

Town of Charleston Planning Commission
Meeting Minutes for Public Meeting on June 12, 2025

THESE MINUTES ARE UNOFFICIAL UNTIL APPROVED AT THE NEXT MEETING

Members Attending: John Kellogg, Chair; Tom Wagner, Member; Bill McMaster, Member; Terry Rollins, Ex Officio; Members unable to Attend: Blair Moulton, Clerk; Hap Eliason, Member; Eleanor Leger, Member. Also Attending: Colleen Kellogg, Assistant Town Clerk.

The meeting, held at the Town Office, was called to order at 5:30 pm by Chair John Kellogg. Minutes of the March 13, 2025 Planning Commission meeting were read. A motion was made by Tom Wagner to accept the minutes and seconded by Bill McMaster. The motion passed unanimously. There was no Public Comment.

Under New Business, Mr. Kellogg reported that Commission Member Blair Moulton talked with him at Town Meeting in March about whether he should continue serving on the Planning Commission because the meeting times often conflicted with his farm work. Mr. Kellogg encouraged him to continue since he represents an important town constituency and suggested that another member could serve as Clerk. After a short discussion at the meeting with Commission members Mr. Kellogg nominated Tom Wagner to serve as Clerk. The nomination was seconded by Bill McMaster, and approved unanimously.

Also under New Business, Mr. Kellogg asked Colleen Kellogg to report on the town's Hazard Mitigation Plan Renewal. Ms. Kellogg provided an overview of plan elements and steps toward the renewal which will include updating a community input survey to be mailed out with property tax bills. Ms. Kellogg said she will continue to provide public updates to the plan and schedule work sessions at future Planning Commission and Selectboard meetings and will reach out to Commission Members for support as needed.

Under Old Business, Mr. Kellogg provided some history of the Town Plan which was first adopted unanimously by the Selectboard in 2013 and updated in 2018 to meet the State requirement in place at that time that Town Plans be readopted every five years. With the new readoption period now set as eight years, the Town Plan is due for renewal in 2026. Mr. Kellogg said he would lead that effort and asked other Commission also to be engaged and to invite input from any interested parties in town.

Seeing no other business before the Commission, Mr. Kellogg asked for a motion to adjourn, which was made by Mr. Wagner and seconded by Mr. McMaster. The motion passed unanimously. The meeting was adjourned at 5:55 pm.

The next meeting of the Planning Commission will be held at 5:30 pm on September 11, 2025 at the Town Office.

Minutes Accepted on September 11, 2025 by:

John Kellogg, Chair

Tom Wagner, Clerk