.00
VT Rural Fire Protection	100.00
Umbrella	700.00

<b>TOTAL BUDGET TO BE RAISED</b>	<b>768,243.67</b>
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Municipal Grand List	1,112,418.00
<b>Tax Rate for Municipal</b>	<b>0.690607</b>

<b>AMOUNT TO BE RAISED BY TAXES</b>	<b>768,243.67</b>
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## Statement of Taxes Raised

Taxes Billed	Grand List	Tax Rate	Total Raised
Non-Homestead Education	564,252.15	1.6687	941,567.64
Homestead Education	555,839.00	1.5262	848,321.51
General	1,113,872.00	0.1345	149,815.00
Roads	1,113,872.00	0.4805	535,215.72
Cemetery	1,113,872.00	0.0133	14,814.52
Veterans Exemption	1,113,872.00	0.0042	4,678.42
Fire Department Appropriation	1,113,872.00	0.0470	52,352.38
Svc Org Appropriations	1,113,872.00	0.0111	12,363.99
<b>Total Taxes Billed</b>			<b>2,559,129.18</b>

### Adjustments to Original Billings

Late Homestead penalty	1,365.41
<b>Final Taxes Billed</b>	<b>2,560,494.59</b>

### Taxes accounted for as follows:

Property Taxes Collected by Treasurer	2,257,764.46
State Payment to School	236,835.65
Delinquent Taxes Turned Over to Delinquent Tax Collector	66,002.03
Reduction in Delinquent Taxes due to Homestead Change	-107.55
	<b>2,560,494.59</b>

### Distribution of Treasurer's Collections

General Fund	676,274.08
School Fund	1,581,490.38
<b>Total Distribution</b>	<b>2,257,764.46</b>

# Selectboard Report

## EXPENSES

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### Town Officers & Employees

Total Wages paid to Officers & Employees	92,041.07
Social Security paid	5,706.54
Medicare paid	1,334.64
VMERS Retirement	10,199.81
Health Insurance, Asst. Clerk	8,170.24
	<hr/>
	<b>117,452.30</b>

### Insurance

VLCT/PACIF, Commercial Package	16,157.00
VLCT, Workers Comp. Insurance	12,728.00
	<hr/>
	<b>28,885.00</b>

### Printing & Advertising

Repro Vermont, Town Reports	902.04
Kelsey Evans, Town Report layout	250.00
the Chronicle, Newspaper Notices	549.00
	<hr/>
	<b>1,701.04</b>

### Other Expenses

Election Supplies	258.65
Clerk & Treasurer Supplies	1,797.21
Clerk & Treasurer Postage	1,776.55
Listers' Expenses (IT, postage, supplies, tax maps, misc.)	3,959.77
Listers' Mileage	94.99
Listers' Reappraisal Expenses (transfer to Reserve)	7,277.00
Tax Collector's Expenses	66.00
Animal Control mileage	1,385.33
Animal Control Telephone	364.66
	<hr/>
	<b>16,980.16</b>

### Utilities & Upkeep

Electricity	1,356.42
Street Lights	1,295.04

## Selectboard Report cont.

Community Solar	25,031.94
Telephone	1,456.01
Solid Waste/Recycling	1,082.26
Lawn Care	525.00
Records Preservation	698.86
Equipment & Repairs	813.94
Building Upkeep/Repairs	2,215.24
Town Office Janitorial	359.40
911 Road Signs	1,268.26
	<hr/>
	<b>36,102.37</b>

### **Taxes Paid Out**

Orleans County Treasurer, County Tax	18,726.22
Town of Westmore, Town Farm Property Tax	163.52
Town of Barton, Gravel Pit Property Tax	2,193.58
	<hr/>
	<b>21,083.32</b>

### **Miscellaneous**

Newport Ambulance Service	51,358.92
VT State Treasurer, Marriage Licenses	325.00
VT State Treasurer, Dog Licenses	751.00
VLCT, dues	2,443.00
VMCTA, dues	70.00
NVDA, dues	868.00
Tax refunds	13,793.53
NEMRC, computer support/contract	6,017.80
Kevaco, website hosting	495.00
Tech Patrol, computer support	735.00
Teri Gray, Microsoft Office Renewal	105.99
Teri Gray, funeral flowers	31.77
Teri Gray, Computer battery backup	257.56
Colleen Kellogg, Zoom Reimbursement	110.73
Colleen Kellogg, Laptop	674.99
Clerk/Treasurer & Selectboard mileage	1,106.90
VLCT, Selectboard Training	10.00

