

**Town of Charleston
Selectboard Meeting 4/10/2025**

MINUTES

THESE MINUTES ARE UNOFFICIAL UNTIL APPROVED AT THE NEXT MEETING.

The meeting was called to order at 6:00 pm by Chair Pat Austin. Attending: Selectpersons Pat Austin, Tim Jenness (TJ), and Terry Rollins (TR); Road Foreman Wendell Hastings (WH); Town Clerk & Treasurer Teri Gray (TG); Resident Clayton Butler; Ed Barber of Newport Daily; and Selectboard Clerk Colleen Kellogg (CK).

TJ made a motion to approve the March 27th meeting minutes. The motion was seconded by TR, and the minutes were approved as written with no discussion.

PUBLIC COMMENT

Clayton Butler was asked by Borderline Ridge Riders to talk to the Selectboard about the possibility of an ATV route coming from Ticehurst/Chapdelaine Roads in Brownington and coming out on Crawford Hill Rd. PA said that section of Crawford Hill Rd is a legal trail, which is off limits to public motorized vehicle use, but Charleston roads are all open.

ROAD REPORT

WH said the crew is fighting potholes. Grader operator Fred Baraw graded Sanderson Hill Rd and lower Hudson Rd. The new hire is working out very well, and the crew processed 700 CY of winter sand on Monday. A new plow to replace one damaged over the winter and an 11' wing for the new Mack truck were both picked up by Grenier's trucking.

WH received a price of around \$8,000 from Green & Son to pour a 12' x 30' pad with 4' curb wall under the chloride tanks, which will be reoriented parallel to the driveway. WH also solicited two estimates to repave around the office and extend paving across the driveway and up to the garage. All board members agreed to authorize WH to line up Green & Son for the concrete job. WH said the sale of winter sand to neighboring towns should cover the concrete cost. TG reminded the board about a 2024 grant carried forward to help with office and yard paving and other office building repairs.

There was no Old Business.

NEW BUSINESS

- An annual "Certificate of Compliance" for Town Road and Bridge Standards was signed by all three board members.
- The town's 2025 Annual Financial Plan for VTrans detailing town highway spending for the year—state aid, tax funds, and funds encumbered for a paving grant match—was signed by all board members.
- Adoption of the town's Local Emergency Management Plan was tabled until next meeting.
- TG provided a first-quarter budget report of revenues and expenditures, said things are basically where they need to be, and welcomed questions from board members.
- PA asked if the town had received FEMA disaster assistance. TG and CK said the town had received all reimbursement from the 2023 disaster and is currently working with FEMA to write projects for the 2024 disaster but does not yet have a final tally of eligible costs.

Two Selectboard Orders totaling \$13,945.55 and two Road Orders totaling \$46,331.96 were approved and signed by all members.

ANNOUNCEMENTS

- Reminder: Charleston's annual meeting with VTrans April 29th at 8:00 am at the town office. TJ and TR plan to attend.
- WH and Eric Pope will look at problem brooks on Hudson Rd beforehand.

Seeing no other business, TR made a motion to adjourn the meeting, with a second by TJ. The motion was approved, and the meeting adjourned at 6:19 pm. The next regular meeting will be held Thursday, April 24, 2025, at 6:00 pm.

Approved this 24th day of April 2025:

Selectboard, Town of Charleston