

Charleston Town Planning Commission
Meeting Minutes for Public Meeting on September 14, 2023

Members Attending: John Kellogg, Chair; Blair Moulton, Clerk; Hap Eliason, Member; and Peter Moskovites and Tim Jenness, ExOfficio.

Members Unable to Attend: Eleanor Leger

Also Attending: Colleen Kellogg, Assistant Town Clerk; and Wendell Hastings, Road Foreman

The meeting, held at the Town Office, was called to order at 5:30 pm by Mr. Kellogg; Minutes of the March 9, 2023 Planning Commission meeting were read. A motion was made by Mr. Moulton to accept the minutes and seconded by Mr. Eliason. The motion passed unanimously.

Under Old Business, Mr. Eliason discussed maintenance of the town solar array, noting that he and Ms. Kellogg have continued to research local vendors for regular maintenance. After a discussion of the various strengths and limitations of the possible vendors, Mr. Kellogg identified the main issue as locating a vendor able to respond to a breakdown or problem in a timely manner as they come up. This matter will remain on the Planning Commission agenda until a solution is identified.

Under New Business, Mr. Kellogg said town resident Tom Wagner is interested in serving on the Planning Commission. Mr. Wagner had hoped to join the meeting remotely, but audio was unavailable. Mr. Kellogg said Mr. Wagner is an active member of the Echo Lake Protective Association—a town constituency that should be represented on the commission. With agreement of members present, Mr. Kellogg said he would ask the Selectboard to appoint Mr. Wagner to the Planning Commission for the next meeting.

Looking ahead to upcoming matters that involve the Planning Commission, Mr. Kellogg said the town's Local Hazard Mitigation Plan expires in April 2026. This plan is updated on an ongoing basis to include developments such as road improvements or safety exercises/training at the Elementary School or the Fire Department. The school principal sends regular updates to the Clerk's office, and Mr. Moulton shares updates from the Fire Department. Ms. Kellogg said a state emergency grant has paid for a consultant to support plan updates and the renewal, and she will monitor these grants for the Commission.

Mr. Kellogg also noted the Town Plan expires on December 13, 2026, and said an updated plan will be drafted and resubmitted on schedule—a process that requires about an 8-month lead-time. He asked Commission members to offer suggestions for anything they would like to have addressed in the next plan and said he will check with NVDA planners for guidance on any new requirements.

Seeing no other business before the Commission, Mr. Kellogg asked for a motion to adjourn which was made by Mr. Moulton and seconded by Mr. Eliason. The meeting was adjourned at

5:52 pm. The next meeting of the Planning Commission will be held at 5:30 pm on December 14, 2023 at the Town Office.

Minutes Accepted on December 14, 2023 by:

John Kellogg, Chair

Blair Moulton, Clerk