## Selectboard Report cont.

Constable Required Background Checks	780.00
Renee Falconer, Dog Kennel purchase	400.00
Renee Falconer, Animal Control Kennel fees	110.00
	<b>80,445.19</b>

### Grant Expenses

Echo Lake Protective Association	25,787.00
	<b>25,787.00</b>

<b>TOTAL SELECTBOARD BUDGET EXPENDITURES</b>	<b>328,436.38</b>
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### ARPA Funds Spent

Farmyard Store, backup generator for Office & Garage	11,130.94
Bourne's Energy, generator propane piping & fill	1,478.26
	<b>12,609.20</b>

<b>TOTAL SELECTBOARD BUDGET EXPENDITURES</b>	<b>341,045.58</b>
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### Voted at Town Meeting

NEK Council on Aging	600.00
Charleston Historical Society	500.00
Charleston Volunteer Fire Dept.	52,291.26
Dailey Memorial Library	1,100.00
Green Up Vermont	50.00
Island Pond Public Library	700.00
NEK Human Services	1,074.00
NorthWoods Stewardship Center	800.00
Orleans County Citizens Advocacy	500.00
OEVNA & Hospice	3,000.00
Rural Community Transport	1,650.00
Pope Memorial Frontier Animal Society	500.00
Echo Lake Protective Association	1,000.00
VSO Symphony Kids	100.00
VT Rural Fire Protection	100.00
Umbrella	700.00
	<b>64,665.26</b>

<b>TOTAL SELECTBOARD DISBURSEMENTS</b>	<b>405,710.84</b>
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# Road Department Report

## SUMMARY

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### Road Dept Receipts

State Aid, Class 2 & 3 Highways**	143,508.75
VT DEC, Grants-in-Aid (Calhoun Rd ditching)	16,500.00
VT Better Roads Grant (East Echo Lake culverts/ditch)	20,000.00
VT AOT, Local Bypass Grant (Detour during Rte 111 closure)	20,523.00
VLCT PACIF Safety Equipment Grant	1,500.00
Town of Westmore, Sale of Winter Sand	12,936.00
P. Austin, driveway culvert reimbursement	790.80
W. Heanue, driveway culvert reimbursement	395.40
L. Kempton, driveway culvert reimbursement	395.40
J. Mills/Mills Echo Farm, driveway culvert reimbursement	790.80
Elan Hill Camp, driveway culvert reimbursement	790.80
Reimbursement for Town Line Signs from Brighton, Brownington, Derby, Morgan, Westmore	343.00

**Total Road Receipts** 218,473.95

Voted for 2023 Road Budget (Taxes) 534,501.34

**Road Receipts Subtotal** 752,975.29

**TOTAL ROAD REVENUES** 752,975.29

### Deduct Disbursements

Highways	649,578.91
Class IV	6,159.63
**2024 State Highway Aid paid in 2023 (Encumbered for 2024)	49,708.44
Funds Encumbered by gravel crushing contract, Simpson Dirtworx	47,528.31

**Total Disbursements** 752,975.29

**Surplus/Deficit** 0.00

## EXPENDITURES

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### Highway Department

Wages & Stipends	212,812.83
Social Security paid	13,194.52
Medicare paid	3,085.90
Retirement	22,296.69
VLCT Unemployment Ins.	1,800.00
Health, Vision and Disability Insurance	17,476.33
Supplies	8,668.27



## Road Department Report cont.

### Expenditures cont.

Tools/Equipment	4,794.77
Telephone	1,162.86
Parts & Repairs	49,795.97
Technology, Solocator mobile app	7.40
David White Trucking, Cl3 & Cl4 roadside mowing	15,525.00
David White Trucking, pavement sweeping	2,800.00
Gary Hale, beaver control	25.00
JBL Hauling & Excavating, July storm highway repairs	27,800.70
Dylan Oropeza, July storm repair trucking	1,950.00
Casella, Waste Disposal	1,071.30
Electricity	660.56
Diesel, Oil, Gas	60,177.87
Tires	8,552.60
Blades & Shoes	4,472.82
IRD, stone & gravel	7,172.50
Simpson Dirtworx, gravel excavation	27,500.00
Dupuis Sand & Gravel, stone and gravel	22,977.00
Innovative Surface, dust control chloride	36,291.84
Johnson Hardware, culverts	40,267.40
Farmyard Store, culverts	790.80
Carroll Concrete, waste block	360.00
Charleston Volunteer Fire Dept, culvert flushing	500.00
Road Equipment loan payment (annual)	49,218.93
Garage Building Repairs & Upkeep	385.49
Eberl Iron Works	1,840.76
Bourne's Energy, propane	3,227.00
VT DEC, MRGP renewal & annual fees	1,765.00
Welding/Chainsaw/Lifting Safety Gear & Traffic Cones (PACIF grant)	1,654.02
the Chronicle, job posting	326.25
Caledonian-Record, job posting	1,640.16
Newport Daily Express, job posting	1,690.00
<b>TOTAL ROAD EXPENDITURES</b>	<b>655,738.54</b>

