

**COMMERCIAL MOTOR VEHICLE OPERATOR
APPLICATION FOR EMPLOYMENT**

COMPANY **Town of Charleston** STREET ADDRESS **5063 VT Route 105**

CITY, STATE AND ZIP CODE **West Charleston, Vermont 05872**

NAME _____
 (FIRST) (MIDDLE) (Maiden Name, if any) (LAST)

ADDRESS _____ HOW LONG? _____
 (STREET) (CITY) (STATE & ZIP CODE)

DATE OF BIRTH _____ SOCIAL SECURITY NO. _____ HIRE DATE _____

TELEPHONE NUMBER _____ E-MAIL ADDRESS _____

PREVIOUS THREE YEARS RESIDENCY

 (STREET) (CITY) (STATE & ZIP CODE) # YEARS _____

 (STREET) (CITY) (STATE & ZIP CODE) # YEARS _____

 (STREET) (CITY) (STATE & ZIP CODE) # YEARS _____

(ATTACH SHEET IF MORE SPACE IS NEEDED)

LICENSE INFORMATION

Section 383.21 FMCSR states, "No person who operates a commercial motor vehicle shall at any time have more than one driver's license". I certify that I do not have more than one motor vehicle license, the information for which is listed below.

STATE	LICENSE NO.	TYPE	EXPIRATION DATE

DRIVING EXPERIENCE

CLASS OF EQUIPMENT	TYPE OF EQUIPMENT (VAN, TANK, FLAT, ETC.) (PLOW, PLOW W/ WING)	DATES		APPROX. NO. OF MILES (TOTAL)
		FROM	TO	
STRAIGHT TRUCK				
TRACTOR AND SEMI-TRAILER				
TRACTOR - TWO TRAILERS				
OTHER				

ACCIDENT RECORD FOR PAST 3 YEARS OR MORE (ATTACH SHEET IF MORE SPACE IS NEEDED)

DATES	NATURE OF ACCIDENT (HEAD-ON, REAR-END, UPSET, ETC.)	NUMBER FATALITIES	NUMBER INJURIES	CHEMICAL SPILLS	
				YES <input type="checkbox"/>	NO <input type="checkbox"/>
				YES <input type="checkbox"/>	NO <input type="checkbox"/>
				YES <input type="checkbox"/>	NO <input type="checkbox"/>

TRAFFIC CONVICTIONS AND FORFEITURES FOR THE PAST 3 YEARS (OTHER THAN PARKING VIOLATIONS)

DATE CONVICTED (month/year)	VIOLATION	STATE OF VIOLATION LOCATION	PENALTY (forfeited bond, collateral and/or points)

- A. Have you ever been denied a license, permit or privilege to operate a motor vehicle? YES _____ NO _____
 If yes, explain _____
- B. Has any license, permit or privilege ever been suspended or revoked? YES _____ NO _____
 If yes, explain _____

Town of Charleston

5063 Vt. Rte. 105
W Charleston VT 05872
Phone No: (802) 895-2814
Fax No: (802) 895-2714
townofcharlestonvt@comcast.net
www.charlestonvt.org

Charleston Driver / Skilled Laborer Job Description

Job Summary: He/She performs skilled duties in construction and maintenance as part of a highway crew on municipal roads. He/She serves at the pleasure of the Select Board as an at will employee.

Level of Responsibility

On the highway crew, he/she works under the general supervision of the Foreman. He/She performs duties according to established and specific procedures and will be able to follow detailed and specific instructions on unusual or difficult projects working alone, or with others. They will abide with and follow all Charleston Road Policies.

Major Duties

- As part of the highway crew, he/she performs manual road maintenance work as necessary, such as clearing culverts, clearing brush and cutting and loading trees.
- Drives light and heavy trucks and operates other heavy equipment.
- In winter works on plowing, sanding and salting operations, shovels snow and operates and maintains his/her plow truck or other equipment.
- Will be required to make repairs on various equipment and be responsible for regular maintenance on any equipment assigned to him/her and keep required logs.
- Will be required to work nights and weekends as weather conditions, emergency situations and other road conditions may from time to time require.
- Perform any other duties that may be assigned by the Foreman or Road Commissioner.

Required Skills, Knowledge and Abilities

- Ability to operate required equipment in a safe and efficient manner.
- Ability to work on their own or as part of a crew cooperating to accomplish desired work in a timely and efficient manner.
- Knowledge of highway construction, maintenance and operations.
- Ability to refer inquiries from the public to the road foreman or appropriate person.

Physical Requirements

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. They will frequently lift and/or move 50 lbs and occasionally up to 100 lbs. They will be required to do considerable hand work with rake and shovel. They will be subject to exposure of varying weather conditions and significant labor.

Qualifications Required

- Commercial driver license with proper endorsements.
- Must have knowledge of heavy road equipment.
- Must pass pre-employment drug test and agree to periodic random retesting.