

Town of Charleston
Selectboard Meeting 10/22/2026
MINUTES

THESE MINUTES ARE UNOFFICIAL UNTIL APPROVED AT THE NEXT MEETING.

The meeting was called to order at 6:02 p.m. by Chair Patrick Austin (PA). Also present were Selectpersons Tim Jenness (TJ) and Terry Rollins (TR), Road Foreman Wendell Hastings (WH), and Selectboard Clerk Colleen Kellogg (CK).

Changes to the Agenda. None.

Approval of Minutes. TJ moved to approve the October 8, 2026 meeting minutes as written. The motion was seconded by PA and approved unanimously.

Public Comment. None.

ROAD REPORT

WH reported that work is complete on Class 4 Roads Crowe Hill Rd, Town Farm Rd, Dolloff Mountain Rd, and Bly Farm Rd. The crew graded roads and cut trees on Westmore Rd. CVFD unplugged three culverts on Bowen Hill Rd, Bly Farm Rd, and on Echo Lake. Winter preparations are underway; remaining tasks include installing wings, changing tires on two trucks, and finishing road stakes.

Executive Session

PA moved to enter Executive Session to discuss applications for the Highway Truck Driver & Laborer position. TJ seconded the motion, which was approved. Executive Session began at 6:06 p.m. and ended at 6:23 p.m. with no action taken.

OLD BUSINESS

- PA moved to approve and submit a Better Roads grant application to replace a large culvert on Westmore Rd. The motion was seconded by TR, approved, and the application signed by the Chair.
- WH will hold a site visit at 8:00 a.m. Monday for invited bidders on a grant-funded guardrail replacement project at seven locations around town. All board members will attend. PA asked if the town has adopted guardrail standards; CK will check and inform the board.
- There is no update on the agreement with UVM regarding gravel extraction on land acquired in Barton. TJ asked about selling byproduct sand to other towns from the existing pit; the Board will look into it.
- TR collected information from USDA/OCNRCD about a grant for management activities on the Town Forest land. The office has no experience with a municipality applying for these grants but recommends submitting the application to determine eligibility. TJ will meet with the NorthWoods forester for a rough cost estimate. The town has three years to complete the work. Grant funds are allocated for 2027, so work would likely occur in 2028–2029. County Forester Jared Nunery will complete the required Current Use inspection.
- CK reported that final timesheets have been received for 2026 Class 4 road maintenance; the office will prepare a final cost report.

NEW BUSINESS

- TJ moved to place GreenUp Vermont's \$50 appropriation request on the 2027 Town Meeting warning. The motion was seconded and approved.
- PA moved to place RCT's \$1,650 appropriation request on the 2027 Town Meeting warning. The motion was seconded by TR and approved.

Bills & Orders. None.

ANNOUNCEMENTS

- 2026 Property Taxes are due by 5:00 p.m. on Friday, October 23, 2026. The Office will be open from 8:00 a.m. to 5:00 p.m. on October 23rd.
- The General Election is Tuesday, November 3, 2026. Polls will be open from 10:00 a.m. to 7:00 p.m. at the Town Office. Voters wishing to vote at the polls are asked to bring the mailed ballot.
- NEKWMD will hold budget informational meetings on November 4th and November 10th.

Adjourn. TJ moved to adjourn, seconded by TR. The meeting adjourned at 6:39 p.m. The next regular meeting will be held at 6:00 p.m. on November 12, 2026.

Approved this 12th day of November 2026:

Selectboard, Town of Charleston