# Cemetery Commissioners' Report

<b>Receipts</b>	<b>Total</b>
Hillside - Dividend from Dominion Resources	48.08
Hillside - CD Interest from Community National Bank	1,050.59
West Village - CD Interest from Community National Bank	778.27
Lot(s) sold	2,900.00
Voted at Town Meeting for Cemetery Dept.	14,800.00
<b>Total Receipts</b>	<b>19,576.94</b>

<b>Disbursements</b>	
Wages Paid for Labor	9,328.00
Social Security & Medicare	713.60
Heritage Memorials, corner posts	600.00
Driver's Outdoor Power Equipment, Repairs/Supplies	228.08
Gervais Ace Hardware	401.51
Charleston Corner Store, Gas	1,081.75
The Pick & Shovel	42.08
American Legion, Flags	149.94
Perpetual Care, paid to CDs	1,550.00
United, Lawn Mower	3,549.00
<b>Total Disbursements</b>	<b>17,643.96</b>
<b>Receipts Less Disbursements</b>	<b>1,932.98</b>
<b>\$450 in General Fund until August 2024 Hillside CD deposit</b>	<b>-450.00</b>
<b>Updated Receipts Less Disbursements</b>	<b>1,482.98</b>

<b>Cemetery Trust Funds</b>	<b>Total</b>
Hillside: Community Natl Bank CD @3.75% matures 8/1/2024	46,155.84
West Village & Bly et al: Community Natl Bank CD @3.75% matures 8/1/2024	35,738.01
<b>Total Trust Funds, December 31, 2023</b>	<b>81,893.85</b>

*Note: Bly et al = Bly, Crawford, Buck & Morrill Cemeteries*

## **Policies of the Cemetery Commissioners:**

- No graves are to be opened after November 15th or before April 15th.
- No shrubs or bushes will be planted on lots in any cemetery.
- All flowers will be removed before the first cutting in the spring.
- Green burial is not permitted.
- The Town does not finance lots.
- Prices are as follows: Full lot \$1,100; half-lot \$900; \$600 cremation lot

# Listers' Report & Property Tax Exemptions

The last town wide reappraisal was in 2019, and the real estate market has changed drastically since then - properties selling for more than grand list values. This is reflected in the December 2023 Equalization Study received from the state which calculates the common level of appraisal (CLA) at 78.17% and the coefficient of dispersion (COD) at 18.98%. The entire state of Vermont is experiencing this shift in the market. Charleston has contracted with New England Municipal Resource Center (NEMRC) to complete a townwide reappraisal for the 2026 Grand List. This will be in the form of a statistical update if the quality of the parcel data is still good.

Starting on April 1st, the listers request property owners fill out a "Development Notice" to notify the town of parcel changes including new structures, additions including porches and decks, or removal of existing structures. The purpose is to ensure the accuracy of the grand list to maintain equity for all taxpayers.

The following breakdown is available for your information and review:

## Charleston 2023 Municipal Grand List Summary

Property Type	# of Parcels	Listed Value
Residential	361	60,549,000
Mobile Homes	80	5,145,400
Seasonal	57	5,648,800
Lake Properties	101	29,604,700
Commercial	8	693,300
Utilities	3	5,385,900
Farms	24	12,129,200
Open Land	104	7,644,000
<b>Totals</b>	<b>738</b>	<b>126,800,300</b>
<b>Less exemptions*</b>		<b>(15,413,100)</b>
<b>Total Grand List (municipal)</b>		<b>111,387,200</b>

*\*\*Exemptions include: Current Use: \$14,895,600, Veterans: \$400,000; Contracts: \$117,500*

TOWN RESIDENTS are reminded to file their HOMESTEAD DECLARATION (form HS 122) by April 15, 2024 to avoid a Late Homestead Penalty (3% of the Education Tax):

For more information or to file online, visit [www.tax.vermont.gov](http://www.tax.vermont.gov).

Respectfully Submitted,  
Charleston Board of Listers

# Delinquent Tax Collector's Report

1/1/2023 – 12/31/2023

Tax Year	2022	2023
Uncollected Taxes	31,924.89	66,002.03
Uncollected as of	12/31/2022	10/20/2023
Collected in 2023	31,924.89	21,209.71
Reduction in Tax due to Homestead Change		107.55
<b>Uncollected as of 12/31/2023</b>	-	<b>44,684.77</b>

## 2023 Delinquent Tax Revenue

2022 Taxes Collected	31,924.89
2023 Taxes Collected	21,209.71
<b>** \$57.00 in uncollected 2021 taxes abated in 2023</b>	<b>53,134.60</b>

## 2023 Delinquent Taxes

Owner	Unpaid Tax	Owner	Unpaid Tax
Bemis, David R.	2,562.20	Johnson, Benjamin	846.99
Broe, Jeremy	1,237.35	Kingsbury, Gail A. & Brian & Bridget Newcity	1,969.94
Chandler, June Life Estate & Jessica Grisson Et Al	1,054.61	Lane, Bradley G.	2,207.33
Cote, Kelli	3,041.13	Lowell, Robin & Nicole	1,179.65
Desanto, Derrick	2,026.64	Malmude, Anna	1,689.26
Fitzpatrick (Cleverly) Dawn, Trustee, 674 Crawford Hill Rd Realty Trust	3,052.94	Messier, Norman	1,376.06
French, Rodger and Kathleen Lyford	825.76	Morrill, Doulgas	3,010.47
Gonyaw Dean & Eileen	1,611.40	Moulton, Dwight & Shirley	2,094.60
Griffin, Francis	1,055.98	Mount, Jeffrey & Dana Bel-lavance	1,021.58
Hart, Angiemarie	577.75	Oldacre, Mareo, Parina God-bolt & Clifton Oldacre	589.83
Hillis, Arlean	2,515.99	Paddleford, Milton & Sharon	2,906.66
Hosford, Larry & Eva, Estate of	1,016.86	Plankey, Larry & Frances	1,054.61
Jensen, Mildred, Estate	155.71	Simpson, Athena	1,118.30
Jensen, Thomas	1,216.58	Skinner, Todd	1,653.87
		Uhmans, William Jr.	14.72
		<b>Total</b>	<b>44,684.77</b>

# Charleston Volunteer Fire Department, Inc.

P.O. Box 106  
East Charleston, VT 05833  
(802)723-5029

## **Fire Department Report to the Town of Charleston Year Ending 2023**

The year 2023 marks the 69th year for the Charleston Volunteer Fire Department. 2023 saw the department called out a total of 29 emergency calls. Breakdown of the calls included structure/chimney fires, ambulance assist, motor vehicle accidents, fire or (CO) detector activations, and mutual aid calls to area departments.

Our membership in 2023 increased from previous year we are now at 26 regular members and 2 junior members this is a very welcome increase.

In 2023 we had 2 very successful fundraisers our BBQ in August, and the Oyster supper in October were both record breaking years. We want to thank all who were able to attend, and also thank you to all the Charleston community for your continued support.

This year's budget CVFD submits a request of \$55,609.00. This request reflects a 5% increase over last year's budget of \$52,961.00 which has remained the same for the past several years. This is due to rising fuel and maintenance cost, this request includes annual tanker payment of (\$11,755.00 and \$2,291.00 for Charleston's share of dispatching.) Morgan will be billed for their share of dispatching along with a 5% budget increase also.

As always, the commitment of CVFD members to their community is voluntary, with no members being financially reimbursed for their time. All dollars which the department receives, goes directly to defray cost of operations.

We thank the Charleston community for their continued support.

**Charleston Vol. Fire Dept.Inc**  
**Profit & Loss**  
**January through December 2023**

	Jan - Dec 23
<b>Ordinary Income/Expense</b>	
Income	
Devaney BBQ	11,999.21
Donations	3,990.00
Dwight Broome memorial	20.00
Interest income	20.16
Oyster Supper	16,765.00
Town of Charleston	52,291.26
Town of Morgan	18,200.00
<b>Total Income</b>	<b>103,285.63</b>
<b>Gross Profit</b>	<b>103,285.63</b>
Expense	
Communication	2,262.75
Devaney BBQ Expense	2,244.23
Dispatcher Expenses	3,161.25
Dues	
NEIMA	100.00
<b>Total Dues</b>	<b>100.00</b>
E Dispatch	1,560.00
Equip Rental and Maintenance	726.38
Insurance	
W/C insurance	1,219.00
Insurance - Other	11,731.00
<b>Total Insurance</b>	<b>12,950.00</b>
Office Expenses	433.53
Oyster supper expenses	2,122.18
Personnel expenses	370.00
Plowing	700.00
Postage, Mailing Service	928.00
Professional services	1,082.43
Repairs	
Equipment Repair	954.65
Station Repairs	3,815.65
<b>Total Repairs</b>	<b>4,770.30</b>
Secretarial	380.99
Supplies	
Foam	1,230.00
Supplies - Other	587.86
<b>Total Supplies</b>	<b>1,817.86</b>
Training	1,220.00
Truck fuel	662.57
Turn out gear	993.10
Utilities	
Electric	453.06
Heating Oil	2,884.38
Utilities - Other	2,398.72
<b>Total Utilities</b>	<b>5,736.16</b>
<b>Total Expense</b>	<b>44,221.73</b>
<b>Net Ordinary Income</b>	<b>59,063.90</b>
<b>Net Income</b>	<b>59,063.90</b>



Newport Ambulance Service Inc, P.O. Box 911 Newport, Vermont 05855

## **Town of Charleston 2023 Report**

With the Completion of our new Troy Station Newport Ambulance has become one of the largest regional ambulance services in the state of Vermont. Newport Ambulance employs over 60 employees and has 4 stations covering 16 towns, 5 Gores and Grants and 786sq miles. Our call volume increased from 4500 calls in 2022 to 5300 calls in 2023.

Newport Ambulance's facilities are located at 830 Union St in Newport, 8437 RTE 111 in Morgan, 6719 RTE 100 in Troy and 62 Wilson Rd in Johnson.

Currently Newport Ambulance has 6 crews providing 24/7 service. Newport Ambulance has 10 ambulances and a Paramedic first response car that are stocked and available to respond at the Advanced Life Support level at any time.

Newport Ambulance's Morgan station houses a crew that is available to respond 24/7, serving parts of Derby, Holland, Morgan, Charleston, and Brighton.

In 2023 Newport Ambulance responded to 105 emergency calls in the Town of Charleston and transported 29 Town residents from North Country Hospital to receive care in other facilities. We have also responded to a total of 51 calls for mutual aid.

In 2023 Newport Ambulance secured a Vermont state education grant that will help cover the cost of 6 current members to advance their education and acquire their Paramedic certification. This certification has an estimated cost of over \$20,000 per student. Newport Ambulance will also use these funds to help with continuing education of our other EMS providers.

Newport Ambulance Service thanks you for your support and looks forward to serving you and your community.

Respectfully  
Jeffrey J. Johansen,  
Executive Director  
Newport Ambulance Service Inc

<b>Newport Ambulance Budget</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>
4000 · Town Contracts	\$164,392.00	\$158,090.00	\$189,640.00
dispatch		\$14,862.00	\$13,097.00
4006 interest income	\$0.00	\$0.00	\$25.00
4005 Donations	\$250.00	\$113.00	\$100.00
4007 covid testing	\$13,981.00	\$15,000.00	\$0.00
4009 · Service Ambulance Runs	\$235,000.00	\$260,000.00	\$260,000.00
4018 ambulance coverage time	\$1,500.00	\$3,000.00	\$4,500.00
4012 · Intercept Income	\$0.00	\$0.00	\$0.00
Total Income	\$415,123.00	\$451,065.00	\$467,362.00
5000 · Billing Services Expense			
5000.01 collection fees	\$0.00	\$0.00	\$100.00
Total 5000 · Billing Services Expense	\$7,717.00	\$7,717.00	\$7,717.00
5001.01 · 02.03.04 .17Payroll	\$14,508.00	\$13,000.00	\$15,000.00
5001.05 · Nas 11 R&M	\$130.00	\$130.00	\$200.00
5001.06 · Nas 11 Fuel	\$140.00	\$140.00	\$150.00
5001.07 · Postage	\$25.00	\$0.00	\$0.00
5001.08 · CPA	\$130.00	\$130.00	\$200.00
5001.10 · Office Supplies	\$150.00	\$100.00	\$20.00
5001.11 · Telephone	\$600.00	\$600.00	\$504.00
5001.12 · Cell Phones	\$550.00	\$500.00	\$384.00
5001.13 · Dues	\$0.00	\$25.00	\$50.00
5001.14 · Health Insurance	\$785.00	\$785.00	\$1,219.00
5001.15 · Pension	\$1,261.00	\$1,300.00	\$1,330.00
5001.17 board of directors	\$2,730.00	\$2,730.00	\$2,100.00
5001.20 Software Subscriptions		\$195.00	\$235.00
5006 · Rubbish Removal Expense	\$264.00	\$320.00	\$380.00
5007 · Diesel Fuel/Gas Expense	\$5,000.00	\$7,000.00	\$7,500.00
5008.01 · Insurance Package	\$4,996.00	\$5,500.00	\$5,300.00
5008.03 · Health Insurance Expense	\$12,000.00	\$14,000.00	\$16,624.00
5008.05 · Workers Comp. Insurance Exp	\$20,224.00	\$20,224.00	\$16,700.00
5009 · Bank Charges/CC Fees Expense	\$100.00	\$400.00	\$400.00
5010 · Interest Expense	\$10,339.00	\$0.00	\$5,156.00
5011 · Staff & Squad Training	\$1,000.00	\$1,000.00	\$500.00
5012 · Payroll Expenses	\$275,000.00	\$310,000.00	\$312,000.00
5016.01 · Meals Expense	\$50.00	\$50.00	\$0.00
5016.02 · Travel Expense	\$50.00	\$50.00	\$0.00



	2022	2023	2024
5017 · Pension Plan Expense	\$8,000.00	\$13,000.00	\$15,580.00
5017.1 TPA	\$325.00	\$325.00	\$450.00
5018.01 · NAS #4 R&M	\$5,000.00	\$5,000.00	\$10,000.00
5018.10 · Misc. Ambulance R&M	\$100.00	\$0.00	\$300.00
5018.14 · Service Agreements/Equipment PMI		\$1,736.00	\$0.00
5019.1 building repair	\$1,000.00	\$1,000.00	\$1,000.00
5023 · Building grounds	\$3,000.00	\$3,000.00	\$3,000.00
5020 IT Support		\$780.00	\$600.00
5021.03 · Med Supplies/Equip. Expense	\$3,000.00	\$4,000.00	\$3,100.00
5021.04 · General Supplies	\$600.00	\$500.00	\$500.00
5021.05 · Equipment Batteries	\$400.00	\$400.00	\$500.00
5024 · Oxygen Expense	\$500.00	\$500.00	\$500.00
5025 · Employee Recognition Expense	\$500.00	\$500.00	\$500.00
5027 · Paging Expense	\$338.00	\$338.00	\$250.00
5028.03 · Internet/phone/cable	\$1,600.00	\$1,600.00	\$2,526.00
5029 · Electricity Expense	\$1,700.00	\$1,800.00	\$2,000.00
5030 · Heating Expense	\$3,000.00	\$4,500.00	\$4,500.00
5033 Furniture Expense Non Cap		\$0.00	
5034 · Radio Expense Non Capitalized	\$200.00	\$200.00	
5038 Dispatch	\$10,900.00	\$14,862.00	\$13,097.00
5040 · Squad Uniforms	\$400.00	\$400.00	\$500.00
5043 · Public Relations	\$200.00	\$200.00	\$0.00
5045 · Equipment Replacement Fund	\$0.00	\$0.00	\$4,500.00
5049 Property Taxes	\$2,518.00	\$2,384.00	\$2,600.00
NAS 4	\$0.00	\$0.00	\$0.00
Provider Tax	\$6,552.00	\$8,144.00	\$7,884.00
Sub Station mortgage	\$7,541.00	\$0.00	\$0.00
fire Alarm	\$0.00	\$0.00	\$480.00
GPS	\$0.00	\$0.00	\$1,060.00
truck loans	\$0.00	\$0.00	\$22,243.00
Income	\$415,123.00	\$451,065.00	\$467,362.00
Expense	\$415,123.00	\$451,065.00	\$491,659.00
	\$0.00	\$0.00	-\$24,297.00

## Notes



Town of Charleston  
5063 VT Route 105  
W. Charleston, VT 05872

Presort Std  
US Postage  
PAID  
Burlington,VT  
Permit #165